

**Town of Cornwall
Regular Council Meeting
March 25, 2026, 4:30 PM**

- 1) **Call to Order**
- 2) **Land Acknowledgement**
- 3) **Approval of Agenda/Additions to Agenda**
- 4) **Conflict of Interest**
- 5) **Approval of Previous Minutes**
 - a) February 25, 2026
- 6) **Business Arising**
- 7) **Guests/Presentations/Petitions/Declaration**
- 8) **Planning and Development – Deputy Mayor MacIsaac**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) March 4, 2026
 - b) **Resolutions**
 - i) Special Permit Use - PID #623058 – Lakeview Drive
 - ii) Narrow Lot Subdivision – Lot 15 Muttart Drive
 - iii) Eastlink Cell Tower – Letter of Concurrence
 - iv) Official Plan and Development Bylaw Project - RFP Award
- 9) **Committee of Council – Deputy Mayor MacIsaac**
 - a) **Minutes/Reports**
 - i) February 25, 2026
 - b) **Resolutions**
 - i) 2026 - 2027 Town Operating Budget
 - ii) 2026 – 2027 Town Capital Budget
 - iii) 2026 – 2027 W/S Utility Operating Budget
 - iv) 2026 – 2027 W/S Capital Budget
 - v) 5 Year Capital Plan
 - vi) Councillor Barnes Resignation – Vacant Seat
 - vii) UPEI Relay for Life – Donation
 - viii) TFSC – PSB - Agreement Renewal
- 10) **Environment and Sustainability – Councillor Herlihy**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) March 9, 2026
 - b) **Resolutions**
- 11) **Municipal and Emergency Services – Councillor Frizzell**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) March 4, 2026
 - ii) Transit, NRD, RCMP, Bylaw, Humane Society Reports
 - b) **Resolutions**
- 12) **Parks and Recreation – Councillor Stevenson**
 - a) **Minutes/Reports**
 - b) **Resolutions**
- 13) **Public Works – Councillor Campbell**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) March 3, 2026
 - b) **Resolutions**
- 14) **Water/Sewer Utility – Councillor Stevenson**
 - a) **Minutes/Reports**
 - b) **Resolutions**
 - i) MSC Application – Wastewater Strategy
 - ii) MSC Application – Warren Grove Roundabout Water Upgrade & Sidewalk Extension
 - iii) Potential Water/Sewer Service Extension (Clyde River Boundary)
- 15) **Correspondence**

**Town of Cornwall
Regular Council Meeting
March 25, 2026, 4:30 PM**

- 16) Other Business**
- 17) In Camera MGAs.119(1)(e)**
- 18) Adjournment**

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, February 25, 2026
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey Laybolt – Community/HR/IT Coordinator
Paula Griffin – Manager of Planning and Development

Regrets: Deputy Mayor Jill MacIsaac

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were no members of the public in attendance.

LAND ACKNOWLEDGEMENT

Read

APPROVAL OF THE AGENDA

Councillor Frizzell moved, seconded by Councillor Stevenson, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

- a) **January 28, 2026, Regular Council Meeting:** Councillor Herlihy moved, seconded by Councillor Frizzell, that the minutes of January 28, 2026, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) Minutes/Reports:

- i) **Minutes** – February 4, 2026 (draft) – included in the Package. Councillor Frizzell requested an update on the Official Plan Review and was advised that it will be in the next Planning Committee meeting agenda.

b) Resolutions:

PL-03-2026 Density Bonus PID 623058 – Lakeview Drive

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town received a request to allow a four (4) unit density bonus for PID 623058;

And Whereas: The Council may allow a density bonus of 10% (two (2) units) in terms of the total allowable units in an Apartment Dwelling when a pedestrian walkway meeting the Town standard is provided; such walkway will be provided in this development:

And Whereas: The Town may also provide a density bonus of two (2) units to a development having a minimum of 10% of the overall units as accessible units through the Accessibility Bonus incentive of the Town's Affordable Housing Incentive Program;

And Whereas: The proposed development must meet all other relevant conditions of the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, and this development does; and this request has been considered and recommended by the Committee of Council;

Therefore, Be it Resolved: That Town of Cornwall Council grants a four (4) unit density bonus for a total of 22 dwelling units to PID 623058, conditional on meeting CMHC affordability and accessibility criteria, being issued a Development Permit and entering into a Development Agreement with the Town.

Motion Carried 4-0

Manager Griffin noted that this resolution has changed from the original RFD. This resolution does not approve the development but allows them to apply for the 22-unit.

COMMITTEE OF COUNCIL

a) Minutes/Reports:

- i) **Minutes** – January 21, 2025 - included in the package.

b) Resolutions:

COC-05-2026 Scholarship Committee – New Member

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall awards several annual financial scholarships to town residents, and these scholarships have been awarded through a Scholarship Committee;

And Whereas: There is now an anticipated vacancy in the membership of the Scholarship Committee effective March 1, 2026;

And Whereas: It has been recommended that Deputy Mayor Jill MacIsaac be appointed to fill this anticipated vacancy and join Councillor Herlihy, Councillor Stevenson and staff member Tracey Laybolt on the Scholarship Committee;

Therefore, be it Resolved: That, effective March 1, 2026, Deputy Mayor Jill MacIsaac is appointed to the Town of Cornwall Scholarship Committee, should there be a vacancy on the Committee at that date.

Motion Carried 4-0

COC-06-2026 PEI Police Association – Ad Purchase

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: The Prince Edward Island Police Association publishes an annual Crime Prevention Guide, and this year's edition is the 37th annual;

And Whereas: The Town of Cornwall normally purchases a 1/8-page colour business card size advertisement in the publication, and desires to do so again;

Therefore, be it Resolved: That the Town of Cornwall purchase a 1/8-page colour advertisement in the 37th annual PEI Police Association Crime Prevention Guide at a cost of \$300 plus HST.

Motion Carried 4-0

COC-07-2026 – QEH Big Day of Giving - Donation

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: On May 20, 2026, the Queen Elizabeth Hospital (QEH) is hosting their 5th Annual Big Day of Giving;

And Whereas: Funds raised from this event will help purchase priority medical equipment and support clinical initiatives that directly enhance patient care at the QEH;

And Whereas: The Town of Cornwall is a long-term supporter of the QEH and its initiatives and desires to continue to be so;

Therefore, be it Resolved: That the Town of Cornwall donate \$500 to the QEH 5th Annual Big Day of Giving.

Motion Carried 4-0

ENVIRONMENT AND SUSTAINABILITY

a) Minutes/Reports:

- i) **Minutes** – February 9, 2026 (draft) included in the package. Councillor Herlihy provided the following update.
 - Thank you to Roseanne MacFarlane, Fresh Water Fisheries Biologist, for her presentation on the trout season extension.

b) Resolutions:

ES-01-2026 – Letter of Support – Hyde Pond Angling Season

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Environment and Sustainability Committee considered a request from Rosanne MacFarlane, Freshwater Fisheries Biologist with the PEI Department of Environment, Energy and Climate Action, to extend the angling season at Hyde Pond from the current closing date of September 30 to November 30;

And Whereas: The Environment and Sustainability Committee reviewed the request and supported the proposed extension and authorized the preparation of a letter of support;

And Whereas: Committee of Council endorsed the Committee's recommendation;

Therefore, be it Resolved: That the Town of Cornwall endorse the extension of the angling season at Hyde Pond to November 30 and authorize the issuance of a letter of support confirming the Town's position.

Motion Carried 4-0

MUNICIPAL AND EMERGENCY SERVICES

a) Minutes/Reports:

- i) **Minutes** – February 4, 2026 (draft) included in the package. Councillor Frizzell provided the following updates:
 - RCMP Staff Sgt Nick Doyle updated the Committee on various topics including: the “Healthy Me” Program for grade 6 students in Cornwall and Stratford; human trafficking on PEI – the PEI rate seems high due to our low population. There were five reported in PEI in one year.
 - The Committee discussed newly installed E-Watch cameras, and proposed budgeting for two more in the upcoming budget.
 - Councillor Campbell reported on the Citizens on Patrol and RCMP connection.
 - T-3 operator Mike Cassidy will attend next month's meeting. January 2026 ridership was 3124 which was up 8.6% over 2025. The expanded midday runs are showing ridership of 1141.
 - Mayor McCourt noted that Tim Keizer has joined the RCMP and will be the liaison at Bluefield High School.

b) Resolutions: Nil

PARKS AND RECREATION

a) Minutes/Reports:

- a) **Minutes** – January 14, 2026 – included in the package
- b) **February Manager's Report** included in the package. Councillor Stevenson provided the following updates:
 - Snowfest was very successful with record turnouts for many events. Some highlights of the great lineup included the seniors' lunch, Patrick Ledwell Comedy Show, Soup & Biscuits with Jeannie & Charles. There was a lot for all ages,
 - Thank you to the staff, volunteers and the Events Committee for their hard work putting it all together.
 - “Just Serve” App – Councillor Stevenson will reach out to the App developers for more information on this product.
 - The Committee reviewed festivals and events for 2026/27 and want to make these activities as efficient as possible.
 - The outdoor rinks have been getting great use when the weather permits. Thank you to the staff for their hard work in keeping the rinks in great shape.

- Councillor Stevenson and Mayor McCourt attended the Sweetheart Tournament Opening Ceremonies. There were over 110 teams and a great atmosphere all around. This is a huge economic boost for the Town. Thanks to NRMHA, Caley and the organizing committee, and the APM Centre for their work bringing the tournament together. Congratulations to all.
- Councillor Stevenson noted that the new sub-committee for the rink expansion are promoting the APM Center in the Kraft Hockeyville event. He reminded everyone to participate and share. More engagement equals more points.
- Councillor Frizzell also commented on the great shape of the rinks. The rink at Primrose has been well-received. He gave kudos to staff and residents for working together on the Primrose pilot project.
- Mayor McCourt said it is great to see the rinks being used and everyone having fun.
- Councillor Frizzell inquired about the Terry Fox Sports Centre Public School Board agreement. CAO Coady advised that there has not been any response since our comments on the draft agreement were sent back to the PSB.

b) **Resolutions:** Nil

PUBLIC WORKS

a) **Minutes/Reports:**

- i) **Minutes** – February 3, 2026 (draft) included in the package. Councillor Campbell provided the following updates:
 - The Committee discussed winter complaints in relation to salting and sanding.
 - There was discussion on budget items and the 2026 paving list.
 - Provincial staff Steven Yeo and Mark Sherren will attend the upcoming Public Works meeting to go over concerns, operations protocols and procedures.

b) **Resolutions:** Nil

WATER/SEWER UTILITY

a) **Minutes/Reports:**

- i) **Minutes:** February 2, 2026 (draft) included in the package. Councillor Stevenson provided the following updates:
 - He noted that with the water tower near full operation, there will be a coordinated media release. CAO Coady added that the water tower is currently in service, but it is not yet operating at its normal capacity as the pressure control chamber is not yet in service.
 - Manager Longmoore, Manager Baker and Councillor Stevenson will review the Wastewater Strategy RFP submissions and bring the information to the next Utility meeting.

b) **Resolutions:** Nil

CORRESPONDENCE

- a) Thank You – Women’s Institute Cornwall Confederation Branch – The group was very thankful for the recent donation. Mayor McCourt added that the group has been helping at events and is a great addition to the Town.
- b) Thank You – Lennon Recovery House Association – The group was thankful to the donation towards the purchase of a dishwasher for Lennon House.

OTHER BUSINESS

- Councillor Campbell recognized Pink Shirt day which was started in 2007 to bring anti-bullying awareness.
- Councillor Stevenson also recognized Pink Shirt Day and noted that he told his students how it was started in 2007 by Nova Scotia students Travis Price and David Shephard. They purchased and wore pink shirts in support of a fellow student who was being bullied and to promote inclusion and kindness.
- Mayor McCourt gave her condolences on behalf of herself and Council to the family of Pat MacEachern, who passed away suddenly. Pat was a great community person and could be seen at many Town programs and events. Her passing was a big shock to her family and friends.
- Mayor McCourt passed along condolences on behalf of herself and Council to Ron MacKinley and family on the heartbreaking passing of Ann. Ann was a well-known and loved community person. Ann was always smiling and, through everything, always remained the same kind person.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:11pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Town of Cornwall
Planning Committee Meeting
March 4, 2026, at 4:30 PM

Attendance: Mayor Minerva McCourt, Corey Frizzell, Steven Campbell
Staff: Paula Griffin, Jessie Murray, CAO Kevin Coady, Geoff Baker
Other: None
Regrets: None
Public: 0

1. CALL TO ORDER

Chair Campbell called the meeting to order at 4:30 pm.

2. LAND ACKNOWLEDGEMENT

Chair Campbell welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF AGENDA

It was moved by Councillor **Frizzell** and seconded by Mayor **McCourt** that the Agenda be approved as read.

CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

NIL

5. APPROVAL OF MINUTES

It was moved by Councillor Frizzell and seconded by Mayor McCourt that the Minutes of February 4, 2026, be approved as read.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES:

a. Upcoming Public Meeting

A Public Meeting is scheduled for March 12th, at 7:00pm at Cornwall Civic Centre. Items on the agenda include:

- Rezoning application for 298 Main Street
- Rezoning application for 322 Main Street
- Special Permit Application for PID 623058 Lakeview Drive
- Amendment to Section 13 of Bylaw #422

Notification signs have been placed on each property this week and letters to property owners within 75m of the aforementioned properties were mailed on Friday. Two Guardian

newspaper ads have been booked with the first one posted in the March 3rd edition and the second will be in the March 7th edition. Staff clarified that **all** residents on Lakeview Drive were sent letters regarding the Special Permit application to ensure full transparency on the application for those outside the 75m area that may be affected.

The Committee questioned the status of 298 Main Street. Staff explained that Council did approve the rezoning of the parcel to C1 last year but due to an administrative error, the Town must repeat the amendment process to obtain ministerial approval.

Staff reminded the Committee a Density Bonus was previously approved by Council for PID 623058 Lakeview Drive and that Special Permit Approval is required to allow Staff to continue with the review process for a 22-unit Apartment Building. Staff reiterated that the project will still need to meet all Bylaw conditions before staff can approve the permit, but the Special Permit Approval will allow staff to continue with the review process. Staff also stated that they have been informed that the province is planning to start construction of the undeveloped portion of Lakeview Drive this construction season.

Staff stated that the last item on the meeting agenda, an Amendment to Section 13 of Bylaw #422, will be discussed further in New Business.

b. Request for Proposal (“RFP”) for the Official Plan and Zoning and Subdivision Control (Development) Bylaw #422 (the “Bylaw”) Review

The RFP review committee (Geoff Baker as Capital Projects Manager, Paula Griffin as Manager of Planning and Jill MacIsaac as Chair of the Planning Committee) did independent reviews of each proposal. Based on the independent scoring, the review committee recommended the UPLAND proposal.

Discussion occurred regarding the related qualifications of the review committee and how the scoring was determined, and Staff provided satisfactory details. Staff will forward a copy of the RFP and full scoring to the Committee for their viewing.

Committee agreed to forward further discussion to Committee of Council

7. NEW BUSINESS

a. Bylaw Amendment – Section 13 – Planned Unit Residential Development (PURD)

Staff recently received a preliminary subdivision plan consisting of largely narrow lots which would be a positive addition to the Town but is currently not listed as a permitted use. Staff is proposing to amend Section 13 of the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422 (the “Bylaw”) by adding **Narrow Lot Single-detached Dwellings** as a **Permitted Use** in the PURD zone. This would include:

- **Section 13.2.1.** - Adding “**Narrow Lot Single-detached Dwellings**” as item **13.2.1.b.** in the list of “Permitted Uses” and the subsequent renumbering of the remaining currently permitted items
- **Section 13.5.1.** – Changing “Ground-Oriented Housing,” to “**Narrow Lot Single-detached Dwellings and Ground-Oriented Housing**” in **13.5.1.a.** to reference the Lot Requirements for Narrow Lot Single-detached Dwellings found in Section 11.5 of the Bylaw.

