

**Town of Cornwall
Regular Council Meeting
April 22, 2026, 4:30 PM**

- 1) Call to Order**
- 2) Land Acknowledgement**
- 3) Approval of Agenda/Additions to Agenda**
- 4) Conflict of Interest**
- 5) Approval of Previous Minutes**
 - a) March 25, 2026
- 6) Business Arising**
- 7) Guests/Presentations/Petitions/Declaration**
- 8) Planning and Development – Deputy Mayor MacIsaac**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) April 1, 2026
 - b) **Resolutions**
 - i) Rezoning – 298 Main Street – Bylaw Amendment 1st Reading
 - ii) Rezoning – 322 Main Street – Bylaw Amendment 1st Reading
 - iii) Narrow Lots in PURD Zone – Bylaw Amendment 1st Reading
- 9) Committee of Council – Deputy Mayor MacIsaac**
 - a) **Minutes/Reports**
 - i) February 25, 2026
 - b) **Resolutions**
 - i) Property Maintenance Bylaw – Appoint Inspector
 - ii) Election Bylaw - Appoint Municipal Election Officer (MEO) and Deputy MEO
 - iii) Revise Activity Credit Resolution #PR-06-2021
 - iv) Team PEI Flag Football National Championships - Sponsorship
 - v) Special Olympics “Enriching Live Gala”
 - vi) “Make-A-Wish” Donation
 - vii) Request Remnant Parcel from Province of PEI
- 10) Environment and Sustainability – Councillor Herlihy**
 - a) **Minutes/Reports**
 - b) **Resolutions**
- 11) Municipal and Emergency Services – Councillor Frizzell**
 - a) **Minutes/Reports**
 - i) Minutes (Draft) April 1, 2026
 - ii) Transit, NREDF, RCMP, Bylaw, Humane Society Reports
 - b) **Resolutions**
- 12) Parks and Recreation – Councillor Stevenson**
 - a) **Minutes/Reports** Manager’s Report (April)
 - b) **Resolutions**
 - i) “Just Live” Fun Run - Support
- 13) Public Works – Councillor Campbell**
 - a) **Minutes/Reports**
 - b) **Resolutions**
 - i) Grass Cutting Contract Award
- 14) Water/Sewer Utility – Councillor Stevenson**
 - a) **Minutes/Reports**
 - b) **Resolutions**
 - i) Residential Water Efficiency Rebate Program
- 15) Correspondence**
- 16) Other Business**
- 17) In Camera**
- 18) Adjournment**

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, March 25, 2026
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Tracey Laybolt – Community/HR/IT Coordinator
Paula Griffin – Manager of Planning and Development
Geoff Baker – Manager of Engineering and Capital Projects
Kim Meunier – Manager of Parks and Recreation

Regrets: Deputy Mayor Jill MacIsaac

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm. There were no members of the public in attendance.

LAND ACKNOWLEDGEMENT

Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Councillor Frizzell, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

- a) **February 25, 2026, Regular Council Meeting:** Councillor Herlihy moved, seconded by Councillor Frizzell, that the minutes of February 25, 2026, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

GUESTS/PRESENTATIONS/PETITIONS/DECLARATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) Minutes/Reports:

i) **Minutes** – March 4, 2026 (draft) – included in the Package. Councillor Campbell

b) Resolutions:

PL-04-2026 Special Permit Use – PID 623058 – Lakeview Drive

Moved by Councillor **Corey Frizzell**

Seconded by Councillor **Cory Stevenson**

Whereas: The town received a Development Permit Application on August 29, 2025, for a three (3) storey 22-unit Apartment Dwelling on Lakeview Drive, being PID 623058 (the “Property”), which Property is zoned Planned Unit Residential Development (PURD);

And Whereas: The proposed number of units exceeded the allowable 18 units for the Property and Council approved Resolution PL-03-2026 on February 25, 2026, to allow a four (4) unit density bonus conditional on meeting specific requirements of that Resolution;

And Whereas: Apartment Dwellings are a Special Permit Use in the PURD Zone pursuant to Section 13.3 of the *Zoning & Subdivision Control (Development) Bylaw #422*;

And Whereas: A Public consultation meeting was held on March 12, 2026, as new PURD Developments involving special permit uses identified in section 13.3 shall be reviewed at a Public meeting held pursuant to the provisions of Section 22.2;

And Whereas: Council has considered the Town of Cornwall 2022 *Official Plan* and the *Zoning & Subdivision Control (Development) Bylaw #422*;

Therefore, be it Resolved: That Council grant approval of a Special Permit Use to allow a three (3) storey 22-unit Apartment Dwelling on Lakeview Drive, being PID 623058, subject to meeting

criteria required for PL-03-2026 and entering into a Development Agreement with the Town.

Motion Carried 4-0

PL-05-2026 Narrow Lot Subdivision – Lot 15 Muttart Drive

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: The Town received an application on February 25, 2026, for a two (2) lot Narrow Lot Subdivision of Lot 15 Muttart Drive, being PID 1193424, which is currently zoned Two-Unit Residential (R2);

And Whereas: Council approval is required for Narrow Lot Subdivision under Section 10.3 of the *Zoning and Subdivision Control (Development) Bylaw #422*;

And Whereas: Council has considered the Town of Cornwall 2022 Official Plan and the Zoning & Subdivision Control (Development) Bylaw #422;

Therefore, Be it Resolved: That Council grant approval to subdivide Lot 15 Muttart Drive PID 1193424 into two (2) Narrow Lots.

Motion Carried 4-0

PL-06-2026 Eastlink Cell Tower – Letter of Concurrence

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: The Town received a request for a Letter of Concurrence in reference to the construction of a proposed 61m Eastlink telecommunication tower to be located on PID 1063098;

And Whereas: Council supports an improvement to the telecommunication services available to residents within the Town and has reviewed a summary of Eastlink's public consultation process with property owners within approximately 180m of the suggested location;

And Whereas: The Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422 does not regulate the installation or operation of telecommunication towers;

Therefore, Be it Resolved: That Council grant approval to proceed with providing a Letter of Concurrence for the construction of a 61m Eastlink telecommunication tower on PID 1063098.

Motion Carried 4-0

PL-07-2026 Official Plan and Development Bylaw Project – RFP Award

Moved by Councillor Judy Herlihy
Seconded by Councillor Steven Campbell

Be it Resolved: That Council award the contract for RFP TOC-2026-PLA-01 Official Plan and Development Bylaw Review and Update to UPLAND Planning + Design in the amount of \$108,646.25 (inclusive of HST), as per their proposal dated February 2, 2026.

Motion Carried 4-0

COMMITTEE OF COUNCIL

a) Minutes/Reports:

- i) **Minutes** – February 25, 2026 - included in the package.

Mayor McCourt thanked Council, CAO Coady, Manager MacKinnon and staff for their hard work getting the budget together.

Mayor McCourt's Budget Remarks:

This year's operating and capital budgets reflect the reality that Cornwall continues to be one of the fastest growing communities in PEI. Over the past two years alone, there have been 340 new residential units. This growth, however, places real pressure on our infrastructure, services and our programs and events which have seen a large increase in the number of participants.