Staff stated that this amendment will be included in our upcoming Public Meeting on March 12th, 2026.

b. Narrow Lot Subdivision – Lot 15 Muttart Drive (PID 246876)

Staff received an application for a Narrow Lot Subdivision to subdivide PID 246876 into two Narrow Lots. As the lot is zoned Two-Unit Residential (R2), Narrow Lot Single-detached Dwelling subdivisions are a Special Permit Use which requires Council approval. Staff stated that the proposal meets all Bylaw requirements.

Councillor Frizzell moved and seconded by Councillor Campbell to forward discussion to Committee of Council

c. Letter of Concurrence – Eastlink Telecommunication Tower

Staff shared information from Eastlink's resident comment summary and discussion took place regarding the limited public feedback that was received. Staff requested that Committee move the subject forward to Committee of Council to determine whether Council would support issuing a Letter of Concurrence for the construction of the new Eastlink telecommunication tower in the Cornwall Business Park.

Councillor Frizzell moved and seconded by Councillor Campbell to forward discussion to Committee of Council

d. Reduced Parking Request – Cornerstone Church

Staff stated that the Town had received a request to eliminate 47 new parking spaces required by a permit issued last year for the construction of an addition to Cornerstone Baptist Church. The request would allow green space for a proposed childcare centre within the church. Staff reminded the Committee that a previous variance was granted by Council in July of 2025 to reduce parking by 22.5% to allow the construction and bring the property into compliance with regard to required parking spaces. Staff stated Council approving this request would result in a total 35.9% (126 space) reduction in the required amount of parking. This would not include any consideration for the proposed childcare centre.

The Committee agreed they were not in support of this variance at this time but wished to have information on the greenspace requirements for childcare centres and whether any other avenues to provide this space had been investigated by the applicant. Further discussion on this request will be forwarded to the April 1st Planning Meeting.

Staff will respond to the applicant and forward the Committee's request for additional information.

8. OTHER BUSINESS

Councillor Frizzell wished to discuss a complaint he received regarding the digital sign at the corner of Jessie Street and Main Street. The complaint involved light pollution, largely at nighttime. Staff explained that the owner of the sign was contacted, and they discovered that the sign has not been scheduled to be turned off or dimmed at night as required by the signage permit issued last year. Staff has requested the sign be dimmed at dusk and turned off at the previously agreed time to which the operator of the sign agreed to implement immediately. Testing will proceed to ensure this schedule is maintained.

Councillor Frizzell agreed to provide an update to the complainant by email.

9. IN-CAMERA
NIL

10. NEXT MEETING

The next Planning Committee meeting will be held on Wednesday, April 1, 2026 at 4:30 pm.

11. ADJOURNMENT

Meeting adjourned at 5:31 pm.

Steven Campbell, Deputy Chair
Planning Committee

Paula Griffin
Manager, Planning & Development

DRAFT



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

COMMITTEE: Planning Committee

MOTION NUMBER: PL-04-2026
Special Permit (Multiple Unit Dwelling - Apartment Building)
– Lakeview Drive (PID 623058)

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Cory Stevenson**

Whereas: The town received a Development Permit Application on August 29, 2025, for a three (3) storey 22-unit Apartment Dwelling on Lakeview Drive, being PID 623058 (the “Property”), which Property is zoned Planned Unit Residential Development (PURD);

And Whereas: The proposed number of units exceeded the allowable 18 units for the Property and Council approved Resolution PL-03-2026 on February 25, 2026, to allow a four (4) unit density bonus conditional on meeting specific requirements of that Resolution;

And Whereas: Apartment Dwellings are a Special Permit Use in the PURD Zone pursuant to Section 13.3 of the *Zoning & Subdivision Control (Development) Bylaw #422*;

And Whereas: A Public consultation meeting was held on March 12, 2026, as new PURD Developments involving special permit uses identified in section 13.3 shall be reviewed at a Public meeting held pursuant to the provisions of Section 22.2;

And Whereas: Council has considered the Town of Cornwall 2022 *Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*;

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a three (3) storey 22-unit Apartment Dwelling on Lakeview Drive, being PID 623058, subject to meeting criteria required for PL-03-2026 and entering into a Development Agreement with the Town.



TOWN OF CORNWALL

RESOLUTION

DATE: February 25, 2026
COMMITTEE: Planning Committee
MOTION NUMBER: PL-03-2026
Request for Density Bonus – PID 623058, Lakeview Drive

MOTION CARRIED

✓ 4-0

MOTION LOST

MOTION WITHDRAWN

Moved by Councillor

Judy Herlihy

Seconded by Councillor

Cory Stevenson

Whereas: The Town received a request to allow a four (4) unit density bonus for PID 623058;

And Whereas: The Council may allow a density bonus of 10% (two (2) units) in terms of the total allowable units in an Apartment Dwelling when a pedestrian walkway meeting the Town standard is provided; such walkway will be provided in this development;

And Whereas: The Town may also provide a density bonus of two (2) units to a development having a minimum of 10% of the overall units as accessible units through the Accessibility Bonus incentive of the Town's Affordable Housing Incentive Program;

And Whereas: The proposed development must meet all other relevant conditions of the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, and this development does; and this request has been considered and recommended by the Committee of Council;

Therefore, Be it Resolved: That Town of Cornwall Council grants a four (4) unit density bonus for a total of 22 dwelling units to PID 623058, conditional on meeting CMHC affordability and accessibility criteria, being issued a Development Permit and entering into a Development Agreement with the Town.



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026
COMMITTEE: Planning Committee
MOTION NUMBER: PL-05-2026
Narrow Lot Subdivision – Lot 15 Muttart Drive (PID 1193424)

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town received an application on February 25, 2026, for a two (2) lot Narrow Lot Subdivision of Lot 15 Muttart Drive, being PID 1193424, which is currently zoned Two-Unit Residential (R2);

And Whereas: Council approval is required for Narrow Lot Subdivision under Section 10.3 of the *Zoning and Subdivision Control (Development) Bylaw #422*;

And Whereas: Council has considered the Town of Cornwall 2022 Official Plan and the Zoning & Subdivision Control (Development) Bylaw #422;

Therefore, Be it Resolved: That Council grant approval to subdivide Lot 15 Muttart Drive PID 1193424 into two (2) Narrow Lots.



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

COMMITTEE: Planning Committee

MOTION NUMBER: PL-06-2026
Letter of Concurrence – Eastlink Telecommunication Tower
(PID 1063098)

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town received a request for a Letter of Concurrence in reference to the construction of a proposed 61m Eastlink telecommunication tower to be located on PID 1063098;

And Whereas: Council supports an improvement to the telecommunication services available to residents within the Town and has reviewed a summary of Eastlink's public consultation process with property owners within approximately 180m of the suggested location;

And Whereas: The Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422 does not regulate the installation or operation of telecommunication towers;

Therefore, Be it Resolved: That Council grant approval to proceed with providing a Letter of Concurrence for the construction of a 61m Eastlink telecommunication tower on PID 1063098.



Town of
CORNWALL
so much to offer...

15 Mercedes Dr.
P.O. Box 430
Cornwall, PE
C0A 1H0

March 25, 2026

Logan McDaid
Senior Telecommunications Planner
TEP Canada

Dear ~~Mr. McDaid~~:

RE: PEI049 – Cornwall, Sixty-One Metre (61m) Self-Support Tower - PID 1063098

The Town of Cornwall has been engaged in ongoing consultation with TEP Canada regarding the construction of a proposed Eastlink telecommunication tower to be located on PID 1063098. Please be advised that, during the regular Cornwall Town Council meeting held on March 25, 2026, the Council reviewed project information and public feedback included in a Request for Concurrence package submitted to the Town. It was determined by Council that the Town is satisfied with Eastlink's consultation process, as outlined in the current telecommunication policy and that the Town concurs with the proposed location of the tower at PID 1063098.

Should you have further questions, please do not hesitate to contact the Cornwall Planning Department at (902) 367-5987.

Sincerely,

Paula Griffin
Manager of Planning & Development
pgriffin@cornwallpe.ca
(902)367-5989

Tel. (902) 566-2354 Fax: (902) 566-5228 [Email: town@cornwallpe.ca](mailto:town@cornwallpe.ca) www.cornwallpe.ca /



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

COMMITTEE: Planning Committee

MOTION NUMBER: PL-07-2026

Awarding of Contract for Request for Proposal (RFP TOC-2026-PLA-01) – Town of Cornwall Official Plan and Zoning and Subdivision Control (Development) Bylaw Review

MOTION CARRIED

MOTION LOST

MOTION WITHDRAWN

Moved by Councillor

Judy Herlihy

Seconded by Councillor

Steven Campbell

Be it Resolved: That Council award the contract for RFP TOC-2026-PLA-01 Official Plan and Development Bylaw Review and Update to UPLAND Planning + Design in the amount of \$108,646.25 (inclusive of HST), as per their proposal dated February 2, 2026.

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
February 18, 2026, 4:30 PM**

Chair: Deputy Mayor Jill MacIsaac

Present: Mayor Minerva McCourt
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson (via Zoom)

Regrets: Councillor Steven Campbell

Also: Kevin Coady - CAO
Tracey Laybolt – Community/IT/HR Coordinator
Wendy MacKinnon – Manager of Corporate Services
Paula Griffin – Manager of Planning and Development

CALL TO ORDER

Deputy Mayor Jill MacIsaac called the meeting to order at 4:30pm. Five members of the public were present.

APPROVAL OF THE AGENDA

It was moved by Councillor Herlihy and seconded by Councillor Frizzell that the agenda be approved as circulated, with the amendment to move Planning to section 7.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

January 21, 2026 - It was moved by Councillor Frizzell and seconded by Mayor McCourt that the minutes of January 21, 2026, be approved as circulated.

Motion Carried

GUESTS/PRESENTATIONS

PEI Building Trades – Best Value Procurement – Chase Currie IBEW Local 625 Electrical, John McInnis Local 721 Plumbers & Pipefitters, Colin Porter Local 1338 Carpenters Union, Stanford

Carr Local 900 Labourers Union, Jeff Ramsay Local 942 IUOE.

The PEI Building Trades Council are reaching out to municipalities to be involved in the planning of developments. They feel there is benefit to them being involved from the beginning, by offering the benefits of a skilled workforce with the highest level of safety training. There are economic benefits to keeping investments local. They assist with smooth project management, quality outcomes, and keep the community involved. They have knowledge and skills in all construction aspects. Council thanked the group for the information, and Councillor Frizzell suggested that it might be beneficial to have the group present at a Public Works or Utility meeting in the future.

PLANNING

- a) Reports/Minutes – February 4, 2026 (draft) Minutes included in the package.
- b) Information Items –

Eastlink Cellular Tower – Business Park – Manager Griffin noted that the Eastlink consultant anticipates having a summary package ready to go by the end of the week, which will be included in next month's Planning Package.

- c) Request for Decision –

Density Bonus – PID 623058

Manager Griffin noted that the applicant is requesting a density bonus of 4 dwellings for a total of 22 units instead of the permitted 18 units. They have included a pedway to help allow for the bonus. The Province has committed to the development which will see most of the units at a low rental rate. The development meets the criteria under the affordability and accessibility policy with CMHC. The developers need a permit to apply to CMHC, but the Town cannot issue a permit without proof of CMHC funding.

A public meeting will be scheduled for March 12, 2026, at 7pm at the Cornwall Civic Centre.

It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall Council grant a four (4) unit density bonus for a total of 22 dwelling units to PID 623058, conditional on meeting CMHC affordability and accessibility criteria, being issued a Development Permit and entering into a Development Agreement with the Town.

COMMITTEE of COUNCIL - FINANCE/ADMINISTRATION

- a) **Code of Conduct Bylaw** – Council agreed that, given the magnitude of reviewing the draft bylaw, Council would spend a predetermined amount of time on this and upcoming meetings until the review is complete.

Councillor Frizzell commented that the Town's existing bylaw goes above the minimum standards of the *Municipal Government Act* and, in his opinion, it can be harmful to municipal councillors and can be weaponized if a councillor has a dislike for another councillor or how they voted. He also feels that it can intrude on the personal lives of the Mayor and Council and allows for someone to lodge a complaint based on personal interests. CAO Coady noted that our bylaw is bound to the *Municipal Government Act* and its Regulations but not the model template that is provided.

There was a discussion and review of a portion of the draft bylaw. A continuation of this discussion will take place at upcoming Committee of Council meetings. CAO Coady suggested that Councillor Frizzell send along his questions and concerns so that he can share them with Council before future discussions.

b) Scholarship Committee

Councillor Stevenson noted that with Councillor Barnes' leave ending, and the possibility that she will not return, there would be a vacancy on the Scholarship Committee. Should Councillor Barnes not return, Deputy Mayor MacIsaac has expressed interest in joining the committee.

It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution that, effective March 1, 2026, Deputy Mayor Jill MacIsaac is appointed to the Town of Cornwall Scholarship Committee, should there be a vacancy on the Committee at that date.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – February 9, 2026 (draft) Minutes included in the package. Councillor Herlihy provided the following updates:
- Fresh Water Biologist with the Department of Environment, Energy and Climate, Roseanne MacFarlane, presented to the Committee requesting support for an extension of the trout season at Hyde Pond. The Department can do it without the Town's support but prefers to work together.
 - The Committee is following an Ontario court ruling on the allowance of yard-specific naturalized areas as they review the Property Maintenance Bylaw. Councillor Frizzell questioned allowing residents to let their grass grow. Councillor Herlihy noted that the current bylaw is outdated and poorly written and may look at allowing naturalized areas.
 - There was discussion on moving Water School and Water Audits to the Utility Committee if the Mayor deems it appropriate.
- b) Information Items – Nil
- c) Requests for Decision –

Hyde Pond – Extend Rainbow Trout Fishing Season

It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall endorse the extension of the angling season at Hyde Pond to November 30 and authorize the issuance of a letter of support confirming the Town's position.

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes – February 4, 2026 (draft) Minutes included in the package. Councillor Frizzell provided the following updates:
 - RCMP Staff Sergeant Nick Doyle attended the Committee meeting and provided updates on various items, including the Healthy Me program that will be offered to grade 6 students. He noted that Tim Keizer has joined the RCMP and will be the liaison at Bluefield School. There was a discussion on human trafficking that has been in the news recently. He advised that there were 5 cases and based on per capita, it seemed like a lot for PEI.
 - There was a request for an additional T-3 stop. Mike Cassidy will be at next month's meeting and will discuss if the request is viable.
 - There was discussion on the E-Watch and Citizens on Patrol programs.
 - Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society) -Reports were included in the package.
- b) Information Items – Nil
- c) Requests for Decision – Nil

PARKS and RECREATION

- a) Reports/Minutes
 - (i) Minutes – January 14, 2026 (draft) Minutes included in the package.
 - (ii) February Report – included in the package. Councillor Stevenson provided the following updates:
 - Manager Meunier is looking into the pricing of materials for a parade float.
 - Snowfest events were very well attended. Patrick Ledwell put on another great show with lots of laughs.
 - Red Rock Wrestling reached out to see if there is interest in booking an upcoming event. The Committee is looking into that and other options.
 - Camps and Programs are going well.
 - The Committee reviewed the list of festivals and events for the upcoming year with a focus on streamlining for efficiency.
 - Manager Meunier will be meeting with the new "Just Live" Fun Run coordinator to get specifics on their expectations of Cornwall staff and facilities.
- b) Information Items –

Just Serve – Councillor Stevenson presented a volunteer sign up app that he had seen at

FCM. The app links volunteers with volunteer opportunities. He proposes that the Town adopt and put a link on the website. There was some discussion, and Council had some questions on how it all worked. Councillor Stevenson will bring the questions to the company and bring back the answers.

c) Requests for Decision –

Sponsorship Policy – There was discussion on the Sponsorship Policy being brought forward for resolution. Councillors would like to see the policy go to other committees for review. There was also some concern about the expectations of sponsors and what entitlement comes with being a sponsor. The draft policy will be brought back to a future meeting.

It was moved by Councillor Campbell and seconded by Councillor Herlihy that the meeting would move into extra time at 6:57pm.

PUBLIC WORKS

- a) Reports/Minutes – February 3, 2026 (draft) Minutes included in the package. In Councillor Campbell's absence, Councillor Frizzell provided the following update:
- The Town received a complaint from a resident that a truck pulled onto their lawn at night and advised that they were a contractor hired to keep vehicles from being parked on the street overnight to allow for snow clearing. The Town is getting more information from the Province on this.
 - There have been complaints regarding sanding and salting by the provincial contractor that the Town is following up on.
 - Councillor Herlihy inquired about a resident's complaint at York Point/Water's Edge. Councillor Campbell advised that TIE staff would be at the next Public Works meeting to address questions and advise on protocols.
 - There was discussion on memorial banners for the AT Trail. Manager Longmoore is compiling information.
 - There was discussion on crosswalks and the 2026 street paving list.
 - Councillor Frizzell noted that the fall clean-up was well received. Many residents had missed the IWMC pick-up due to wet weather conditions. Thank you to Public Works staff for picking up the items.

a) Information Items – Nil

b) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes – January 5, 2026 (draft) Minutes included in the package. Councillor Stevenson provided the following updates:
- Construction of the new water tower is now complete and currently operating at approximately 30% capacity. There will be a coordinated media release at a later date.

- The Town has not yet received an update on the funding application for the Cornwall Road Utilities Extension Phase 2.

b) Information Item – Nil

c) Requests for Decisions – Nil

CORRESPONDENCE

a) **PEI Police Association – Crime Prevention Guide**

It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution that the Town of Cornwall purchase a 1/8-page colour advertisement in the 37th annual PEI Police Association Crime Prevention Guide at a cost of \$300 plus HST.

b) **QEH – 2026 Big Day of Giving**

It was moved by Councillor Herlihy and seconded by Councillor Stevenson to bring forth a resolution that the Town of Cornwall donate \$500 to the QEH 5th Annual Big Day of Giving.

c) **Tranquility Trail - Thank You** – The Town received a thank you from a Sunshine Meadows resident for keeping the Tranquility Trail groomed.

OTHER

Nil

IN CAMERA

MGA s.119(1)(e) - It was moved by Councillor Stevenson and seconded by Councillor Herlihy that the meeting would move “In Camera” at 7:02pm.

The meeting resumes regular session at 7:337pm.

ADJOURNMENT

The meeting was adjourned at 7:38pm.

Jill MacIsaac Deputy Mayor, Chair



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-08-2026 Town Operating Budget 2026/27

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Cory Stevenson**

BE IT RESOLVED:

That the 2026/27 operating budget for the Town of Cornwall with Revenues of \$6,806,904 and Expenditures of \$6,802,204 be adopted; and

BE IT FURTHER RESOLVED:

That municipal taxation rates for 2026 are:

A Municipal Tax Rate of \$0.46 per \$100 of assessment be levied against all non-commercial property in the Town of Cornwall for the period of January 1, 2026 to December 31, 2026 as per the provisions of the *Real Property Tax Act*, save and except, the non-commercial component of property which is owned by a non-resident person or non-resident corporation where the Municipal Tax Rate shall be \$1.10 per \$100 of assessment;

The non-commercial component of hotels and motels where the Municipal Tax Rate shall be: \$0.66 per \$100 of assessment where the owner is a resident person or resident corporation; or \$1.42 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation;

The non-commercial component of apartment buildings containing three or more units where the Municipal Tax Rate shall be \$0.66 per \$100 of assessment where the owner is a resident person or a resident corporation; or \$1.42 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation;



BE IT FURTHER RESOLVED:

That a Municipal Tax Rate of \$0.96 per \$100 of assessment be levied against commercial property in the Town of Cornwall for the period of January 1, 2026 to December 31, 2026 as per the provisions of the *Real Property Tax Act*;

BE IT FURTHER RESOLVED:

That a Municipal Tax Rate for bona fide farm properties be rebated \$0.20 per \$100 of assessment for farm buildings in the Town of Cornwall for the period of January 1, 2026 to December 31, 2026 as per the provisions of the *Real Property Tax Act*.

NOTE: For the purposes of this resolution, 'non-resident person' and 'non-resident corporation' applies to property owners as described in Section 24 of the Real Property Tax Act Regulations.

TOWN OF CORNWALL
TOWN 2026-27 OPERATING BUDGET

	Budget 2025/26	Forecast 2025/26	Budget 2026/27
REVENUE			
CIVIC CENTRE REVENUE			
Curling Club Rent	16,437.90	15,891.49	17,350.00
Other Income(Civic Centre Rental)	4,500.00	5,490.00	6,030.00
TOTAL CIVIC CENTRE REVENUE	20,937.90	21,381.49	23,380.00
PARKS and RECREATION			
Recreation Programs - Winter	60,000.00	95,665.00	80,000.00
Recreation Programs - Fall	130,000.00	145,337.00	130,000.00
Recreation Programs - Summer	155,000.00	213,871.07	190,000.00
Recreation Programs - Spring	60,000.00	98,042.17	75,000.00
Events Revenue	25,000.00	37,831.00	32,000.00
Sub-total Programs	430,000.00	590,746.24	507,000.00
Sponsorship	1,500.00	1,500.00	1,595.00
Swimming Lessons	7,000.00	4,115.00	4,000.00
Pool Programs	10,000.00	11,292.25	11,000.00
Sub-total Pool	18,500.00	16,907.25	16,595.00
Ball Field Rentals	8,500.00	12,617.00	10,000.00
Turf Field Rental	55,000.00	63,654.44	60,000.00
High Ropes Lease Rental	4,000.00	3,835.48	4,000.00
Court Rentals	5,000.00	14,947.50	10,000.00
Sub-total Sport Field Rentals	72,500.00	95,054.42	84,000.00
Grants - Recreation	3,000.00	4,000.00	4,000.00
Grants - Wage Subsidies	60,000.00	95,916.83	75,000.00
Grants- Wage Subsidies Maintenance	30,000.00	26,323.61	30,000.00
Grants - Recreation Leadership	5,000.00	5,000.00	5,000.00
Sub-total Grants	98,000.00	131,240.44	114,000.00
Miscellaneous Revenue	2,000.00	15,584.19	2,000.00
TOTAL PARKS and RECREATION	621,000.00	849,532.54	723,595.00
OTHER REVENUE			
Municipal Property Taxes	3,381,551.00	3,436,610.83	3,593,535.80
Prov Property Tax Credit	861,074.29	1,033,775.33	1,158,520.45
Farm Tax Rebate	-4,700.00	-5,223.40	-5,300.00
Equalization Grant	456,196.00	490,821.72	490,821.72
MCEG Grant	426,681.01	200,000.00	443,257.80
Fiona	0.00	10,000.00	0.00
Sewer & Water Utility	100,000.00	100,000.00	100,000.00
Investment Income	60,000.00	62,585.21	60,000.00
Investment Income from CADC	22,000.00	22,000.00	22,000.00
Building Permits & Subdivision fees	60,000.00	55,000.00	60,000.00
Fines	55,000.00	90,926.18	75,000.00
Charging Stations	1,500.00	3,400.00	3,500.00

Miscellaneous Revenue (Town Hall)	1,500.00	1,640.00	1,500.00
Transit	40,000.00	40,000.00	42,393.72
Gain on Sale of Assets	0.00	3,000.00	0.00
Government transfer for operations	0.00	7,569.42	0.00
Government transfers for capital	0.00	0.00	0.00
Contributions from Developer	0.00	0.00	0.00
Misc Revenue HST refund	0.00	0.00	0.00
Gas Tax Revenue	0.00	0.00	0.00
Grant Wage Subsidy	12,000.00	7,488.00	7,500.00
Digital Sign Lease	7,200.00	6,600.00	7,200.00
TOTAL OTHER REVENUE	5,480,002.30	5,566,193.29	6,059,929.49
TOTAL REVENUE	\$ 6,121,940.20	\$ 6,437,107.32	\$ 6,806,904.49
EXPENSE			
SALARIES & BENEFITS			
Salaries - Administration	263,320.71	264,549.89	273,931.53
EI Expense	4,522.45	4,382.17	4,547.02
CPP Expense	13,007.62	14,746.71	13,646.16
WCB Expense	4,871.43	3,398.21	5,358.86
Pension Expense	11,579.42	12,788.55	13,601.18
Medical Expense	7,912.83	5,760.68	9,248.80
Retirement reserve	4,200.00	5,823.14	6,164.98
TOTAL SALARIES & BENEFITS	309,414.47	311,449.35	326,498.53
ADMINISTRATION			
Amortization - Admin	53,649.01	53,649.01	49,452.86
Amortization Intangible Assets	43,536.75	43,536.75	29,104.25
FCM Annual Meeting	24,400.00	23,242.00	21,000.00
Meetings/Events/Newsletter	8,500.00	9,831.60	10,000.00
Council Honorariums	68,199.03	64,715.27	83,709.27
Election	0.00	0.00	48,000.00
Advertising	5,000.00	2,000.00	2,500.00
Debit Machine Charges	12,000.00	14,500.00	15,000.00
Donations	7,500.00	7,471.23	7,500.00
Scholarships	3,000.00	2,500.00	3,000.00
Insurance	75,000.00	88,035.00	92,436.75
OfficeSupplies/Postage/Photocopying	15,000.00	13,500.00	16,500.00
Telephone / Fax	35,500.00	36,776.23	37,500.00
Training/Development	5,000.00	0.00	2,500.00
Travel	2,000.00	1,800.00	2,000.00
Miscellaneous - Admin.	10,000.00	5,556.00	10,000.00
Staff Fund	1,500.00	1,500.00	1,500.00
Interest on Debt Retirement	105,496.44	31,137.41	39,699.94
Communities 13 Prop Tax	11,000.00	10,750.00	11,000.00
Communities 13 Capital Fund	23,000.00	23,000.00	23,000.00
TOTAL ADMINISTRATION	509,281.22	433,500.50	505,403.07

RECREATION EXPENSE			
Amortization - Recreation	526,831.40	526,831.40	593,583.95
Recreation Programs -Winter Expense	9,000.00	9,000.00	11,000.00
Recreation Programs - Fall Expense	11,000.00	13,075.00	13,500.00
APM Center Rental	11,500.00	14,475.29	15,000.00
Recreation Programs -Spring Expense	11,000.00	23,395.50	12,000.00
Recreation Programs -Summer Expense	27,000.00	28,679.84	30,000.00
Sub-total Programs	69,500.00	88,625.63	81,500.00
BallFields	10,000.00	4,627.49	11,000.00
Volleyball/Basketball	4,000.00	1,500.00	2,500.00
Parks & Park Equipment Maintenance	12,000.00	17,242.72	20,000.00
Parks Property Maintenance	17,000.00	15,000.00	17,000.00
Recreation Tools and Supplies	4,000.00	1,320.99	4,000.00
Sub-total Parks Maintenance	33,000.00	33,563.71	41,000.00
Recreation Activity Credit	5,000.00	2,500.00	7,000.00
Events Expense	50,000.00	50,000.00	60,500.00
Pool - Chemicals	5,000.00	3,070.42	5,000.00
Pool - Propane	2,000.00	4,222.74	3,000.00
Pool - Maintenance	2,000.00	1,309.22	2,000.00
Pool - Miscellaneous	400.00	423.08	400.00
Sub-total Pool	9,400.00	9,025.46	10,400.00
Clubhouse Electricity	9,000.00	8,636.77	9,241.34
Clubhouse Heat	6,200.00	8,184.80	9,775.00
Clubhouse Maintenance and Repairs	5,000.00	10,000.00	10,000.00
Clubhouse Water and Sewer	2,000.00	2,385.38	2,500.00
Sub-total Clubhouse	22,200.00	29,206.95	31,516.34
Terry Fox Sports Complex General	17,000.00	12,500.00	12,915.00
Ballfield Electricity	8,000.00	4,147.75	7,000.00
Turf Field - Electricity	10,000.00	11,439.05	12,239.78
Turf Field - Maintenance & Repair	5,000.00	1,223.57	2,500.00
Sub-total Fields	40,000.00	29,310.37	34,654.78
Go PEI Grant	3,000.00	3,000.00	3,000.00
Sub-total Grants	3,000.00	3,000.00	3,000.00
Recreation Training & Development	5,000.00	2,613.28	5,000.00
Recreation Travel	1,000.00	200.00	1,000.00
Salaries - Recreation	988,981.11	914,620.75	1,063,750.15
Recreation Benefits	152,250.03	124,111.31	166,349.26
Recreation Retirement Reserve	10,000.00	2,984.82	13,015.36
Sub-total Salaries and Benefits	1,151,231.14	1,041,716.88	1,243,114.78
2024 Polaris Ranger	0.00	100.00	200.00
2019 Ford Minibus	0.00	3,278.42	3,500.00
Recreation Tractor	0.00	1,500.00	1,500.00
Recreation Trailers	1,000.00	200.00	500.00
Van	2,000.00	2,000.00	2,000.00
2011 1 ton Ford Truck	3,000.00	1,500.00	3,000.00
2017 Chevy Silverado Truck	5,500.00	2,500.00	4,000.00

2008 Ford Ranger Truck	4,000.00	500.00	2,500.00
2012 Ford F150 Super Cab	4,300.00	1,500.00	4,000.00
2017 Ford F-150	5,500.00	1,000.00	4,000.00
ATV	500.00	500.00	500.00
Sub-total Recreation Vehicles	25,800.00	14,578.42	25,700.00
TOTAL PARKS AND RECREATION	1,955,962.53	1,837,299.59	2,151,469.86
TOWN FACILITIES			
Recreation Buildings - Amortization	85,194.55	85,194.55	80,972.94
Sub-total Amortization	85,194.55	85,194.55	80,972.94
Dry Storage Building Tower Lane	1,500.00	1,500.00	1,500.00
Sub-total Dry Storage Building	1,500.00	1,500.00	1,500.00
Civic Centre - Electricity	32,000.00	30,500.00	32,635.00
Civic Centre - Heat	10,000.00	9,495.00	12,075.00
Civic Centre -Maintenance & Repairs	17,500.00	33,667.89	30,000.00
Civic Centre - Taxes, sewer & water	5,000.00	5,568.88	14,000.00
Sub-total Civic Centre	64,500.00	79,231.77	88,710.00
Maint. Building Maint. & Repair	5,000.00	7,000.00	8,500.00
Maint. Building Taxes, Water & Sew.	6,300.00	5,400.00	5,700.00
Maint. Building Heat	6,300.00	6,300.00	7,475.00
Maint. Building Electricity	5,200.00	5,200.00	5,564.00
Sub-total Maint. Building	22,800.00	23,900.00	27,239.00
Town Hall Electricity	23,000.00	24,400.00	26,108.00
Town Hall Maint. & Repair	25,000.00	15,466.00	25,000.00
Town Hall Taxes	21,000.00	21,500.00	22,000.00
Town Buildings Amortization	39,092.17	39,092.17	39,092.17
Sub-total Town Hall	108,092.17	100,458.17	112,200.17
TOTAL TOWN FACILITIES	282,086.71	290,284.49	310,622.11
TOWN SERVICES			
Housing Accelerator Fund	0.00	7,569.42	0.00
Animal Control	13,072.00	13,068.00	13,329.36
Fire Dues	513,449.81	513,449.81	558,078.48
Policing Services	957,407.00	957,865.51	1,033,509.24
Citizens on Patrol	3,000.00	3,000.00	3,500.00
Charging Stations	2,500.00	4,238.00	4,500.00
Street Lights	107,735.79	111,766.77	119,590.44
Transit Expense	250,000.00	250,000.00	364,000.00
Accessible Transport - Taxi Service	0.00		7,618.26
Watershed Group	5,000.00	5,000.00	5,000.00
Pat and the Elephant	10,000.00	10,000.00	10,000.00
Environmental Initiatives	10,000.00	10,957.78	7,500.00
Meals on Wheels	5,000.00	5,000.00	5,000.00
TOTAL TOWN SERVICES	1,877,164.60	1,891,915.29	2,131,625.78
PLANNING			
Emergency Measures Planning	7,500.00	5,500.00	7,500.00
Annual Conference & Membership	500.00	150.00	500.00
Affordable Housing	12,500.00	13,142.81	23,500.00