We continue to invest in our community. This includes expanding the Activity Credit Program to include residents aged 18 to 59 and participation in a pilot on-call regional accessible taxi service to improve mobility and accessibility for residents.

Our Water and Sewer Utility remains a critical focus. To support ongoing operations and capital investment, rates will increase by 9% for sewer and 5% for water, bringing the combined cost to approximately \$2.18 per day for the average residential customer. These adjustments are necessary to ensure long-term reliability and sustainability of our systems.

Overall, the budget reflects a disciplined and forward-looking approach. It balances growth, service delivery, and financial responsibility, which positions Cornwall to continue growing in a sustainable and well-managed way.

b) Resolutions:

COC-08-2026 2026/2027 Town Operating Budget

Moved by Councillor Judy Herlihy
Seconded by Councillor Cory Stevenson

BE IT RESOLVED:

That the 2026/27 operating budget for the Town of Cornwall with Revenues of \$6,806,904 and

Expenditures of \$6,802,204 be adopted; and

BE IT FURTHER RESOLVED:

That municipal taxation rates for 2026 are:

A Municipal Tax Rate of \$0.46 per \$100 of assessment be levied against all non-commercial property in the Town of Cornwall for the period of January 1, 2026 to December 31, 2026 as per the provisions of the *Real Property Tax Act*, save and except, the non-commercial component of property which is owned by a non-resident person or non-resident corporation where the Municipal Tax Rate shall be \$1.10 per \$100 of assessment;

The non-commercial component of hotels and motels where the Municipal Tax Rate shall be: \$0.66 per \$100 of assessment where the owner is a resident person or resident corporation; or \$1.42 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation;

The non-commercial component of apartment buildings containing three or more units where the Municipal Tax Rate shall be \$0.66 per \$100 of assessment where the owner is a resident person or a resident corporation; or \$1.42 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation;

BE IT FURTHER RESOLVED:

That a Municipal Tax Rate of \$0.96 per \$100 of assessment be levied against commercial property in the Town of Cornwall for the period of January 1, 2026, to December 31, 2026, as per the provisions of the *Real Property Tax Act*;

BE IT FURTHER RESOLVED:

That a Municipal Tax Rate for bona fide farm properties be rebated \$0.20 per \$100 of assessment for farm buildings in the Town of Cornwall for the period of January 1, 2026, to December 31, 2026, as per the provisions of the *Real Property Tax Act*.

NOTE: For the purposes of this resolution, 'non-resident person' and 'non-resident corporation' applies to property owners as described in Section 24 of the Real Property Tax Act Regulations.

Motion Carried 4-0

COC-09-2026 2026/2027 Town Capital Budget

Moved by Councillor Judy Herlihy
Seconded by Councillor Cory Stevenson

BE IT RESOLVED:

That the 2026/27 capital budget for the Town of Cornwall with proposed expenditures of \$4,432,578 including carry forward projects, be adopted; and

BE IT FURTHER RESOLVED:

That various expenditures in the capital budget are subject to the availability of funds from other levels of government and, should the proposed funding not be available from those levels of government, those projects may or may not proceed, at the discretion of Council.

Motion Carried 4-0

COC-10-2026 2026/2027 W/S Utility Operating Budget

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

BE IT RESOLVED:

That the 2026/27 operating budget for the Town of Cornwall Water and Sewer Utility with Revenues of \$2,771,724 and Expenditures of \$2,304,581 be adopted; and

BE IT FURTHER RESOLVED:

That the Cornwall Water and Sewer Utility Corporation water and sewer service rates effective July 1, 2026, for the fiscal year 2026/27 shall be as follows:

Water and Sewer Rates for 2026-27		
	As of July 1, 2026	Quarterly
Unmetered Rates		
Water Rate	\$383.00	\$95.75
Sewer Rate	\$416.00	\$104.00
Vacant Service Lots		
Water Rate	\$63.00	\$15.75
Sewer Rate	\$60.00	\$15.00
Total 25/26	\$747.00	\$186.75
New 26/27	\$799.00	\$199.75
Difference	\$52.00	\$13.00

Metered water rate shall be a consumption charge of \$1.07 per cubic meter (minimum \$383.00 per year) plus a meter base charge as follows:

Water and Sewer Rates for 2026-27
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	As of July 1, 2026	Quarterly
Metered Water - Consumption		
Per cubic Meter Charge	\$1.07	\$1.07
Minimum Per Year Charge	\$383.00	\$95.75
Meter Water Base Charges:		
2" Meter	\$280.00	\$70.00
1 and 1/2" Meter	\$174.00	\$43.50
1" Meter	\$135.00	\$33.75
3/4" Meter	\$107.00	\$26.75
5/8" Meter	\$97.00	\$24.25

Motion Carried 4-0

COC-11-2026 2026/2027 W/S Utility Capital Budget

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

BE IT RESOLVED:

That the 2026/27 capital budget for the Town of Cornwall Water and Sewer Utility with proposed expenditures of \$5,675,842 be adopted; and

BE IT FURTHER RESOLVED:

That various expenditures in the capital budget are subject to the availability of funds from other levels of government and, should the proposed funding not be available from those levels of government, those projects may or may not proceed, at the discretion of Council.

Motion Carried 4-0

COC-12-2026 2026/2027 – 5 Year Capital Plan

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall is required to have a 5-year capital expenditure plan, including both municipal and utility requirements, to access capital infrastructure funding from senior levels of government and to ensure the prudent and efficient use of capital funds;

And Whereas: A capital plan is a dynamic planning document which needs to be kept current on an annual basis, and the first year of the 5-year capital plan is as contained in the current year capital budget;

Therefore, be it Resolved: That the Town of Cornwall approve the updated and attached

Capital Plan, for the fiscal years 2027/28 through 2030/31, with total proposed capital expenditures of \$46,825,810.

Motion Carried 4-0

Mayor McCourt read the letter of resignation from Elaine Barnes.

COC-13-2026 2026/2027 Councillor Barnes Resignation – No Byelection

Moved by Councillor **Cory Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: Councillor Elaine Barnes has formally submitted her resignation from the Town of Cornwall Council and the Town thanks Councillor Barnes for her service;

And Whereas: Municipal Council vacancies are typically filled through a byelection as mandated through the *Municipal Government Act* section 60;

And Whereas: The *Municipal Government Act* section 60 subsection (3) enables a municipal council to hold a vacancy open until the next general municipal election if:

- (a) the vacancy occurs within the last 12 months of the council's term and
- (b) the council is able to maintain quorum despite the vacancy;

And Whereas: The Town of Cornwall council vacancy fulfills both prerequisites to hold the vacancy open until the next general municipal election to be held on November 2, 2026, and a byelection carries approximately the same cost as a general election;

Therefore, be it Resolved: That the Town of Cornwall hold the vacant council seat resulting from the resignation of Councillor Elaine Barnes open until the general municipal election on November 2, 2026.