Planning Training & Development	3,000.00	3,000.00	3,000.00
GIS - Information Technology	3,000.00	0.00	0.00
Salaries - Planning	306,776.00	272,299.93	295,772.23
Planning Benefits	53,959.00	46,228.07	52,381.67
Planning Retirement Reserve	2,100.00	5,939.79	6,058.59
Sub-total Salaries & Benefits	362,835.00	324,467.79	354,212.49
Planning Travel	500.00	500.00	550.00
Planning Vehicle	3,000.00	1,405.62	3,450.00
Planning Vehicle Amortization	2,432.49	2,432.49	2,432.49
Planning Tools/Equipment	1,000.00	500.00	1,000.00
TOTAL PLANNING	396,267.49	351,098.71	396,144.98
PROFESSIONAL SERVICES			
Fed.Cdn. Municipalities	2,500.00	2,500.00	2,500.00
Fed. PEI Municipalities	13,446.00	13,821.64	14,000.00
Professional Fees -audit/accounting	15,000.00	13,214.60	15,000.00
Professional Fees - engineering	4,000.00	0.00	4,000.00
Professional Fees -- legal	30,000.00	40,000.00	30,000.00
Professional Fees - Planning	5,000.00	4,000.00	5,000.00
Professional Fees - other	5,000.00	10,624.23	5,000.00
Information Technology	41,000.00	52,542.44	57,017.00
Engagement	5,000.00	5,000.00	5,000.00
Bylaw Enforcement	6,240.00	6,240.00	6,240.00
FIONA		9,394.00	0.00
TOTAL PROFESSIONAL SERVICES	127,186.00	157,336.91	143,757.00
PUBLIC WORKS			
Amortization - Public Works	164,249.66	164,249.66	165,340.37
PW Maintenance and repairs	30,000.00	30,000.00	30,000.00
Sidewalk Maintenance	15,000.00	5,299.12	25,000.00
Grass Cutting Contract	27,566.01	30,201.05	32,000.00
PW Tools and Supplies	7,500.00	4,000.00	7,500.00
Custodial Supplies	13,000.00	13,000.00	15,000.00
Snow Removal Contract	32,000.00	32,000.00	32,000.00
Training & Development	2,500.00	2,500.00	2,500.00
Salaries - Maintenance	376,238.00	393,066.81	388,816.10
Maintenance Benefits	63,298.00	61,125.96	70,384.48
Salaries-Retirement Reserve	7,100.00	10,188.31	10,392.08
Sub-total Salaries & benefits	446,636.00	464,381.08	469,592.66
Taxes	2,000.00	1,758.15	2,000.00
Tractor & trailer operating	10,000.00	2,000.00	15,000.00
Snow Removal Equipment	10,000.00	13,019.67	20,000.00
2015 Chev Silverado	2,500.00	4,500.00	3,500.00
Fuel Tanks - Bulk Fuel	7,000.00	15,000.00	17,250.00
Sub-total Vehicle Operating	29,500.00	34,569.67	55,750.00
TOTAL PUBLIC WORKS	769,951.67	781,958.73	836,683.03
TOTAL EXPENSE	\$ 6,227,314.69	\$ 6,054,843.57	\$ 6,802,204.35

Income Including Capital Funding	-\$ 105,374.49	\$ 382,263.75	\$ 4,700.14
Funds Received For Capital		0.00	
Funds Remaining for Capital	-\$ 105,374.49	\$ 382,263.75	\$ 4,700.14
Capital Funded From Operations	530,795.00	500,000.00	814,881.00
Funds Remaining	-\$ 636,169.49	-\$ 117,736.25	-\$ 810,180.86
Amortization Funds	914,986.01	914,986.03	959,979.03
Used for Capital Debt Repayment	\$276,957.68	225,332.17	\$149,218.92
Capital Reserve Funding	638,028.33	689,653.86	810,760.11
Total Capital Reserve Funding	\$ 1,858.84	\$ 571,917.61	\$ 579.25

Minerva McCourt, Mayor

Kevin Coady, CAO



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-09-2026 Town Capital Budget 2026/27

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Cory Stevenson**

BE IT RESOLVED:

That the 2026/27 capital budget for the Town of Cornwall with proposed expenditures of \$4,432,578 including carry forward projects, be adopted; and

BE IT FURTHER RESOLVED:

That various expenditures in the capital budget are subject to the availability of funds from other levels of government and, should the proposed funding not be available from those levels of government, those projects may or may not proceed, at the discretion of Council.

Town of Cornwall
Capital Plan 2026-27
Capital Budget - Approved March 25, 2026

Town of Cornwall Department	Project Description	Infrastructure Project Category/Description	Budget Amount and Funding	Gas Tax	RGI	AT	Other (ACOA, HAF, Deferred Revenue, etc.)	LT DEBT/
			Total Project Cost including 10% Tax	Town Portion - Capital Paid From Operations				
TOWN								
Public Works								
1	Shop Vehicle Hoist	Hoist for Lifting Wrecks, Mowers, Light Trucks for Maintenance and Oil Changes	20,000	20,000				
2	Blade for Wile 3	New Blade for Wile 3	15,000	15,000				
3	Sidewalk Replacement and Town Hall Concrete	\$60,000 Sidewalk on Warren Grove, \$60,000 Town Hall Concrete Replacement	120,000	120,000				
4	Town Hall Parking Lot Repair	Repair Town Hall Parking Lot at Entrance and Repave Parking Lot	60,000	60,000				
5	Bulk Fuel Pump (50% Town)	Pump Controller, Software and F081s	11,550	11,550				
6	Civic Centre Computer & VFD	Civic Centre Air Exchange VFD and Computer	7,500	7,500				
7	Small Tools and Equipment	Tools and Equipment	5,000	5,000				
8	Oil Tank for the Town Shop Furnace	Replace Existing Expired Oil Tank	3,500	3,500				
9	Bus Shelter	Replace Bus Shelter on Kent Dr	20,000	6,000			14,000	
10	Main Street Spatial Plan Implementation	Trail Amenities and Town Entry Sign	100,000				100,000	
11	2 - E Watch Cameras	Purchase and Install 2 Additional E-Watch Cameras	30,000	30,000				
Plan/Dev								
1	Official Plan and Bylaw	5 Year Review and Update	100,000				100,000	
2	Forest Management Plan	Complete a Forest Management Plan for the Town	113,500	20,550			92,950	
Admin								
1	IT Upgrades	Replace Computers and IT	10,000	10,000				
2	IT Transit Capital Fund	New Buses - Joint with Charlottetown and Stratford	159,621	159,621				
Parks - Rec								
1	Cornwall Road Trail Phase 2	Trail on Cornwall Road Phase 2	2,586,216		897,169	1,293,108		395,938
2	West River Green Space	West River Green Space	120,000	60,000			60,000	
3	Parks/Recreation/Open Spaces Master Plan Implementation	New Playground - Complete Lowther & New Park Project	160,000	40,000		120,000		
4	24 Passenger Vehicle	Used 24 Passenger Vehicle	25,000	25,000				
5	Parade Float	Build New Parade Float	10,000	10,000				
6	TFSC Infield	Remediation of Infield to Fix Drainage Issues	50,000	50,000				
7	Pool Deck	Replace Existing Deck at the Civic Centre	20,000	5,000		15,000		
8	Pool Liner and Cover	Pool Liner and Cover	50,000	12,500		37,500		
9	Rink Liner, Pickleball Equipment and Storage Unit	Rink Liner, Pickleball Equipment and Storage Unit	2,500	2,500				
10	New Facility Planning	Planning for a Potential Multi-Purpose Facility	100,000				100,000	
11	Water Station with Dog Bowl	Water Station with Dog Bowl at the TFSC	6,500	6,500				
	TOTAL TOWN		3,905,887	680,223	897,169	1,293,108	466,950	395,938
Carry Forward								
1	AT TFSC Trail Paving	TFSC Trail Paving Project	270,000	62,160		207,840		
2	Cornwall Road Trail Phase 1	Trail on Cornwall Road Phase 1	145,000		72,500	15,000		
3	TFSC Connector Trail	Connector Trail	15,000					
4	Ballfield Lights at TFSC	Lower TFSC Lights Installed	24,191		24,191			
5	Outside Tents	Tents for Outdoor Events	25,000	25,000				
6	Public Works Used 1/2 Ton Truck	Used 1/2 Ton 4x4 Truck	45,000	45,000				
7	Air Intake Vent	Air Intake Fan for the Shop	2,500	2,500				
	TOTAL TOWN INCLUDING CARRY FORWARD		4,432,578	814,881	993,860	1,588,448	466,950	395,938

Minerva McCourt, Mayor

Date

Kevin Coady, CAO

Date



TOWN OF CORNWALL

RESOLUTION

DATE: **March 25, 2026**

DEPARTMENT: **Committee of Council**

MOTION NUMBER: **COC-10-2026 Utility Operating Budget 2026/27**

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Cory Stevenson**

BE IT RESOLVED:

That the 2026/27 operating budget for the Town of Cornwall Water and Sewer Utility with Revenues of \$2,771,724 and Expenditures of \$2,304,581 be adopted; and

BE IT FURTHER RESOLVED:

That the Cornwall Water and Sewer Utility Corporation water and sewer service rates effective July 1, 2026, for the fiscal year 2026/27 shall be as follows:

Water and Sewer Rates for 2026-27		
	As of July 1, 2026	Quarterly
Unmetered Rates		
Water Rate	\$383.00	\$95.75
Sewer Rate	\$416.00	\$104.00
Vacant Service Lots		
Water Rate	\$63.00	\$15.75
Sewer Rate	\$60.00	\$15.00
Total 25/26	\$747.00	\$186.75
New 26/27	\$799.00	\$199.75
Difference	\$52.00	\$13.00



Metered water rate shall be a consumption charge of \$1.07 per cubic meter (minimum \$383.00 per year) plus a meter base charge as follows:

Water and Sewer Rates for 2026-27		
	As of July 1, 2026	Quarterly
Metered Water - Consumption		
Per cubic Meter Charge	\$1.07	\$1.07
Minimum Per Year Charge	\$383.00	\$95.75
Meter Water Base Charges:		
2" Meter	\$280.00	\$70.00
1 and 1/2" Meter	\$174.00	\$43.50
1" Meter	\$135.00	\$33.75
3/4" Meter	\$107.00	\$26.75
5/8" Meter	\$97.00	\$24.25

CORNWALL WATER AND SEWER CORPORATION
2026-27 OPERATING BUDGET

	Budget 2025/26	Forecast 2025/26	Budget 2026/27
REVENUE			
CURRENT REVENUE			
Rate - Sewer	1,050,267.49	1,103,184.00	1,177,648.92
Rate - Water	899,212.33	945,384.68	980,836.61
Frontage - Sewer & Water	12,000.00	15,580.00	16,164.25
Interest - Sewer & Water	20,000.00	21,910.24	20,000.00
Total Sewer & Water Revenues	1,981,479.82	2,086,058.92	2,194,649.78
Sewer & Water Inspections	2,000.00	1,000.00	1,500.00
Investment Income	1,000.00	14,435.14	1,000.00
Misc. Income	1,000.00	1,000.00	7,000.00
Government Transfers for Capital	0.00	0.00	0.00
Gain on Sale of Assets	0.00	7,391.30	0.00
Contributions from Developers	0.00	0.00	0.00
Contributions for Capital	0.00	0.00	0.00
MCEG Grant	463,692.25	200,000.00	567,574.20
TOTAL OTHER REVENUE	467,692.25	223,826.44	577,074.20
TOTAL REVENUE	\$ 2,449,172.07	\$ 2,309,885.36	\$ 2,771,723.98
EXPENSE			
ADMINISTRATION			
Administrative Fee	100,000.00	100,000.00	100,000.00
Council Honorarium Allocations	33,590.57	31,874.69	41,229.94
Salaries	515,764.51	518,869.90	550,433.80
Benefits	92,627.72	89,941.66	100,666.85
Retirement Reserve	2,000.00	8,934.85	8,653.09
Environment Student	0.00	0.00	13,224.00
Amortization	655,223.00	620,000.00	639,482.70
Amortization - Intangible Assets	35,973.00	44,458.18	53,093.18
Debit Machine Charges	8,000.00	8,000.00	8,500.00
Insurance	64,200.00	79,014.38	82,965.10
Memberships	1,500.00	2,621.69	3,500.00
Equipment	4,590.00	4,590.00	5,000.00
Interest on Debt Retirement	163,687.00	124,372.69	186,902.49
Sewer Maintenance	50,000.00	30,000.00	50,000.00
Lagoon Maintenance	20,000.00	15,000.00	25,000.00
Water Maintenance	55,000.00	70,000.00	65,000.00
Water Conservation Program	5,000.00	2,500.00	8,000.00
Water Tests & Inspections	18,000.00	15,398.50	20,000.00
Water School	5,000.00	4,807.73	5,000.00
Property Taxes	4,500.00	4,689.12	5,000.00
Power - Sewer	117,289.82	109,729.92	117,411.01

Power - Water	83,458.19	92,260.21	98,718.42
Sub-total Power	200,748.01	201,990.13	216,129.44
Uniforms	2,550.00	2,550.00	2,550.00
Office Supplies	5,800.00	4,800.00	6,000.00
Postage	13,338.75	10,000.00	14,000.00
Professional Fees -Audit/Accounting	11,220.00	8,000.00	10,000.00
Professional Fees - Legal	2,040.00	2,000.00	2,500.00
Professional Fees - Engineering	5,000.00	13,393.27	8,000.00
Professional Fees - Other	2,000.00	3,285.92	4,000.00
Information Technology	16,600.00	16,414.30	17,000.00
Sub-total Professional Fees	36,860.00	43,093.49	41,500.00
Training & Development	15,000.00	13,238.20	15,000.00
Telephone & Pager	6,630.00	3,948.92	4,000.00
2017 GMC Sierra	5,000.00	2,500.00	5,500.00
2008 Victor Cargo Trailer	1,000.00	50.00	1,000.00
2012 Blower	500.00	0.00	500.00
2012 Bushhog	500.00	0.00	500.00
2024 Crane Truck	2,000.00	1,752.90	2,500.00
2018 Ram Truck	2,500.00	3,000.00	3,500.00
2014 Magnum Mobile Generator	3,000.00	500.00	3,000.00
Sub-total Vehicles	14,500.00	7,802.90	16,500.00
Fuel Tanks - Bulk Fuel	7,000.00	15,000.00	17,250.00
TOTAL ADMINISTRATION	2,137,082.56	2,077,497.03	2,304,580.58
TOTAL EXPENSE	\$ 2,137,082.56	\$ 2,077,497.03	\$ 2,304,580.58
Income Including Capital Funding	\$ 312,089.51	\$ 232,388.33	\$ 467,143.40
Funds Received For Capital	0.00	0.00	0.00
Funds Remaining For Capital	\$ 312,089.51	\$ 232,388.33	\$ 467,143.40
Capital Funded From Operations	442,500.00	350,000.00	534,760.00
Funds Remaining	-\$ 130,410.49	-\$ 117,611.67	-\$ 67,616.60
Amortization Funds	691,196.00	664,458.18	692,575.88
Used for Capital Debt Repayment	277,235.92	233,769.32	273,229.45
Capital Reserve Funding	413,960.08	430,688.86	419,346.43
Total Capital Reserve Funding	283,549.59	313,077.19	351,729.83

Minerva McCourt, Mayor

Date

Kevin Coady, CAO

Date



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-11-2026 Utility Capital Budget 2026/27

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Cory Stevenson**

BE IT RESOLVED:

That the 2026/27 capital budget for the Town of Cornwall Water and Sewer Utility with proposed expenditures of \$5,675,842 be adopted; and

BE IT FURTHER RESOLVED:

That various expenditures in the capital budget are subject to the availability of funds from other levels of government and, should the proposed funding not be available from those levels of government, those projects may or may not proceed, at the discretion of Council.

Town of Cornwall Water and Sewer Capital Plan 2026-27 Capital Budget -Approved March 25, 2026											
Town of Cornwall Department	Project Description	Infrastructure Project Category/Description	Budget Amount and Funding			Gas Tax	MISC	ICIP/BCSF	Other (CHIF, HAF, AT, Deferred Revenue)	LT DEBT/	
			Total Project Cost Including 10% Tax	Town Portion - Capital Paid From Operations							
UTILITY - Combined											
1	Phase 2 Upgrade/Extend Services on Cornwall Road incl Fire Services Upgrades	Extend Cornwall Road Services to allow developments in the future. Includes ensuring services are fire rated - funding dependent.	3,759,755	11,550	1,004,654				1,879,845	875,256	
2	Bulk Fuel Pump (50% Utility/)	Pump Controller, Software and FOB's	11,550	5,000							
3	Small Tools and Equipment	Small Tools and Equipment	5,000								
Utility - Sewer											
1	Sewer Laterals and Lift Pump	Annual Replacement	20,000	20,000							
2	North River Lagoon Blower	North River Lagoon Blower	23,650	23,650							
Utility - Water											
1	Water Meters	Annual Replacement	15,000	15,000							
2	Water Laterals	Annual Replacement	15,000	15,000							
3	Watermain Upsizing - Warren Grove Rd	New Roundabout Installed by TIR - Upgrade Watermain for Fire Flow	616,420	308,210	308,210						
4	New Hydrants	2 New Hydrants for High Pressure Zone	40,000	40,000							
5	Watermain	Samantha Lane Connection - Cornwall Rd to Water Tower	250,000						250,000		
6	Riverpoint Asphalt Roof	Replace Asphalt Roof	10,000	10,000							
TOTAL UTILITY CURRENT YEAR			\$ 4,766,375	\$ 448,410	\$ 1,004,654	\$ 308,210	\$ -	\$ 2,129,845	\$ 875,256		
Utility General - Carried Forward											
1	Phase 1 Upgrade/Extend Services on Cornwall Road incl Fire Services Upgrades	Extend Cornwall Road Services to allow developments in the future. Includes ensuring services are fire rated - funding dependent.	38,139		19,069				19,069		
Utility - Sewer- Carried Forward											
1	Wastewater Study & Design	Cornwall Lagoon Strategy for Future Upgrade	86,350	86,350							
Utility - Water - Carried Forward											
1	New reservoir - Water Tower (New Wellfield) & Water Pressure Zones	Drinking Water & New Pressure Zones	784,978								
TOTAL UTILITY AND CARRY FORWARDS			\$ 5,675,842	\$ 534,760	\$ 1,023,724	\$ 308,210	\$ 575,625	\$ 2,358,268	\$ 875,256		

Minerva McCourt, Mayor

Date

Kevin Coady, CAO

Date



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-12-2026 Capital Plan

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Cory Stevenson**

Whereas: The Town of Cornwall is required to have a 5 year capital expenditure plan, including both municipal and utility requirements, to access capital infrastructure funding from senior levels of government and to ensure the prudent and efficient use of capital funds;

And Whereas: A capital plan is a dynamic planning document which needs to be kept current on an annual basis, and the first year of the 5 year capital plan is as contained in the current year capital budget;

Therefore, be it Resolved: That the Town of Cornwall approve the updated and attached Capital Plan, for the fiscal years 2027/28 through 2030/31, with total proposed capital expenditures of \$46,825,810.

TOWN OF CORNWALL 2027-28 CAPITAL PLAN					
Town of Cornwall Department	Project	Infrastructure Project Description	Potential Funding Available	2027/28	Utility/Town Cost if Funding Approved
Utility - Sewer					
1	Sewer Laterals and Lift Pump	Annual Replacement or Repair		20,000	20,000
2	North Gate Waterstation	4 Log Reduction		251,698	500,000
Utility - Water					
1	Water Meters	Annual Replacement or Repair		15,000	15,000
2	Water Laterals	Annual Replacement or Repair		10,000	10,000
3	Meadowbank Control Panel Upgrade	Control Panel with Variable Drive Upgrade		338,825	
4	Hydrant Removal - Capital Drive	Remove Hydrant - Not Fire Rated		10,000	10,000
5	Water Tower at Shop	Refurbish Water Tower	BSCF	2,000,000	666,600
Parks - Rec					
1	Parks/Recreation/Open Spaces Master Plan Implementation	Sport/Rec. Infrastructure - 110,000 to upgrade existing	ACOA MSC	160,000	80,000
2	RTV	Replace 2016 RTV		45,000	45,000
3	TFSC Parking Lot Paving	Top Coat on Parking Lot		150,000	150,000
4	AT Trail	Ferry Road - Hillside to Arbour		1,600,000	1,600,000
5	Replace 2012 Truck	Replace Truck		45,000	45,000
Public Works					
1	Sidewalk/Paving repairs/Replacement	Repair existing paving or sidewalks within the Town		100,000	100,000
2	Replace 2015 3/4 Truck	Replace 2015 3/4 truck with v-blade		75,000	75,000
3	Gazebo	Gazebo at Town Hall		25,000	25,000
4	2 - E Watch Camera's	Purchase and Install E-Watch Camera's		30,000	30,000
Plan./Dev.					
1	Main Street Spatial Plan Implementation	Main Street Spatial Plan Implementation	ACOA MSC	100,000	100,000
Admin.					
1	IT Upgrades	Replace Computer and IT		10,000	10,000
2	Transit-Capital Fleet Replacement	Public Transit, in conjunction with City and Stratford		120,287	120,287
TOTALS				\$ 5,105,810	\$ 3,601,887

Minerva McCourt, Mayor

Date

Kevin Coady, CAO

Date

**TOWN OF CORNWALL
2028-29 CAPITAL PLAN**

Town of Cornwall Department	Project	Infrastructure Project Description	Potential Funding Available	2028/29	Utility/Town Cost if Funding Approved
Utility - Sewer					
1	Sewer Upgrades	Ferry Road Sewer Upgrades - Pyes Lane to West River Estate	ACOA MSC	250,000	125,000
2	Sewer Laterals and Lift Pump	Annual Replacement or Repair		20,000	20,000
Utility - Water					
1	Watermain Loop from Business Park to York Point Road	Water - Provide fire protection to North River area	CHIF	780,000	208,026
2	Water Meters	Annual Replacement or Repair		15,000	15,000
3	Water Laterals	Annual Replacement or Repair		10,000	10,000
Parks - Rec					
1	Parks/Recreation/Open Spaces Master Plan Implementation	Sport/Rec. Infrastructure - 100,000 to upgrade existing parks	ACOA MSC	350,000	175,000
2	Town Facility	Multi-use Facility - pricing TBD based on study in 2026-27		?	?
3	Sidewalk Development	Hillside Meadows Subdivision		1,600,000	1,600,000
4	Primrose Point Shoreline	Primrose Point Shoreline Protection		100,000	100,000
Public Works					
1	Sidewalk/Paving repairs/Replacement	Repair existing paving or sidewalks within the Town		25,000	25,000
2	New Tractor with a Front Mount Snowblower	Replace 2012 Kubota Tractor and Blower		250,000	250,000
Plan./Dev.					
1	Main Street Spatial Plan Implementation	Various	ACOA MSC	250,000	125,000
Admin.					
1	IT Upgrades	Replace Computer and IT		10,000	10,000
2	Transit-Capital Fleet Replacement	Public Transit, in conjunction with City and Stratford		150,000	150,000
TOTALS				\$3,810,000	\$2,813,026

Minerva McCourt, Mayor

Date

Kevin Coady, CAO

Date

TOWN OF CORNWALL 2029-30 CAPITAL PLAN					
Town of Cornwall Department	Project	Infrastructure Project Description	Potential Funding Available	2029/30	Utility/Town Cost if Funding Approved
Utility - Combined					
1	Upgrade/Extend Services on Ferry Road incl Fire Services Upgrades	Extend Ferry Road Services to allow developments in the future. Includes ensuring services are fire rated - funding dependent	CHIF	4,600,000	1,226,820
Utility - Sewer					
1	Sewer Laterals and Lift Pump	Annual Replacement or Repair		20,000	20,000
Utility - Water					
1	Water Mains	Renewal of Existing Small Diameter Water Mains	ACOA MSC	500,000	250,000
2	Water Meters	Annual Replacement or Repair		15,000	15,000
3	Water Laterals	Annual Replacement or Repair		10,000	10,000
4	Conduct Inflow & Infiltration Study	Sewer System & Lagoon Excess Water	MSC GTDA	150,000	75,000
Parks - Rec					
1	Parks/Recreation/Open Spaces Master Plan Implementation	Sport/Rec. Infrastructure - 100,000 to upgrade existing parks	ACOA MSC	350,000	175,000
2	Outdoor Pavilion	Recreation - Community Enhancement, Farmers Market	ACOA MSC	450,000	225,000
3	Trails	Ongoing expansion of multi-use trails - Ferry Road	AT	3,200,000	1,600,000
Public Works					
1	Sidewalk/Paving repairs/Replacement	Repair existing paving or sidewalks within the Town		25,000	25,000
Plan./Dev.					
1	Main Street Spatial Plan Implementation	Various	ACOA MSC	250,000	125,000
Admin.					
1	IT Upgrades	Replace Computer and IT		10,000	10,000
2	Transit-Capital Fleet Replacement	Public Transit, in conjunction with City and Stratford		150,000	150,000
TOTALS				\$15,580,000	\$3,906,820

Minerva McCourt, Mayor

Date

Kevin Coady, CAO

Date

**TOWN OF CORNWALL
2030-31 CAPITAL PLAN**

Town of Cornwall Department	Project	Infrastructure Project Description	Potential Funding Available	2030/31	Utility/Town Cost if Funding Approved
Utility - Sewer					
1	Sewer Laterals and Lift Pump	Annual Replacement or Repair		20,000	20,000
2	Cornwall Lagoon	Replace Cornwall Lagoon	ACOA	20,000,000	10,000,000
Utility - Water					
1	Water Meters	Annual Replacement or Repair		15,000	15,000
2	Water Laterals	Annual Replacement or Repair		10,000	10,000
3	Water Meter Project	Water -Install water meters for fair and equitable billing of services provide by town. Approx 1600 meters	MSC	1,600,000	400,000
Parks - Rec					
1	Parks/Recreation/Open Spaces Master Plan Implementation	Sport/Rec. Infrastructure - 100,000 to upgrade existing parks	ACOA MSC	350,000	175,000
Public Works					
1	Sidewalk/Paving repairs/Replacement	Repair existing paving or sidewalks within the Town		25,000	25,000
Plan./Dev.					
1	Main Street Spatial Plan Implementation	Various	ACOA MSC	250,000	125,000
Admin.					
1	IT Upgrades	Replace Computer and IT		10,000	10,000
1	Transit-Capital Fleet Replacement	Public Transit, in conjunction with City and Stratford		150,000	150,000
TOTALS				\$ 22,430,000	\$ 10,930,000

Minerva McCourt, Mayor

Date

Kevin Coady, CAO

Date



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-13-2026 Councillor Barnes Resignation – No Byelection

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Councillor Elaine Barnes has formally submitted her resignation from the Town of Cornwall Council and the Town thanks Councillor Barnes for her service;

And Whereas: Municipal Council vacancies are typically filled through a byelection as mandated through the *Municipal Government Act* section 60;

And Whereas: The *Municipal Government Act* section 60 subsection (3) enables a municipal council to hold a vacancy open until the next general municipal election if:

- (a) the vacancy occurs within the last 12 months of the council's term and
- (b) the council is able to maintain quorum despite the vacancy;

And Whereas: The Town of Cornwall council vacancy fulfills both of the prerequisites to hold the vacancy open until the next general municipal election to be held on November 2, 2026, and a byelection carries approximately the same cost as a general election;

Therefore, be it Resolved: That the Town of Cornwall hold the vacant council seat resulting from the resignation of Councillor Elaine Barnes open until the general municipal election on November 2, 2026.

Kevin Coady

From: Elaine Barnes <barnespei@gmail.com>
Sent: March 17, 2026 7:52 AM
To: Kevin Coady
Cc: Minerva McCourt
Subject: Letter of Resignation - to Council and residents

It has been a tremendous honour and a privilege to serve our community over the past 12 years. At this time, I must submit my official letter of resignation.

I would like to express my sincere gratitude to my fellow councillors and the dedicated staff both past and present. It has been a pleasure to work alongside such an incredibly committed team, and I am proud of what we have achieved together for the betterment of our town.

Most importantly, I want to thank the residents of Cornwall. Thank you for entrusting me with this role and for your continued support and engagement. Serving as your elected representative both on Council and with FPEIM has been an invaluable experience that I will always treasure.

Thanks to inspiration from Irene Dawson during my first term, she gave me a love of the Water and Sewer Utility by sharing her thoughts on the utmost importance to the future of Cornwall. Ensuring Cornwall had an adequate supply of water to see the town through continued growth was one of my priorities. Seeing the new water tower at the end stage having started the process of water exploration in 2016 will always give me a sense of pride when I see the new Water Tower. I would like to encourage council to continue down the path of education on water usage, having witnessed the benefits firsthand over the years without adding the additional financial burden of water meters on families.

Serving on Council with like minded individuals who saw the need for improved safety for our residents made changes possible. From improved lighting, speed humps, a Main Street and a new RCMP station in Cornwall, it shows that we listened to residents and I know you will keep up the amazing work.

I wish Council and our community continued success in all future endeavours and I will always hold you and our community close to my heart.

Sincerely,

Councillor Elaine Barnes



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-14-2026 UPEI Relay for Life

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The UPEI Relay for Life is a student led organization created to help the Canadian Cancer Society in supporting those affected by cancer through fundraising and other efforts;

And Whereas: Cancer affects many Cornwall residents in many ways, and The Relay for Life has asked the Town of Cornwall to be a sponsor of the 2026 event;

Therefore, be it Resolved: That the Town of Cornwall contribute five hundred dollars and be a Bronze Level Sponsor for the 2026 UPEI Relay for Life.