Motion Carried 4-0

COC-14-2026 UPEI Relay or Life - Donation

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: The UPEI Relay for Life is a student led organization created to help the Canadian Cancer Society in supporting those affected by cancer through fundraising and other efforts;

And Whereas: Cancer affects many Cornwall residents in many ways, and The Relay for Life has asked the Town of Cornwall to be a sponsor of the 2026 event;

Therefore, be it Resolved: That the Town of Cornwall contribute five hundred dollars and be a

Bronze Level Sponsor for the 2026 UPEI Relay for Life.

Motion Carried 4-0

COC-15-2026 TFSC – PSB – Agreement Renewal

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Steven Campbell**

Whereas: The Terry Fox Sports Centre artificial turf fields operated by the Town of Cornwall are situated upon lands owned by the Public Schools Branch of Prince Edward Island and those lands are used by the Town of Cornwall pursuant to a lease agreement which has now expired;

And Whereas: The Town of Cornwall and the Public Schools Branch are desirous of continuing the lease agreement for the use of the lands and have negotiated a renewal agreement acceptable to both parties;

Therefore, be it Resolved: That the Town of Cornwall execute the renewed lease agreement for a further ten years ending December 31, 2036, with an option for a further 10-year renewal.

Motion Carried 4-0

ENVIRONMENT AND SUSTAINABILITY

a) Minutes/Reports:

- i) **Minutes** – March 9, 2026 (draft) included in the package. Councillor Herlihy provided the following updates:
 - The upcoming 2nd Annual Dandelion Festival will be held on Saturday, May 23rd 1-4pm at Cornwall Town Hall. The event was very well attended last year.
 - Water School for grade 5 students will take place April 1, 2, 7 and 8.
 - Water audits will resume this summer with the return of summer student Taleah Logue.

b) Resolutions: Nil

MUNICIPAL AND EMERGENCY SERVICES

a) Minutes/Reports:

- i) **Minutes** – March 4, 2026 (draft) included in the package. Councillor Frizzell provided the following updates:
 - Mike Cassidy from T3 Transit was in for a discussion. Ridership for 2025 was 38,320 up 2.45% over 37,415 in 2024. Year to date for 2026 shows continued growth at 20.8% year to date.
 - The Committee recommended an added daytime express run at 8:15am and a 2nd

on demand run at 7:17pm from Royalty Crossing.

- CAO Coady noted that given the recent calls to the Humane Society regarding dogs in the community he is trying to get the Humane Society to attend the next Committee meeting.

b) **Resolutions:** Nil

PARKS AND RECREATION

a) **Minutes/Reports:**

i) **Minutes** – Minutes were not available at package time. Councillor Stevenson provided the following updates:

- Manager Meunier will meet with the new Just Live Fun Run coordinator to see what their expectations are from the Town.
- Councillor Stevenson is waiting for answers for questions regarding the Just Serve app.
- Budget highlights for Parks and Recreation include the parade float and increased funding for the growing events.
- Councillor Stevenson noted that it is great to see the growth and to hear all the positive feedback. Cornwall is the envy of other municipalities. Kudos to Manager Kim and staff for their hard work. Mayor McCourt commented that she remembers when having 20 people attend an event was exciting but now there are so many more.

b) **Resolutions:** Nil

PUBLIC WORKS

a) **Minutes/Reports:**

i) **Minutes** – March 3, 2026 (draft) included in the package. Councillor Campbell provided the following updates:

- He thanked Parks and Recreation as well as Public Works staff for their great work over the winter with rink and trail maintenance.
- The Committee had a great discussion with staff from the Department of TIE on a number of issues and concerns in the Town. A letter has been drafted and sent to the Province recapping the questions and suggestions discussed. They were very open to further discussions on such things as the new Warren Grove roundabout, a right-hand exit onto the North River roundabout from York Point Road, and rapid flash beacons at some crosswalks. There was discussion on the painting and paving requests for 2026.
- Councillor Campbell will follow up on the crosswalk for visually impaired request.

b) **Resolutions:** Nil

WATER/SEWER UTILITY

a) **Minutes/Reports:**

- i) **Minutes:** The Committee did not meet in March. Councillor Stevenson provided the following update regarding the water tower project:
- There have been further delays to the water tower completion due to a solenoid fil. The reservoir has programming issues, and a new chlorine analyzer is to be installed. A press release will be coordinated closer to completion.

b) **Resolutions:**

U-02-2026 TFSC – MSC Application – Wastewater Strategy

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Corey Frizzell**

Whereas: As identified in the 2024 Utility Master Plan, one of the key recommendations is to initiate a comprehensive wastewater strategy study to assess the Town's existing treatment systems,

And Whereas: These systems are anticipated to become a limiting factor in supporting future growth and development.

And Whereas: The proposed study will establish a clear roadmap for necessary upgrades to the Cornwall Treatment Facility, ensuring continued resilience, operational efficiency, and compliance with evolving environmental regulations.

And Whereas: The Municipal Strategic Component of the Canada Community Building Fund has funding available for such projects,

Therefore, be it Resolved: That the Town of Cornwall apply to the Municipal Strategic Component of the Canada Community Building Fund for a Utility Wastewater Strategy in the amount of \$43,725.00 which represents fifty percent of the estimated total eligible costs of the project.

Motion Carried 4-0

U-03-2026 TFSC – MSC Application – Warren Grove Roundabout Water Upgrade & Sidewalk Extension

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Corey Frizzell**

Whereas: The Province of Prince Edward Island is planning to construct a roundabout at the intersection of Warren Grove Road, Kingston Road, and Lakeview Drive;

And Whereas: This work provides an opportunity for the Town of Cornwall to complete watermain upgrades in the same area while the roadway infrastructure is under construction;

And Whereas: Portions of the Town's water distribution system in this area consist of smaller diameter watermains that limit fire flow capacity and overall system performance;

And Whereas: The proposed project includes installation of 200 mm watermain infrastructure and hydrants along Kingston Road, Lakeview Drive, and Warren Grove Road, as well as the extension of the Town's sidewalk network approximately 155 metres to connect to a nearby 29-unit apartment complex;

And Whereas: The Municipal Strategic Component of the Canada Community Building Fund provides funding for strategic municipal infrastructure projects;

Therefore, be it Resolved: That the Town of Cornwall apply to the Municipal Strategic Component of the Canada Community Building Fund for the Warren Grove Road Roundabout Watermain Upgrades and Sidewalk Extension project in the amount of \$308,210.14 which represents fifty percent of the estimated total eligible costs of the project.