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-15 -2026 TFSC Sports Fields Access Agreement

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____

Corey Frizzell

Seconded by Councillor _____

Steven Campbell

Whereas: The Terry Fox Sports Centre artificial turf fields operated by the Town of Cornwall are situated upon lands owned by the Public Schools Branch of Prince Edward Island and those lands are used by the Town of Cornwall pursuant to a lease agreement which has now expired;

And Whereas: The Town of Cornwall and the Public Schools Branch are desirous of continuing the lease agreement for the use of the lands and have negotiated a renewal agreement acceptable to both parties;

Therefore, be it Resolved: That the Town of Cornwall execute the renewed lease agreement for a further ten years ending December 31, 2036 with an option for a further 10 year renewal.

**Town of Cornwall
Environment and Sustainability Committee Meeting
Monday, March 9, 2026 at 5:00 PM**

Chair: Councillor Judy Herlihy

Committee Members Present: Councillor Cory Stevenson (via telephone)
Mayor Minerva McCourt

Staff Members Present: Geoff Baker – Manager of Engineering and Capital Projects

Also Present: Jeannie Campbell, Resident Member; Veronica Jendrick,
Watershed Coordinator; Brennan McDuffee, Resident

Regrets: Deputy Mayor Jill MacIsaac

1. Call to Order

The meeting was called to order at 5:01 p.m. by Chair, Councillor Herlihy.

2. Land Acknowledgement

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. Approval of Agenda/Additions to Agenda

Moved by Councillor Stevenson and seconded by Mayor McCourt that the agenda be approved as circulated.

4. Disclosure of Conflict of Interest - Nil

5. Approval of Minutes

Moved by Councillor Stevenson and seconded by Mayor McCourt that the Environment and Sustainability Committee minutes of February 9, 2026, be approved as circulated.

Mayor McCourt commented that she was pleased to see that Council approved the extension of the angling season at Hyde Pond.

6. Business Arising from Minutes

6.1 2026 Dandelion Festival Planning

The festival is scheduled for May 23, 2026, from 1:00 pm to 4:00 pm. Activities planned for the

festival include face painting, a seed giveaway, dandelion crown making, an art table and community art installation, dandelion themed snacks/drinks and a barbecue, a raffle table and live music. Councillor Herlihy will check with a local yoga studio to determine if there is an interest in running a 'Yoga in the Dandelions' program during the festival. Mayor McCourt will contact the library to determine if they have any interest in participating in the festival again in 2026.

6.2 Water School

The Committee received a written update from Billy Ramsay, Infrastructure Supervisor on the annual Water School. Water School field trips are scheduled for April 1st, 2nd, 7th, and 8th. CAWG will coordinate with Billy on planning around the event.

6.3 2026 Water Audits

Taleah will be returning in 2026 to continue the water audit program. Staff will create a mail out/flyer to be sent with the water and sewer bills so residents are aware of the audit program and any associated rebate programs. Wages for audit program staff have been allocated to the 2026 water expenses and will be budgeted accordingly moving forward.

6.4 Proposed Changes to Committee Responsibilities

A discussion was held around transferring committee governance responsibility from the Environment and Sustainability Committee to the Utility Committee as it relates to the water school, water audit program and proposed water related rebate programs. It was decided to leave the current governance responsibility intact and that both committees continue to work together as it relates to these programs.

6.5 Property Maintenance Bylaw

Staff have completed research on Property Maintenance Bylaws from other jurisdictions, provincial legislation, provincial templates, and best practices on property maintenance and dangerous and unsightly properties. Staff expect to present a draft (or partial draft) of a new bylaw to the Committee at their April meeting.

6.6 Forest Management Plan

The Committee is still waiting to hear from the Province on the application to the Climate Challenge Fund.

7. New Business

7.1 2026/27 Low Flow Fixture Rebate

The Committee discussed and considered the development of a low flow fixture rebate 'pilot' program for 2026/27, based on a recommendation from the Town's Infrastructure Supervisor. \$3,000 has been included in the Town's proposed Water Conservation Budget for 2026/27.

Staff were directed to create a program that can be presented at the April Committee meeting. It was decided that rebates would be conditional on the completion of a water audit, and offered for low flow toilets, showerhead replacement, faucet aerator replacement, and actions taken as a direct result of water audit recommendations.

7.2 Environment Related Initiatives Proposed Budget 2026/27

The Committee reviewed the proposed budget for 2026/27 related to environmental initiatives.

8. Correspondence – Nil

9. Adjournment

9.1 The meeting was adjourned at 6:34 PM

The next meeting time is Monday, April 13, 2026 at the Town Hall.

Judy Herlihy
Chair

Geoff Baker
Manager of Engineering and Capital Projects

**TOWN OF CORNWALL
MUNICIPAL AND EMERGENCY SERVICES COMMITTEE
Wednesday, March 4, 2026, at 5:15pm**

Attendance: Councillor Frizzell (Chair), Councillor Herlihy, Mayor Minerva McCourt
Staff: Kevin Coady (CAO)
Others: Councillor Steven Campbell
Guests: Mike Cassidy T3 Transit

1. CALL TO ORDER

Councillor Frizzell chaired the meeting which was called to order at 5:32pm.

2. LAND ACKNOWLEDGEMENT

Councillor Frizzell welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF THE AGENDA

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Agenda be approved as distributed.

CARRIED

4. APPROVAL OF THE MINUTES

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Minutes of February 4, 2026 be approved as distributed.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

NIL

6. PRESENTATIONS/DISCUSSION - Mike Cassidy – T3 Transit

The Committee held an in depth discussion with T3 Transit operator Mike Cassidy. Mike informed the Committee that the final ridership number for 2025 was 38,320, the number for 2024 was 37,415, an approximate 2.45% increase year over year. Cornwall's T3 partners are showing a recent drop in ridership in the new year. Cornwall has shown continued growth in the new year with a ridership increase of 20.8% for 2026 year over year to date. The Committee discussed new transit stop locations and run times that were received from residents and businesses in Cornwall.

The Committee recommends that Council implement, and budget for, an 8:15am "Express" run that would primarily serve the major employment hubs in Cornwall. These areas would be for example: the business park the local daycares and the Independent Grocer Plaza. This run would be charged to the town for .5 of an hour and would not follow the same route as the regular routes through the neighbourhoods etc.

The Committee also recommends that Council implement, and budget for, a second "On Demand" run at 7:15pm from Royalty Crossing to Cornwall, this run would be the same as the current 9:15pm run. This run would also be billed to the Town for .5 of an hours

7. **REPORTS:** *(No reports were received before the meeting)*

- a. T3 Transit:
- b. North River Fire Department:
- c. RCMP:
- d. Bylaw Enforcement:
- e. Animal Control:

8. **ITEMS FOR DISCUSSION**

- a. Next Meeting – Wednesday April 1, 2026 at 5:30. Invite either Mike Casidy to review new draft operating agreement, or NRFD Chief for discussion regarding fire services.

9. **IN CAMERA MGA**

NIL

10. **OTHER BUSINESS**

NIL

11. **ADJOURNMENT:**

The meeting was adjourned at 7:15pm.

COREY FRIZZELL, Chair
Councillor

KEVIN COADY
Chief Administrative Officer

Kevin Coady

Subject: FW: February Ridership

From: Matthew Cassidy <mcassidy@coachatlantic.ca>

Sent: Thursday, March 5, 2026 2:38 PM

To: Keenan, Anna <akeenan@charlottetown.ca>; Kevin Coady <kcoady@cornwallpe.ca>; Jeremy Pierce <jpierce@townofstratford.ca>; Corkum-Gorrill, Jessika <jcorkumgorrill@charlottetown.ca>; Jeremy Crosby <jcrosby@townofstratford.ca>

Cc: nsmallman@townofstratford.ca <nsmallman@townofstratford.ca>; Moghimi, Elmira <emoghimi@charlottetown.ca>

Subject: February Ridership

Hello All,

Attached you will find our ridership report for all three Municipalities for the month of February.

Here is a summary of the ridership from the expanded routes:

- East Royalty - 812
- Stratford Mid-day runs - 888
- Cornwall mid-day runs - 1,177

	February 2026	February 2025	% change	YTD 2026	YTD 2025	% Change
Charlottetown	98,311	107,259	-8.3%	204,689	234,096	-12.6%
Cornwall	3,051	2,236	36%	6,175	5,113	20.8%
Stratford	4,554	5,134	-11.3	9,905	10,925	-9.3

Once everyone get through their budgets, we would like to schedule a meeting to discuss any marketing initiatives we would like to collaborate on this spring to try and minimize the decrease we are experiencing due the the decline in internation students.

Please let me know if you have any questions or concerns.

CORNWALL RIDERSHIP - FEBRUARY 2026						
Date	Day	Values	Sum of Cornwall Ups	Sum of Cornwall Offs	Sum of U18 Cornwall Offs	Sum of Cornwall Ridership
02/01/2026 Sun						0
02/02/2026 Mon		68	11	56	5	140
02/03/2026 Tue		66	13	63	7	149
02/04/2026 Wed		78	7	62	9	156
02/05/2026 Thu		82	15	53	10	160
02/06/2026 Fri		79	18	64	14	175
02/07/2026 Sat		34	14	17	14	79
02/08/2026 Sun						0
02/09/2026 Mon		62	13	59	7	141
02/10/2026 Tue		86	11	55	3	135
02/11/2026 Wed		73	5	65	10	153
02/12/2026 Thu		53	10	36	14	113
02/13/2026 Fri		81	24	77	21	203
02/14/2026 Sat		28	8	20	8	64
02/15/2026 Sun						0
02/16/2026 Mon						0
02/17/2026 Tue		76	19	71	7	173
02/18/2026 Wed		66	13	57	3	139
02/19/2026 Thu		75	24	65	7	171
02/20/2026 Fri		70	19	68	5	162
02/21/2026 Sat		23	13	25	4	65
02/22/2026 Sun						0
02/23/2026 Mon		56	11	49	6	122
02/24/2026 Tue		12	6	19		37
02/25/2026 Wed		75	7	57	4	143
02/26/2026 Thu		72	9	55	8	144
02/27/2026 Fri		67	20	59	15	161
02/28/2026 Sat		26	10	24	6	66
03/01/2026 Sun						0
03/02/2026 Mon						0
03/03/2026 Tue						0
Grand Total		1,388	300	1,376	187	3051

Route #
CORNWALL RIDERSHIP - FEBRUARY 2026

(All)
Values

Day	Mon	Sum of Cornwall
Sun	Paying	Ridership
Mon		0
Tue		403
Wed		494
Thu		591
Fri		588
Sat		701
Grand Total		274
		3051

		2026	2025	2024
Total Ridership		3,051	2,236	2,335
Monday - Friday	Paying	2,777	2,007	2,226
	Non - Paying	-	-	-
	Working Days	19	19	20
	Average	146	106	111
Saturday	Paying	274	229	109
	Non - Paying	-	0	-
	Working Days	4	4	4
	Average	69	57.25	27

Date	Day	9:15 Drop Off Carnival	9:15 Pick Up Carnival	10:15 Drop Off Carnival	10:15 Pick Up Carnival	11:15 Drop Off Carnival	11:15 Pick Up Carnival	12:15 Drop Off Carnival	12:15 Pick Up Carnival	1:15 Drop Off Carnival	1:15 Pick Up Carnival	2:15 Drop Off Carnival	2:15 Pick Up Carnival	3:15 Drop Off Carnival	3:15 Pick Up Carnival	Total/Day
02/01/2026	Sun															0
02/02/2026	Mon	2	8	0	6	1	4	1	2	5	2	3	4	4	17	59
02/03/2026	Tues	3	5	1	6	2	3	3	1	4	6	7	3	6	16	69
02/04/2026	Wed	2	7	0	4	0	8	3	2	6	2	2	7	7	8	56
02/05/2026	Thurs	2	10	3	7	1	5	1	6	2	3	3	10	9	10	72
02/06/2026	Fri	3	7	0	5	2	6	5	4	3	3	4	8	5	17	72
02/07/2026	Sat															0
02/08/2026	Sun															0
02/09/2026	Mon	2	3	0	4	0	3	3	5	3	4	9	13	3	12	64
02/10/2026	Tues	4	6	0	5	0	7	4	0	3	5	2	1	3	11	51
02/11/2026	Wed	2	5	0	3	0	6	1	3	3	2	3	7	5	5	45
02/12/2026	Thurs	3	4	0	2	0	9	4	5	2	4	1	3	6	2	45
02/13/2026	Fri	3	9	2	9	4	10	4	5	10	6	7	6	5	9	89
02/14/2026	Sat															0
02/15/2026	Sun															0
02/16/2026	Mon															0
02/17/2026	Tues	5	12	1	6	3	7	6	3	3	2	7	1	7	10	73
02/18/2026	Wed	3	6	1	4	1	4	1	3	2	3	4	9	8	13	62
02/19/2026	Thurs	2	7	1	4	1	6	8	2	6	3	4	6	5	16	71
02/20/2026	Fri	3	4	2	6	1	4	10	2	2	3	3	9	8	11	68
02/21/2026	Sat															0
02/22/2026	Sun															0
02/23/2026	Mon	3	7	1	5	0	6	3	1	3	2	4	12	5	2	54
02/24/2026	Tues	2	2	3	3	2	1	0	0	1	1	2	7	2	1	27
02/25/2026	Wed	2	9	4	2	1	7	1	5	2	4	9	10	3	4	63
02/26/2026	Thurs	4	9	1	3	6	2	1	1	2	1	4	8	5	9	56
02/27/2026	Fri	2	11	6	4	2	4	5	2	3	7	6	5	8	16	81
02/28/2026	Sat															0
03/01/2026	Sun															0
03/02/2026	Mon															0
03/03/2026	Tues															0
		52	131	26	88	27	106	65	52	65	63	84	129	105	184	1177

Note: the 18 yrs old and below are included in every pick-up and drop off.

NORTH RIVER FIRE DEPARTMENT

Town of Cornwall Statistics

February 2026



Call Type	Number
Carbon Monoxide Alarms	2
Propane Leak	1
Motor Vehicle Collision	1
Medical First Responder	1

Fire Calls

	2021	2022	2023	2024	2025	2026
December	6 (6)	7 (7)	4 (4)	9 (9)	9 (9)	12 (12)
January	7 (13)	7 (14)	7(11)	2 (11)	5 (14)	5 (17)
February	7 (20)	4 (18)	6(17)	5 (16)	9 (23)	5 (22)
March	3 (23)	9 (27)	3(20)	5 (21)	3 (26)	
April	3 (26)	3 (30)	5 (25)	6 (27)	17 (43)	
May	3 (29)	3 (33)	11 (36)	2 (29)	4 (47)	
June	11 (40)	4 (37)	13 (49)	9 (38)	6 (53)	
July	4 (44)	7 (44)	18 (67)	10 (48)	12 (65)	
August	8 (52)	8 (52)	7 (74)	12 (60)	9 (74)	
September	7 (59)	12 (64)	12 (86)	9 (69)	8 (82)	
October	6 (65)	14 (78)	7 (93)	4 (73)	9 (91)	
November	4 (69)	13 (91)	7 (100)	2 (75)	9 (100)	
Cornwall Totals	69	91	100	75	100	
NRFD Overall Totals	186	241	291	222	269	

Call Types

	2021	2022	2023	2024	2025	2026
Motor Vehicle Collisions	12	16	14	14	21	7
Misc. Fire type calls	17	28	16	11	20	7
Fire Alarms	22	19	31	23	32	2
Medical First Responder	10	19	29	22	16	2
Carbon Monoxide Alarms	1	3	2	1	2	2
Structure Fires	1	1	2	0	0	1
Vehicle Fires	2	1	1	2	3	
Water Rescue	3	0	0	0	1	
Off-Road Rescue	0	1	0	0	0	
Ice Rescue	0	0	0	1	0	



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2026-03-03

UNCLASSIFIED

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Feb 2026	Feb 2025	Feb 2024	2026	2025	2024
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	0	0	0	0	15	12
Assault	5	0	0	9	31	32
Kidnapping/Hostage/Abduction	0	0	0	0	0	1
Robbery	0	0	0	0	0	0
Extortion / Intimidation	0	0	0	0	1	1
Criminal Harassment	0	0	1	0	4	6
Indecent Harassing Comm.	2	2	2	2	26	32
Uttering Threats	0	1	1	0	15	17
Property Crime						
Arson	0	0	0	0	0	1
Break and Enter	1	0	1	1	6	7
Unlawfully in a Dwelling House	0	0	0	0	2	1
Theft Over	0	0	0	0	2	2
Theft of Motor Vehicle	0	0	0	0	4	4
Theft of Other MV / Motorcycle	0	0	1	0	3	4
Take MV w/o Consent	0	0	0	0	1	0
Theft Under	2	1	5	5	27	31
Shoplifting	1	0	1	1	1	5
Theft (mail, bicycle, et al)	2	0	0	2	2	2
Theft from Motor Vehicle	0	2	0	0	9	7
Possession of Stolen Goods	0	0	0	0	2	1
Fraud	4	4	1	8	51	32
Identity Theft	0	0	0	0	1	0
Mischief	5	5	4	6	84	98
Drug Enforcement						
Possession	0	0	1	0	2	4
Trafficking	0	1	0	2	1	2
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	0	1
Other	2	1	0	2	8	11
Traffic						
Dangerous Op of MV	0	0	0	0	3	1
Impaired by Alcohol	3	0	1	3	18	19
Impaired by Alcohol & Drug	0	0	0	0	1	3
Impaired by Drug	1	0	2	1	8	10
Failure/Refusal	0	0	0	0	2	3
Driving while Disqualified	2	1	2	3	11	11
Fail to Stop or Remain	0	0	0	1	7	6
Seatbelt Violation	1	0	0	1	8	6

Statistics represent 1st line of UCR Scoring.

Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.

Prepared by L-DCAS





L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2026-03-03

UNCLASSIFIED

	2026	2025	2024	2020	2023	2024
Intersection Violation	2	0	0	4	16	6
Speeding Violation	68	20	23	121	305	345
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	1	1	0	1	3	4
Road Side Suspension (Drug)	0	0	0	0	0	0
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	0	0	0	1	10	7
Collision - Reportable	5	5	2	7	43	29
Collision - Non Reportable	1	4	4	6	48	37
Off-Road Vehicle Collision	0	0	0	0	1	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	64	29	38	135	482	409
Other Traffic Related Duties	28	14	8	51	107	137
Checkstop	0	3	4	6	29	26
Other						
911 Call	0	1	2	2	29	26
Breach of Court Order	0	1	2	0	9	23
Liquor Act	0	0	0	0	5	3
Mental Health Act	8	2	11	12	78	80
Missing Person	0	0	0	1	15	10
Municipal Bylaw - Other	0	0	0	1	1	2
Other	38	31	23	83	485	396
Suspicious P V P	1	0	0	5	2	1
Trespass At Night	2	1	2	2	10	7
Total Founded & SUI Occurrences	249	130	142	485	2,036	1,921
Total Occurrences*	258	133	148	503	2,140	2,057

1Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

**Includes Unfounded and Unsubstantiated*

For Official Use Only

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Monthly Report

February 2026

Town of Cornwall

L Division Criminal Analysis Section
2026-03-02



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

Police Activity

Occurrence Summary

At five, persons crimes remained consistent with last month (4) and slightly higher than last year (0). Five of these involved assaults, with one resulting in charges and two having the complainant declining to proceed.

At fifteen, property crime increased in relation to both last month and last year (+7/+3 respectively). Mischief was the most frequent occurrence type with five, followed by fraud (4). The fraud incidents included a mix of investment, Marketplace and identity theft schemes. No charges were laid/recommended in any of the property crime occurrences.

There were two drug enforcement occurrences in February, both related to trafficking incidents. This is consistent with both last month and last year (both 2).

Traffic enforcement accounted for most of the activity in February with 176 occurrences. This level consistent with last month (165) and significantly higher than last year (77). The year-over increases are largely due to efforts targeting speeding (+48), "Other" traffic violations (+35) and "Other traffic related duties" (+14). There were no dangerous driving incidents reported, although four impaired operation incidents occurred, with one being cleared by charge. There were six reported collisions, none of which involved fatalities.

Overall, February 2026 recorded 258 occurrences with 249 founded or still under investigation. This level is consistent with last month (245/236), but, largely due to traffic enforcement, significantly higher than February last year (133/130). It is also higher than the 12-month average for the Town (184/175).



Royal Canadian Mounted Police
Gendarmerie royale du Canada

Community Policing

Policing Initiatives

- Members attended the Citizens On Patrol meeting on February 18th, 2026
- Members attended the opening ceremony for the Sweetheart Hockey Tournament

Selective Traffic Enforcement Program

- Members conducted 28 STEP files
 - 11 on Main Street
 - 7 on Meadowbank Road
 - 4 on Cornwall Road
 - 4 on Route 1
 - 1 on Hilltop Drive
 - 1 on York Point Road

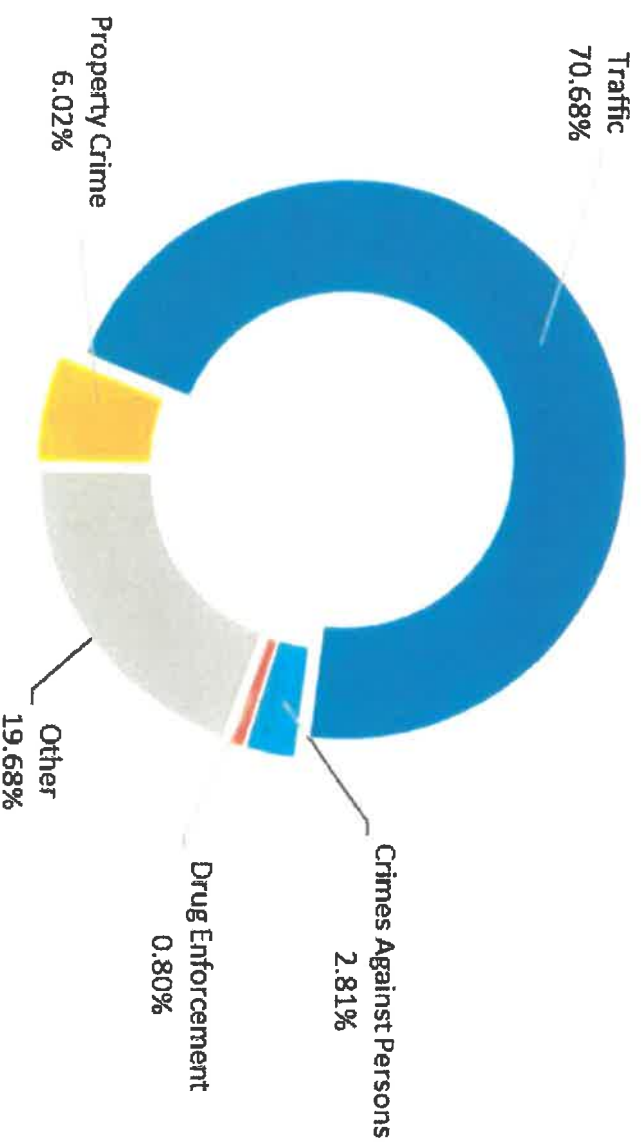


Royal Canadian Mounted Police
Gendarmerie royale du Canada

Canada

All Occurrences

Occurrences by Category - All Occurrence Types
Queens District RCMP (Cornwall)
February 2026



249 Founded/SUI of 258 Total Occurrences



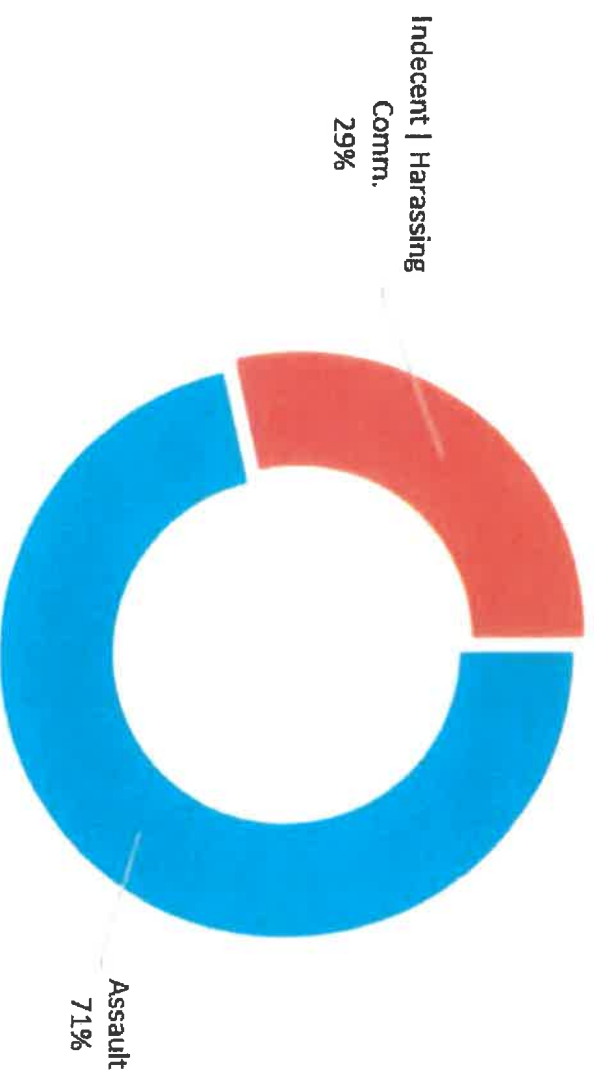
Royal Canadian
Mounted Police
Gendarmerie royale
du Canada

Occurrences - Person Crimes

Occurrences by Category - Crimes against Persons

Queens District RCMP (Cornwall)

February 2026



7 Founded/SUI of 258 Total Occurrences

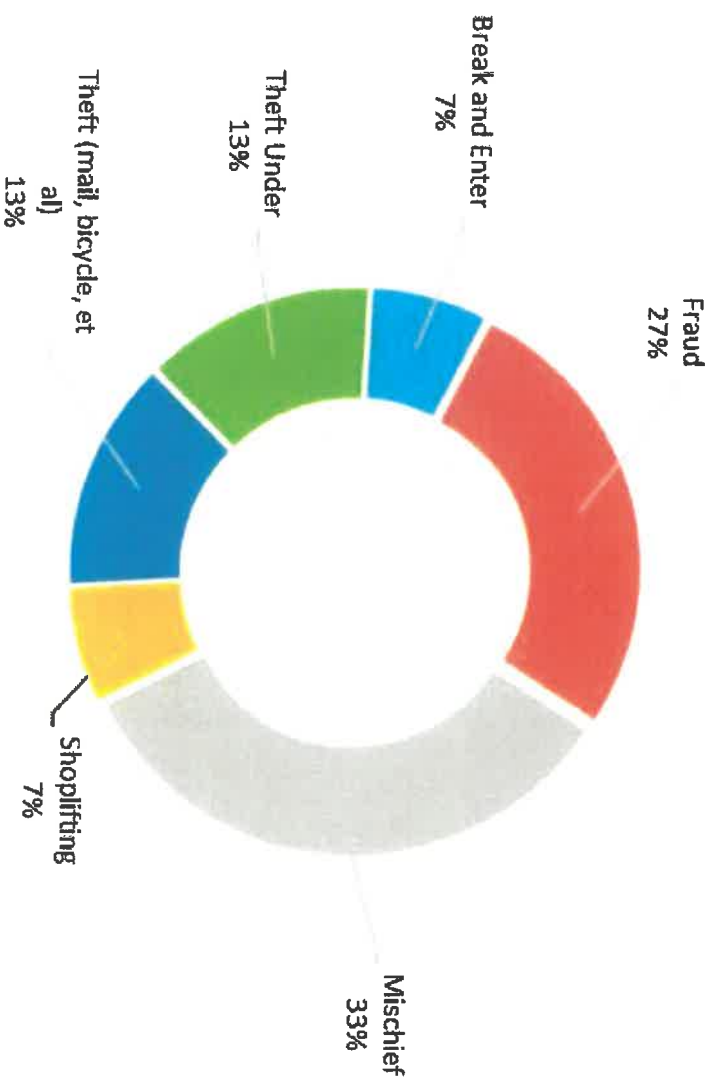


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Occurrences - Property Crime

Occurrences by Category - Property Crime
Queens District RCMP (Cornwall)

February 2026



15 Founded/SUI of 258 Total Occurrences



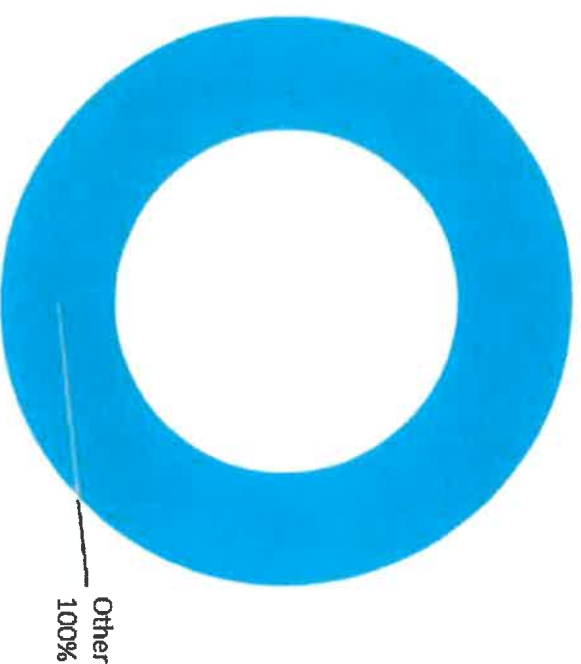
Royal Canadian Mounted Police
Gendarmerie royale du Canada

Occurrences - Drug Enforcement

Occurrences by Category - Drug Enforcement

Queens District RCMP (Cornwall)