Motion Carried 4-0

U-04-2026 TFSC – Potential Water/Sewer Service Extension (Clyde River Boundary)

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Corey Frizzell**

Whereas: A request has been made, to the Cornwall Water and Sewage Utility (the Utility) by Harvest Point Communities Ltd., for a confirmation letter that the Utility will extend the water and sewer main lines along Main Street to the Cornwall boundary with the Municipality of Clyde River to service their proposed development in Clyde River, and supply continual service to the proposed development;

And Whereas: The Cornwall Utility and Council have considered this proposed development and find it would be of benefit to the Town of Cornwall and area if brought to fruition and are therefore in favour of the extension of these services; the sole cost of the extension of these services will be borne by the developer and the services will be constructed to the standards of the Utility;

And Whereas: The Utility does not in the regular course of business supply water/sewer services outside the boundary of the Town of Cornwall, the recurring charge/fee for the provision of operational water/sewer service remains to be negotiated between the Utility and Harvest Point Communities Ltd. should the proposed project proceed;

Therefore, be it Resolved: That the Chief Administrative Officer of the Town of Cornwall is hereby authorized to provide a letter of confirmation as requested to Harvest Point Communities Ltd., subject to, among other things to be negotiated, the conditions in this resolution.

Motion Carried 4-0

CORRESPONDENCE

Nil

OTHER BUSINESS

- Mayor McCourt once again thanked CAO Coady, Manager MacKinnon, Council and staff for their work on the budget.
- Mayor McCourt noted that it has been a very tough week with the passing of Minister Mark McLane. Mark was a kind, caring person, dad, husband, son and community person. He was a great advocate for Cornwall and loved his family and community. Deepest condolences to Margie, his daughters, family and co-workers as they deal with such a great loss.
- Mayor McCourt passed along condolences to the family of Robert Sanderson. Robert was a big part of building Cornwall. He was a kind man who was always up for a chat.
- Mayor McCourt gave condolences to the family of her best friend Anne Crawford. Anne lived in Cornwall for many years. She was a kind and gentle community person. Safe travels to family that are returning home.
- Councillor Stevenson thanked Council and staff for including Hillside Meadows sidewalks on the Capital Plan. He has had many residents from that area request sidewalks for resident safety.
- Councillor Stevenson thanked Elaine Barnes for her years of work on Council and various committees. She had a passion for her community, and he wishes Elaine and her family all the best.
- Councillor Stevenson noted that the Collector's Market was a big success with over 300 attendees. The organizers were very happy with the location and turnout.

IN CAMERA

MGAs. 119(1)(e) It was moved by Councillor Frizzell and seconded by Councillor Campbell to move the meeting "in camera" at 5:31pm.

Motion Carried

The meeting resumed regular session at pm.

ADJOURNMENT

The meeting was adjourned at pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Town of Cornwall
Planning Committee Meeting
April 1, 2026, at 4:30 PM

Attendance: Deputy Mayor Jill MacIsaac, Mayor Minerva McCourt, Corey Frizzell, Steven Campbell
Staff: Paula Griffin, Jessie Murray, CAO Kevin Coady, Geoff Baker
Other: None
Regrets: None
Public: 3

1. CALL TO ORDER

Chair MacIsaac called the meeting to order at 4:30 pm.

2. LAND ACKNOWLEDGEMENT

Chair MacIsaac welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF AGENDA

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Agenda be approved as read.

CARRIED

4. DISCLOSURE OF CONFLICT OF INTEREST

NIL

5. APPROVAL OF MINUTES

It was moved by Councillor Campbell and seconded by Councillor Frizzell that the Minutes of March 4, 2026, be approved as read.

CARRIED

6. BUSINESS ARISING FROM THE MINUTES:

a. **Public Meeting – held March 12th, 2026**

i. **Rezoning Application - 298 Main Street**

Staff reviewed that the Public Meeting did not generate any negative feedback on this application.

ii. **Rezoning Application - 322 Main Street**

The Town's Public Meeting public notification regarding this property was identified by the Province's Department of Land and Environment, who then reached out to Town Staff. They

suggested the property would have potential environmental development restrictions, but they would need to further assess the property to confirm.

Councillors expressed apprehension on whether the environmental assessment would affect potential future development. Staff assured Councillors that the owner has been made aware of the significant challenges that may arise in future development and that he has requested an environmental assessment by the Department of Land and Environment.

iii. Bylaw Amendment – Narrow Lots in Planned Unit Residential Development (PURD)

No negative feedback arose from the Public Meeting.

Councillor Frizzell moved and seconded by Councillor Campbell to forward discussion on these items to Committee of Council

b. Variance Application – Parking Reduction Request for Cornerstone Church

Staff received a request in February to eliminate the parking that was required as part of the Town's approval of the current development at Cornerstone Church. This approval involved a 22% variance for the reduction of the required parking. Their request was to remove the planned 47 additional spaces to provide green space to allow a childcare centre to operate out of the church. This request would result in a total reduction of over 35% in parking spots.

When discussed at the March Planning Committee meeting, Committee requested further information regarding how much green space was required and if other avenues to provide this open space had been researched.

Staff stated that Cornerstone responded that 7m²/child of green space would be required for the estimated 20-30 childcare spaces. As for alternative open spaces, the applicants confirmed that past requests had been made to the Province to allow use of the land behind the church but were denied. Previous use of a playground on Pleasant Drive (across Kingston Road) proved too far away, therefore it was not utilized as expected. The 47 parking spaces that are requested to be eliminated cover approximately 1700m² which Staff pointed out is significantly more than minimum 210m² needed for the childcare operation. The applicant was present and also questioned the determination of the number of required spaces. The current total of 351 required parking spaces (prior to granting the 22% variance) was based on the new addition and on combined past development requirements. Staff stated that the Bylaw requires that the Town must enforce what was previously approved.

Councillors suggested that further discussion continue between Staff, the applicant and the childcare facility. Staff also agreed to a delay in the paving of the new parking area until further discussions have taken place in an attempt to find a resolution.

Further discussion has been moved to Staff and applicant.

7. NEW BUSINESS

a. Future Development Prospects

Staff reported that they had recent preliminary discussions with several developers regarding a number of possible development concepts within the Town. While dialogue with developers is ongoing, no formal applications have been submitted. These items will return to Planning Committee if more concrete proposals are submitted.

8. OTHER BUSINESS

NIL

9. IN-CAMERA

NIL

10. NEXT MEETING

The next Planning Committee meeting will be held on Wednesday, May 6, 2026 at 4:30 pm.

11. ADJOURNMENT

Meeting adjourned at 5:20 pm.

Jill MacIsaac, Deputy Mayor
Chair, Planning Committee

Paula Griffin
Manager, Planning & Development



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

COMMITTEE: Planning Committee

MOTION NUMBER: PL-08-2026
Bylaw #422J – First Reading and Approval
A Bylaw to Amend the Town of Cornwall Zoning & Subdivision
Control (Development) Bylaw #422

MOTION CARRIED

MOTION LOST

MOTION WITHDRAWN

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Council has received an application to rezone 298 Main Street, being PID 245969, from Planned Unit Residential Development (PURD) to General Commercial (C1);

And Whereas: Pursuant to Section 2.2.1 and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the “Bylaw”) Council may concurrently consider an amendment to the Zoning Map, being Schedule “A” to the Bylaw, and the General Land Use Plan, being Part 5, Figure 5 of the *2022 Official Plan* (the “Official Plan”)

And Whereas: The proposed amendment to the designation of said PID 245969 on the Zoning Map and General Land Use Plan was presented to the public at an open meeting held on March 12, 2026.

And Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning, and the criteria for Official Plan and Bylaw amendments under Section 6.4 of the Official Plan and Section 22 of the Bylaw.

Therefore, be it Resolved: that Bylaw #422J, a bylaw to amend the Zoning Map being Schedule “A” to the Bylaw, is hereby read and approved a first time.

Bylaw #422J

A bylaw to amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw, Bylaw #422 (the "Bylaw"), relating to zoning, subdivision and development within the Town of Cornwall.

This Bylaw is made under the authority of the *Planning Act* R.S.P.E.I. 1988, Cap. P-8 and the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1.

IT IS ENACTED by the Council of the Town of Cornwall as follows:

1. Schedule "A", Zoning Map, of Bylaw #422 is amended by the following:

- a) PID 245969 is designated as General Commercial Zone (C1), hereby excluding it from its former designation of Planned Unit Residential Development (PURD);

The effective date of Bylaw #422J is the date as signed below by the Minister of Housing and Communities.

First Reading:

Bylaw #422J, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was read and approved a first time at the Council meeting held on the ____ day of _____, 2026.

Second Reading:

Bylaw #422J, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was read and approved a second time at the Council meeting held on the ____ day of _____, 2026.

Approval and Adoption by Council:

Bylaw #422J, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was approved and adopted by a majority of Council members present at the Council meeting held on the ____ day of _____, 2026.

Signatures:

Minerva McCourt, Mayor

Kevin Coady, Chief Administrative Officer

This Bylaw 422J, a Bylaw to Amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw, (Bylaw 422), was approved and adopted by the Council of the Town of Cornwall on the ____ day of _____, 2026, is certified to be a true copy.

Kevin Coady
Chief Administrative Officer

Date

Ministerial Approval

Bylaw #422J, a Bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), is hereby approved.

Dated on this ____ day of _____, 20____

Minister of Housing and Communities

1st Reading and Approval

Rezoning - 298 Main Street (PID 245969)

Zoning Map

Existing Zoning – Planned Unit Residential Development (PURD)



Zoning Map

Proposed Zoning – General Commercial (C1)





TOWN OF CORNWALL RESOLUTION

DATE: April 22, 2026

COMMITTEE: Planning Committee

MOTION NUMBER: PL-09-2026
Bylaw #422K – First Reading and Approval
A Bylaw to Amend the Town of Cornwall Zoning & Subdivision
Control (Development) Bylaw #422

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Council has received an application to rezone 322 Main Street, being PID 245977, from Planned Unit Residential Development (PURD) to General Commercial (C1);

And Whereas: Pursuant to Section 2.2.1 and Section 22 of the *Zoning & Subdivision Control (Development) Bylaw #422* (the “Bylaw”) Council may concurrently consider an amendment to the Zoning Map, being Schedule “A” to the Bylaw, and the General Land Use Plan, being Part 5, Figure 5 of the *2022 Official Plan* (the “Official Plan”)

And Whereas: The proposed amendment to the designation of said PID 245977 on the Zoning Map and General Land Use Plan was presented to the public at an open meeting held on March 12, 2026.

And Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning, and the criteria for Official Plan and Bylaw amendments under Section 6.4 of the Official Plan and Section 22 of the Bylaw.

Therefore, be it Resolved: that Bylaw #422K, a bylaw to amend the Zoning Map being Schedule “A” to the Bylaw, is hereby read and approved a first time.

Bylaw #422K

A bylaw to amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw, Bylaw #422 (the "Bylaw"), relating to zoning, subdivision and development within the Town of Cornwall.

This Bylaw is made under the authority of the *Planning Act* R.S.P.E.I. 1988, Cap. P-8 and the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1.

IT IS ENACTED by the Council of the Town of Cornwall as follows:

1. Schedule "A", Zoning Map, of Bylaw #422 is amended by the following:

- a) PID 245977 is designated as General Commercial Zone (C1), hereby excluding it from its former designation of Planned Unit Residential Development (PURD);

The effective date of Bylaw #422K is the date as signed below by the Minister of Housing and Communities.

First Reading:

Bylaw #422K, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was read and approved a first time at the Council meeting held on the ____ day of _____, 2026.

Second Reading:

Bylaw #422K, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was read and approved a second time at the Council meeting held on the ____ day of _____, 2026.

Approval and Adoption by Council:

Bylaw #422K, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was approved and adopted by a majority of Council members present at the Council meeting held on the ____ day of _____, 2026.

Signatures:

Minerva McCourt, Mayor

Kevin Coady, Chief Administrative Officer

This Bylaw #422K, a Bylaw to Amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw, (Bylaw 422), was approved and adopted by the Council of the Town of Cornwall on the ____ day of _____, 2026, is certified to be a true copy.

Kevin Coady
Chief Administrative Officer

Date

Ministerial Approval

Bylaw #422K, a Bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), is hereby approved.

Dated on this ____ day of _____, 20____

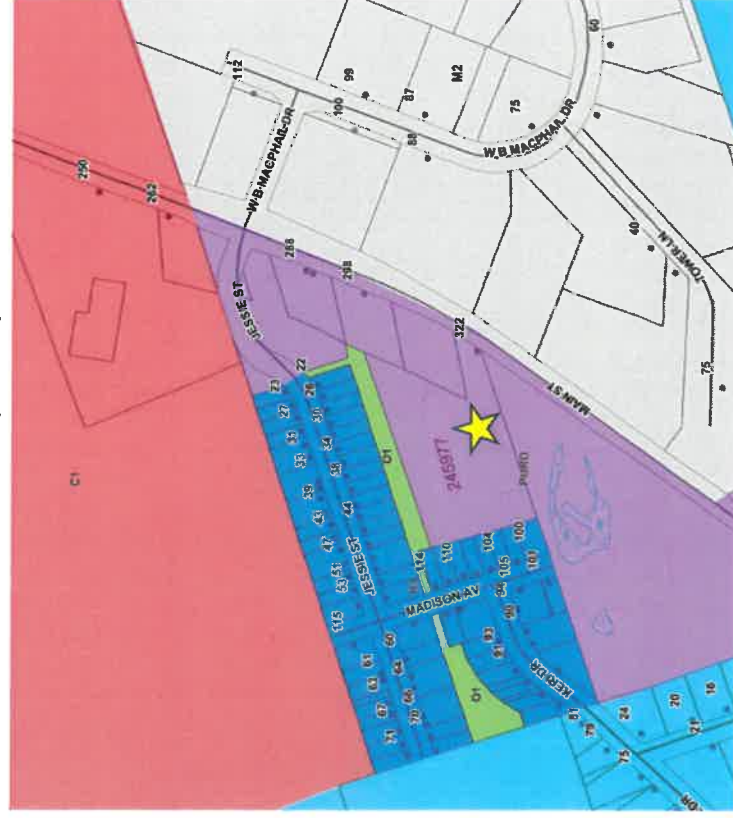
Minister of Housing and Communities

1st Reading and Approval

322 Main Street - PID 245977

Zoning Map

Existing Zoning – Planned Unit Residential Development (PURD)



Zoning Map

Proposed Zoning – General Commercial (C1)





TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

COMMITTEE: Planning Committee

MOTION NUMBER: PL-10-2026
Bylaw #422L - First Reading and Approval
A Bylaw to Amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Council has undertaken a review of the Town of Cornwall *Zoning & Subdivision Control (Development) Bylaw #422* (the “Bylaw”) and considered several amendments to the Bylaw.