February 2026



2 Founded/SUI of 258 Total Occurrences



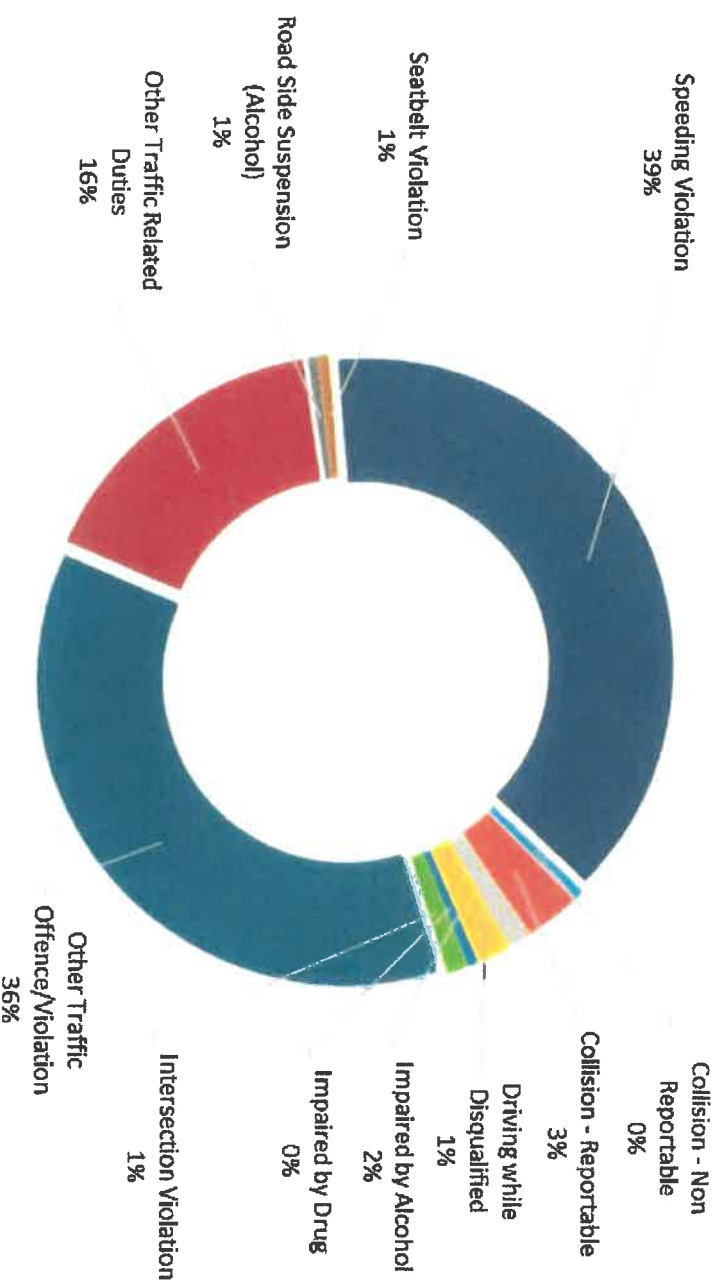
Royal Canadian Mounted Police
Gendarmerie royale du Canada

Occurrences - Traffic Occurrences

Occurrences by Category - Traffic Enforcement

Queens District RCMP (Cornwall)

February 2026



176 Founded/SUI of 258 Total Occurrences



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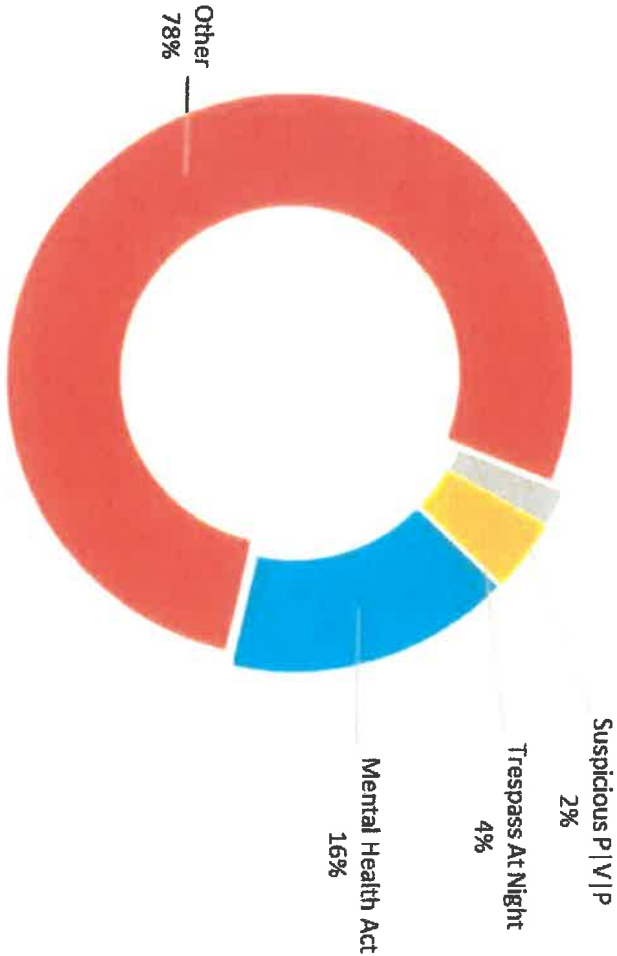


Occurrences - Other Occurrences

Occurrences by Category - Other Occurrence Types

Queens District RCMP (Cornwall)

February 2026



49 Founded/SUI of 258 Total Occurrences



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Summary Offence Tickets / Warnings / Defect Notices

Type	Count	Sum of Fine Amount
Ticket	75	\$14,773
11(1)(a) - Driving passenger vehicle not registered	2	\$500
11(1)(b) - Driving passenger vehicle while registration expired	15	\$3,750
138(6) - Operating motor vehicle with improper glazing (tinting)	5	\$1,250
159(b) - Crossing solid line	2	\$500
176(1)(a) - Driving at speed greater than is reasonable and prudent in conditions and with regard to hazards	1	\$150
176(3)(b)(i) - Speeding: 29 km /hr or less over limit	16	\$1,923
19(1)(a) - Operating vehicle with invalid inspection sticker	22	\$3,300
21(3.1) - Operating vehicle with all or part of number plate concealed or rendered illegible by a covering, device, sticker, inscription, sign or other thing	1	\$150
253(3) - Failing to produce driver's license and registration permit on request by peace officer	1	\$250
290 - General offence provision to do anything contrary to the Act and regulations or failing to perform any act required by the Act or regulations	2	\$300
291.1(1) - Driver driving while holding or using hand-held communication device capable of receiving or transmitting phone calls, electronic data, email or text message	1	\$550
324(4) - Failing to carry and produce valid insurance card to peace officer when requested	2	\$1,300
68 - Driving without being licensed to drive or with a license that is expired or invalid	4	\$600
76(2) - Licensee failing to produce license upon request	1	\$250



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Summary Offence Tickets / Warnings / Defect Notices

Type	Count
Warning	57
10(1.2) - Failing to produce driver's license, registration permit, and to submit to an inspection	1
11(1)(b) - Driving passenger vehicle while registration expired	8
15(1) - Cannabis in possession of person with care and control of vehicle or boat	1
166 - Failing to obey traffic control signal or device	1
167(3)(a) - Entering intersection on yellow or amber light	1
176(3)(b)(i) - Speeding: 29 km /hr or less over limit	26
176(3)(b)(ii) - Speeding from 30-49 km/hr over limit	2
19(1)(a) - Operating vehicle with invalid inspection sticker	4
21(3.1) - Operating vehicle with all or part of number plate concealed or rendered illegible by a covering, device, sticker, inscription, sign or other thing	2
253(3) - Failing to produce driver's license and registration permit on request by peace officer	1
271(1) - Driving motor vehicle while license suspended or cancelled	1
290 - General offence provision to do anything contrary to the Act and regulations or failing to perform any act required by the Act or regulations	2
324(4) - Failing to carry and produce valid insurance card to peace officer when requested	2
60(b) - Operating vehicle not displaying current registration sticker	3
68 - Driving without being licensed to drive or with a license that is expired or invalid	1
76(2) - Licensee failing to produce license upon request	1



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Canada

**Town of Cornwall - Summary of Month & Year to Date
(April 2025 - March 2026)**

Category	Last Month		YTD
	YTD	February	
By-Law Cases - New	15	0	15
By-Law Cases - Closed	12	0	12
Humane - New	16	1	17
Humane - Closed	13	0	13
Dog Act - New	9	0	9
Dog Act Closed	7	0	7
Stray Dogs to Shelter	1	0	1
Stray Dogs Returned to Owner	1	0	1
Stray Cats to Shelter	19	1	20
Stray Cats Returned to Owner	2	0	2
Community Patrols	136	11	147
Licenses Issued	7	1	8
For The Record - New	3	1	4
For The Record - Closed	3	1	4
Health & Wellness - New	0	0	0
Health & Wellness - Closed (bites that break skin)	0	0	0
Total	244	16	260

Charges for Boarding of Unclaimed Stray Dogs

Board (5 days, \$26 per day)	0	dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0	dogs @ \$75	\$0.00
Total			\$0.00

**TOWN OF CORNWALL
PUBLIC WORKS COMMITTEE MEETING
Tuesday, March 3rd, 2026, at 4:30 PM**

Chair: Councillor Steven Campbell
Present: Councillor Corey Frizzell
Mayor Minerva McCourt

Staff: Geoff Baker – Manager of Engineering and Capital Projects
Kevin Coady – Chief Administrative Officer

Guests: Provincial Transportation, Infrastructure and Energy Staff - Stephen Yeo,
Mark Sherren, Brett Wallace

CALL TO ORDER

The meeting was called to order at 4:35 p.m. by Chair Campbell.

LAND ACKNOWLEDGEMENT

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA

It was moved by Councillor Frizzell and seconded by Mayor McCourt that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Mayor McCourt, seconded by Councillor Frizzell that the Public Works Committee minutes of February 3, 2026, be approved as circulated.

Motion Carried

BUSINESS ARISING FROM MINUTES

Agenda Items 6 & 7 - Discussion with Department of Transportation, Infrastructure and Energy Representatives

Warren Grove Roundabout

Provincial officials indicated they intend to carry out the primary construction of this project this summer during the months of July and August to minimize impacts to school traffic. The Town will be carrying out water and sewer work as a part of this project. The project will be tendered as a single construction project by the Province; the Town will be invoiced separately by the successful contractor for the water/sewer infrastructure and any new sidewalk installation. The

province is currently awaiting updated design and cost information from WSP, this will be passed on to the Town when received.

Lakeview Drive Extension

Provincial staff advised that construction of this road is anticipated to begin in the fall of 2026, and that a public open house will be held by the Province to provide area residents an opportunity to review the project and express any questions or concerns they may have.

North River Roundabout – York Point Road Slip Lane

The Town requested that the Province review the feasibility of constructing a slip lane, heading east, at this location. Provincial staff indicated the request will be reviewed and that a traffic study will be taken at the location this summer.

Meadowbank Road Crosswalk – Rapid Flashing Beacons (RFBs)

Pedestrian safety improvements were discussed for various areas throughout the Town. These improvements included the potential installation of RFBs at key intersections. The committee was informed, that based upon provincial criteria, an RFB installation may be warranted at the Meadowbank Road and Gardiner Street crosswalk but would not currently be warranted along Kingston Road. The Province will investigate the potential installation at the Meadowbank/Gardiner location. The committee requested a copy of any recent traffic studies completed and any that are carried out in the future.

Pavement Markings (Lines, School Zones, Stop Bars)

Provincial staff noted that the Province is responsible for pavement markings on provincial roads and they do not carry out line painting on those that are municipal streets. The Province has previously provided consent allowing the Town to carry out a program of stop bar painting at various intersections.

The Province does paint and mark the approved crosswalks in Town. As the Province can sometimes be delayed in this task, the committee inquired as to whether the Town could get consent to carry out the crosswalk painting in a similar manner to the stop bar painting. Provincial staff were open to the idea. However, as this is an area that the Province does carry out this work and would reimburse the Town for the cost, they would want to see an estimate for the work before providing consent to ensure the costs are comparable to their cost.

The committee inquired as to the status of the request for additional crosswalks in the Town. Provincial staff informed that crosswalks must have appropriate entrance and exit points such as sidewalks or receiving landings on each side. They also noted that some of the recently installed landings may not meet provincial standards. They committed to reviewing these installed landings and advising the Town accordingly. They also indicated they could develop a specification for use by the Town for any further such installations.

Town Signage Regulations

Brett Wallace requested that the Town provide a copy of the Town's signage regulation, this will be forwarded to him.

Falcon Drive Drainage Concerns

Drainage concerns along Falcon Drive in Primrose Point were discussed. Provincial staff indicated that the ditch system seems to be function as designed. It was noted that concerns related to the electrical infrastructure located on the slope of the ditch should be forwarded to Maritime Electric. Town staff will contact Maritime Electric on this matter.

MEETING TIME

The next meeting time is Wednesday June 24th, 2026, at 5:30p.m. at the Town Hall.

MEETING ADJOURNED AT 6:30p.m.

STEVEN CAMPBELL
CHAIR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER



TOWN OF CORNWALL

RESOLUTION

DATE: **March 25, 2026**

COMMITTEE: **Utility (U)**

MOTION NUMBER: **U 02-2026 - MSC Application Wastewater Strategy**

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Corey Frizzell**

RESOLVED:

Whereas: As identified in the 2024 Utility Master Plan, one of the key recommendations is to initiate a comprehensive wastewater strategy study to assess the Town's existing treatment systems,

And Whereas: These systems are anticipated to become a limiting factor in supporting future growth and development.

And Whereas: The proposed study will establish a clear roadmap for necessary upgrades to the Cornwall Treatment Facility, ensuring continued resilience, operational efficiency, and compliance with evolving environmental regulations.

And Whereas: The Municipal Strategic Component of the Canada Community Building Fund has funding available for such projects,

Therefore, be it Resolved: That the Town of Cornwall apply to the Municipal Strategic Component of the Canada Community Building Fund for a Utility Wastewater Strategy in the amount of \$43,725.00 which represents fifty percent of the estimated total eligible costs of the project.



TOWN OF CORNWALL

RESOLUTION

DATE: March 25, 2026

COMMITTEE: Utility (U)

MOTION NUMBER: U - 03-2026 - MSC Application Warren Grove Roundabout Watermain Upgrades and Sidewalk Extension

MOTION CARRIED

MOTION LOST

MOTION WITHDRAWN

Moved by Councillor

Cory Stevenson

Seconded by Councillor

Corey Frizzell

RESOLVED:

Whereas: The Province of Prince Edward Island is planning to construct a roundabout at the intersection of Warren Grove Road, Kingston Road, and Lakeview Drive;

And Whereas: This work provides an opportunity for the Town of Cornwall to complete watermain upgrades in the same area while the roadway infrastructure is under construction;

And Whereas: Portions of the Town's water distribution system in this area consist of smaller diameter watermain that limit fire flow capacity and overall system performance;

And Whereas: The proposed project includes installation of 200 mm watermain infrastructure and hydrants along Kingston Road, Lakeview Drive, and Warren Grove Road, as well as the extension of the Town's sidewalk network approximately 155 metres to connect to a nearby 29-unit apartment complex;

And Whereas: The Municipal Strategic Component of the Canada Community Building Fund provides funding for strategic municipal infrastructure projects;

Therefore, be it Resolved: That the Town of Cornwall apply to the Municipal Strategic Component of the Canada Community Building Fund for the Warren Grove Road Roundabout Watermain Upgrades and Sidewalk Extension project in the amount of \$308,210.14 which represents fifty percent of the estimated total eligible costs of the project.



TOWN OF CORNWALL

RESOLUTION

DATE: **March 25, 2026**

COMMITTEE: **Utility (U)**

MOTION NUMBER: **U – 04 - 2026 – Provision of Water/Sewer Services to Municipal Boundary**

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Corey Frizzell**

RESOLVED:

Whereas: A request has been made, to the Cornwall Water and Sewage Utility (the Utility) by ALR Builds Ltd., for a confirmation letter that the Utility will extend the water and sewer main lines along Main Street to the Cornwall boundary with the Municipality of Clyde River to service their proposed development in Clyde River, and supply continual service to the proposed development;

And Whereas: The Cornwall Utility and Council have considered this proposed development and find it would be of benefit to the Town of Cornwall and area if brought to fruition and are therefore in favour of the extension of these services; the sole cost of the extension of these services will be borne by the developer and the services will be constructed to the standards of the Utility;

And Whereas: The Utility does not in the regular course of business supply water/sewer services outside the boundary of the Town of Cornwall, the recurring charge/fee for the provision of operational water/sewer service remains to be negotiated between the Utility and ALR Builders Ltd. should the proposed project proceed;

Therefore, be it Resolved: That the Chief Administrative Officer of the Town of Cornwall is hereby authorized to provide a letter of confirmation as requested to ALR Builders Ltd., subject to, among other things to be negotiated, the conditions in this resolution.