And Whereas: The proposed amendments to the Bylaw were presented to the public at an open meeting held on March 12, 2026.

And Whereas: Council has considered the Town of Cornwall Official Plan policy statements regarding servicing, commercial and residential zoning and developments and the criteria for Official Plan and Bylaw amendments under Section 22 of the Development Bylaw.

Therefore, be it Resolved: that Bylaw #422L, a bylaw to amend the Town of Cornwall’s *Zoning and Subdivision Control (Development) Bylaw #422*, is hereby read and approved a first time.

Bylaw #422L

A bylaw to amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw, Bylaw #422 (the “Bylaw”), relating to zoning, subdivision and development within the Town of Cornwall.

This Bylaw is made under the authority of the *Planning Act* R.S.P.E.I. 1988, Cap. P-8 and the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1.

IT IS ENACTED by the Council of the Town of Cornwall as follows:

1. Section 13.2. of the Bylaw is amended:

1.1. in subsection (1), by the addition of the words ‘**Narrow Lot Single-Detached Dwellings**’ after clause (a) and re-numbering the subsequent clauses accordingly.

2. Section 13.5 of the Bylaw is amended:

2.1. In subsection (1), by the addition of the words ‘**Narrow Lot Single-Detached Dwellings and**’ before the words ‘Ground-Oriented’ in clause (a).

The effective date of Bylaw #422L is the date as signed below by the Minister of Housing and Communities.

First Reading:

Bylaw #422L, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was read and approved a first time at the Council meeting held on the ____ day of _____, 2026.

Second Reading:

Bylaw #422L, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was read and approved a second time at the Council meeting held on the ____ day of _____, 2026.

Approval and Adoption by Council:

Bylaw #422L, a bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), was approved and adopted by a majority of Council members present at the Council meeting held on the ____ day of _____, 2026.

Signatures:

Minerva McCourt, Mayor

Kevin Coady, Chief Administrative Officer

This Bylaw #422L, a Bylaw to Amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw, (Bylaw 422), was approved and adopted by the Council of the Town of Cornwall on the ____ day of _____, 2026, is certified to be a true copy.

Kevin Coady
Chief Administrative Officer

Date

Ministerial Approval

Bylaw #422L, a Bylaw to amend the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw (422), is hereby approved.

Dated on this ____ day of _____, 20____

Minister of Housing and Communities

Bylaw #422L – Amendments to Section 13

Current Bylaw

13.2.PERMITTED USES

1. No Building or part thereof and no land shall be Used for purposes other than:
 - a. Single-detached Dwellings;
 - b. Ground-Oriented Housing, to a maximum of four (4) Dwelling Units;
 - c. Parks and Playgrounds;
 - d. Accessory Buildings;
 - e. Group Homes; and
 - f. Ancillary Uses such as Community Facilities and laundromats.

Proposed Amendment #1

13.2.PERMITTED USES

1. No Building or part thereof and no land shall be Used for purposes other than:
 - a. Single-detached Dwellings;
 - b. ~~Narrow Lot Single-detached Dwellings~~;
 - c. Ground-Oriented Housing, to a maximum of four (4) Dwelling Units;
 - d. Parks and Playgrounds;
 - e. Accessory Buildings;
 - f. Group Homes; and
 - g. Ancillary Uses such as Community Facilities and laundromats.

Current Bylaw

13.5.LOT REQUIREMENTS

1. The following regulations shall apply to Development in a PURD Zone:
 - a. For Single-detached Dwellings, Ground-Oriented Housing, or Apartment Dwellings, the Lot requirements shall be the same as Sections 9.5, 11.5, and 12.5 respectively.

Proposed Amendment #2

13.5. LOT REQUIREMENTS

1. The following regulations shall apply to Development in a PURD Zone:
 - a. For Single-detached Dwellings, ~~Narrow Lot Single-detached Dwellings~~ and Ground-Oriented Housing, or Apartment Dwellings, the Lot requirements shall be the same as Sections 9.5, 11.5, and 12.5 respectively.

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
March 18, 2026, 4:30 PM**

Chair: Deputy Mayor Jill MacIsaac

Present: Mayor Minerva McCourt
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Regrets: Nil

Also: Kevin Coady - CAO
Tracey Laybolt – Community/IT/HR Coordinator
Wendy MacKinnon – Manager of Corporate Services
Paula Griffin – Manager of Planning and Development
Kim Meunier – Manager of Parks and Recreation
Geoff Baker – Manager of Engineering and Capital Projects

CALL TO ORDER

Deputy Mayor Jill MacIsaac called the meeting to order at 4:30pm. One member of the public was present.

APPROVAL OF THE AGENDA

It was moved by Councillor Frizzell and seconded by Councillor Campbell that the agenda be approved as circulated, with the amendment to move Planning items 7-c-1,2 and 4 to the next Planning Meeting as well as the addition of 8-c – Councillor Barnes resignation.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

February 18, 2026 - It was moved by Councillor Stevenson and seconded by Councillor Campbell that the minutes of February 18, 2026, be approved as circulated with the noted amendments to Councillor Frizzell's remarks regarding the Code of Conduct Bylaw review.

Motion Carried

GUESTS/PRESENTATIONS

Nil

PLANNING

- a) Reports/Minutes – March 4, 2026 (Draft) Minutes included in the package.
- b) Information Items –

Digital Sign – Main Street and Jessie Street – There has been a complaint about the digital sign on Main Street. The resident states that the sign is bright and shines into the house and lights up their front lawn too much. The residents would like to see the sign removed or at least pointed into another direction. CAO Coady reminded Council that there is an agreement in place with the owners of the sign. He will reach out to the owner to see if there is a compromise that can be made by readjusting or moving the sign.

- c) Request for Decision –

Special Permit Use – Lakeview Drive

Manager Griffin noted that the application meets all necessary conditions.

It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution that Council grant approval of a Special Permit Use to allow a three (3) storey 22-unit Apartment Dwelling on Lakeview Drive, being PID 623058, subject to meeting criteria required for PL-03-2026 and entering into a Development Agreement with the Town.

Subdivision Lot 15 Muttart Drive

Manager Griffin informed the Committee that developers are looking to build a narrow lot subdivision, and that the application meets bylaw requirements.

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that Council grant approval to subdivide Lot 15 Muttart Drive PID 1193424 into two (2) Narrow Lots.

Eastlink Cell Tower – Letter of Concurrence

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that Council grant approval to proceed with providing a Letter of Concurrence for the construction of a 61m Eastlink telecommunication tower on PID 1063098

Official Plan and Bylaw RFP Review/Award

There was discussion that the plan review should be specific to Cornwall and not necessarily the same as Charlottetown or Stratford. Manager Baker noted that there would be numerous consultations to ensure that the Town gets what it requires in the bylaw review process.

It was moved by Councillor Herlihy and seconded by Councillor Campbell to bring forth a resolution that Council award the contract for RFP TOC-2026-PLA-01 Official Plan and Development Bylaw Review and Update to UPLAND Planning + Design in the amount of \$108,646.25 (inclusive of HST), as per their proposal dated February 2, 2026.

COMMITTEE of COUNCIL - FINANCE/ADMINISTRATION

a) Draft Operating and Capital Budgets

Councillor Frizzell noted that he would like to see some funding in the budget for development at the waterfront greenspace in Primrose Point. Manager Meunier noted that the Parks and Recreation Department could action roping off the area and adding picnic tables as part of their operating budget and add the location to their grass cutting list.

Councillor Stevenson thanked Council for adding Hillside Meadows sidewalk to the five year Capital Plan.

It was discussed and agreed that Councillor Herlihy and Councillor Stevenson will move and second the resolutions for the 2026/2027 Operating and Capital Budgets.

b) Water/Sewer Services Extension to Clyde River Boundary

It was moved by Councillor Herlihy and seconded by Councillor Frizzell to bring forth a resolution to Council that the Chief Administrative Officer of the Town of Cornwall be authorized to provide a letter of confirmation as requested to Harvest Point Communities Ltd that the Cornwall Water and Sewer Utility will extend the water and sewer main lines along Main Street to the Cornwall boundary with the Municipality of Clyde River.

c) Councillor Barnes Resignation – Vacant Seat

It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall hold the vacant council seat resulting from the resignation of Councillor Elaine Barnes open until the general municipal election on November 2, 2026.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes – March 9, 2026 (Draft) Minutes included in the package. Councillor Herlihy provided the following updates:
 - The Committee set a date for the 2nd Annual Dandelion Festival – May 23, 2026, 1-4pm at Cornwall Town Hall.
 - Water School will be taking place the first week of April.
 - Taleah will be back as the summer Environment student this summer and will be able to get water audits going right away.
 - It was discussed that instead of moving Water School and Water Conservation to the Utility Committee, the two committees would work together.
 - Councillor Frizzell questioned the Committee reviewing the Property Maintenance Bylaw. Councillor Herlihy advised that their committee is just starting the review as the bylaw is very outdated; the other appropriate Town Committees will be involved as well.
- b) Information Items – Nil
- c) Requests for Decision – Nil

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes – March 4, 2026 (draft) Minutes included in the package. Councillor Frizzell provided the following updates:
 - Mike Cassidy from T3 Transit was in attendance. There was great discussion on the addition of two express routes for the Town beginning in April.
 - Councillor Frizzell noted that Council has done a lot of work expanding transit in the Town.
- b) Information Items – Nil
- c) Requests for Decision – Nil

PARKS and RECREATION

- a) Reports/Minutes
 - (i) Minutes – The Committee did not meet.
- b) Information Items –

Just Serve – Councillor Stevenson presented answers to the questions that Council had about the Just Serve app that he is proposing be added to the website. Council still had questions and Councillor Stevenson will reach out to “Just Serve” again for more clarification.

c) Requests for Decision –
TFSC Access Agreement

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that the Town of Cornwall execute the renewed TFSC lease agreement for a further ten years ending December 31, 2036, with an option for a further 10-year renewal.

Councillor Frizzell would like to see the Town own the land. The Town has invested a lot of capital money into the land and as well maintains and operates the property. CAO Coady will make an inquiry to see if the School Board would be open to selling.

PUBLIC WORKS

- a) Reports/Minutes – March 3, 2026 (draft) Minutes included in the package. In Councillor Campbell's absence, Councillor Frizzell provided the following update:
- Mark Sherren, Steven Yeo, and Brett Wallace from the Department of TIE attended the meeting to discuss and clarify issues and concerns including: the new Warren Grove roundabout, Lakeview Drive extension, an exit from York Point Road at the North River roundabout, "Rectangular Rapid Flash Beacons" at some crosswalks and pavement markings. A letter was sent following the meeting to clarify meeting discussions.
 - There was discussion on salting and sanding complaints the Town has received.
 - Councillor Campbell noted that the Committee will have the Department of TIE back more regularly.
 - Mayor McCourt requested that there be a follow up on the request for crosswalk signals for the visually impaired.

a) Information Items – Nil

b) Requests for Decision – Nil

WATER/SEWER UTILITY

- a) Reports/Minutes – The Committee did not meet.
- b) Information Item – Nil
- c) Requests for Decisions

MSC Application – Water Main Upgrades

It was moved by Councillor Stevenson and seconded by Councillor Frizzell to bring forth a resolution that the Town of Cornwall apply to the Municipal Strategic Component of the Canada Community Building Fund for the Warren Grove Road Roundabout

Watermain Upgrades and Sidewalk Extension project in the amount of \$308,210.14 which represents fifty percent of the estimated total eligible costs of the project.

MSC Application – Wastewater Strategy

It was moved by Councillor Stevenson and seconded by Councillor Frizzell to bring forth a resolution that the Town of Cornwall apply to the Municipal Strategic Component of the Canada Community Building Fund for a Utility Wastewater Strategy in the amount of \$43,725.00 which represents fifty percent of the estimated total eligible costs of the project.

CORRESPONDENCE

a) Relay for Life – Donation request

It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution that the Town of Cornwall contribute five hundred dollars and be a Bronze Level Sponsor for the 2026 UPEI Relay for Life.

OTHER

Nil

IN CAMERA

MGA s.119(1)(e) - It was moved by Councillor Frizzell and seconded by Councillor Stevenson that the meeting would move “In Camera” at 6:30pm.

The meeting resumes regular session at 7:30pm.

ADJOURNMENT

The meeting was adjourned at 7:31pm.

Jill MacIsaac Deputy Mayor, Chair



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026
COMMITTEE: Committee of Council
MOTION NUMBER: COC- 16-2026 Appointment of Inspector

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Corey Stevenson**

Whereas: The Town of Cornwall provides property maintenance control within the Town boundaries pursuant to the *Property Maintenance Bylaw*, and as such the Town requires the appointment of an Inspector pursuant to that bylaw;

And Whereas: Spencer Hay, the previous Manager of Planning and Development, was appointed as that inspector but has now left the employ of the Town of Cornwall and a new appointment is required;

Therefore, be it Resolved: That the Town of Cornwall rescinds the appointment of Spencer Hay as an Inspector under the *Property Maintenance Bylaw* and appoints Geoff Baker, Manager of Engineering and Capital Projects, as an Inspector under the *Property Maintenance Bylaw*.



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-17-2026 Appointment of the Municipal Election Officer (MEO) and Deputy MEO

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Town of Cornwall, pursuant to the *Municipal Government Act* section 40, must appoint a Municipal Electoral Officer (MEO) and Deputy MEO no later than the second Monday of May in each election year;

And Whereas: Elections PEI administers Cornwall municipal elections as well as the four other largest municipalities in the province;

And Whereas: Elections PEI requires, as a condition of their administration of the municipal election, that their officials be appointed as the lead municipal election officials for the Town;

Therefore, be it Resolved: That the Town of Cornwall appoint Tim Garrity as the Municipal Election Officer and Stephanie Thorpe as the Deputy Municipal Election Officer for the 2026 Municipal Election.



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-18-2026

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Cory Stevenson**

Whereas: The Town of Cornwall is a community that values the physical and mental health and wellness of its residents;

And Whereas: The Town of Cornwall is committed to developing and investing in strategies that promote participation in recreation, leisure, artistic, educational, and social activities among its residents;

Therefore, Be it Resolved: That the Town of Cornwall Council, to encourage the health and wellbeing of its residents and encourage greater participation in recreational, leisure, artistic, educational, and social activities, provide an “Activity Credit” for Town of Cornwall residents as follows:

- (A) the credit shall be in the amount of forty dollars (\$40), for all town residents,
- (B) the credit shall be provided upon presentation of a receipt of payment to a recreational, leisure, artistic, educational, or social activity of the resident’s choice,
- (C) the credit may be used as full or partial payment for any town offered program or activity, but does not have to be for a town offered program or activity,
- (D) one credit per eligible resident per fiscal year, and
- (E) this credit cannot be combined with any other activity credit the town currently provides save and except the walking track reimbursement at the APM Centre which is available to all residents of the Town of Cornwall.



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-19-2026

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Steven Campbell**

Seconded by Councillor _____ **Judy Herlihy**

Whereas: The Provincial (Team PEI) male U19 Flag Football team is representing PEI at Football Canada's Flag Football National Championships (FFNC) in Kingston Ontario from May 15-17 2026;

And Whereas: Team PEI has four Cornwall members on it and has requested varying levels of sponsorship from various provincial entities, and the Town of Cornwall would like to assist the team in this endeavour;

Therefore, Be it Resolved: That the Town of Cornwall be a "Meal Sponsor" for Team PEI at a cost of two hundred and fifty dollars (\$250) at the FFNC tournament.



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-20-2026 Special Olympics Enriching Lives Gala

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: Special Olympics PEI enriches the lives of Islanders with disabilities through sport;

And Whereas: The Town of Cornwall is a supporter of Special Olympics PEI through, among other things, the annual purchase of tickets to the “Enriching Lives” Gala;

Therefore, Be it Resolved: That the Town of Cornwall purchase three tickets to the Special Olympics PEI 2025 “Enriching Lives” Gala at the cost of one hundred and fifty dollars each.



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-21-2026 “Run for Wishes” Campaign

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The crew of His Majesty’s Canadian Ship (HMCS) Charlottetown will, in partnership with the “Make a Wish” Canada Foundation, be hosting the 23rd annual “Run for Wishes” fundraising campaign, and the Town of Cornwall has been a past supporter of this fundraiser and desires to continue this support;

Therefore, Be it Resolved: That the Town of Cornwall donate \$250 to the HMCS Charlottetown 2026 “Run for Wishes” campaign.



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

DEPARTMENT: Committee of Council

MOTION NUMBER: COC-22-2026 Province of PEI Remnant Parcel

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Frizzell**

Seconded by Councillor _____ **Steven Campbell**

Be it Resolved: That the Town of Cornwall request that the Province of Prince Edward Island transfer a portion, approximately five acres, of PID# 245225 to the Town of Cornwall.

TOWN OF CORNWALL
MUNICIPAL AND EMERGENCY SERVICES COMMITTEE
Wednesday, April 1, 2026, at 5:30pm

Attendance: Councillor Frizzell (Chair), Councillor Herlihy, Mayor Minerva McCourt
Staff: Kevin Coady (CAO), Geoff Baker (Engineering and Capital Projects Manager)
Others: Councillor Steven Campbell, and 3 Public
Guests: Humane Society, Animal Protection Officer Claire Grinstead

1. CALL TO ORDER

Councillor Frizzell chaired the meeting which was called to order at 5:30pm.

2. LAND ACKNOWLEDGEMENT

Councillor Frizzell welcomed everyone and began the meeting by acknowledging that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

3. APPROVAL OF THE AGENDA

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Agenda be approved as distributed.

CARRIED

4. APPROVAL OF THE MINUTES

It was moved by Councillor Herlihy and seconded by Mayor McCourt that the Minutes of March 4, 2026 be approved as distributed.

CARRIED

5. DISCLOSURE OF CONFLICT OF INTEREST

NIL

6. PRESENTATIONS/DISCUSSION - Humane Society – Claire Grinstead

The Committee held an in depth discussion with Animal Protection Officer Claire Grinstead from the Prince Edward Island Humane Society. The Humane Society is contracted by the Town of Cornwall for the enforcement of the *Animal Control Bylaw*.

Ms. Grinstead explained that the Society administers the overall bylaw. The Society is generally complaint based in their enforcement activities, although they do carry out patrols in the community. They assist any injured animals they may encounter on those patrols. Residents can also call the shelter regarding injured animals or bring injured animals to the shelter.

The discussion primarily focused on dogs and the difficulty with the enforcement of the bylaw. Calls concerning dogs are the most frequent they receive. The bylaw does however animals other than dogs. Chair Frizzell asked what the process is if a general dog complaint is received, and if one is received regarding a bite of a person or other animal by a dog.

The Society uses both the Town's Bylaw and the provincial *Dog Act* when dog calls are received. For the majority of calls the owner of the animal is spoken with, most owners want to comply with the requirements. This may occur on more than one occasion, but generally compliance is gained through

conversation. Follow up letters from the town's legal counsel can be sent and court orders can also be obtained if necessary.

When it comes to bite calls or dangerous dogs, the provincial legislation is more effective for enforcement, because the provincial prosecution service will not prosecute municipal offence tickets, nor will the provincial courts, to date, collect the fines for those municipal offence tickets.

The provincial prosecution service will however act on the provincial summary offence tickets. CAO Coady gave a brief summation of this difference in the treatment of municipal offence tickets and provincial summary offence tickets by the provincial crown.

The process for a dog bite complaint can depend on a number of factors including whether the dog broke the skin, whether it can be identified and what the record of the dog and owner are. Also, for an actual prosecution under the *Dog Act* complainants/witnesses must be willing to testify.

Chair Frizzell asked Ms. Grinstead if there was anything the Committee could do to assist the Humane Society with their administration of the bylaw. She noted there is some overlap between the town bylaw and provincial legislation regarding dangerous dogs, and it is quite dated.

The Committee suggested that, as a first step, the dangerous dog provisions be removed from the town bylaw to avoid any confusion for residents, and to enable more efficient use of ticketing and prosecution for dangerous dogs when required. And, that a deeper review of the bylaw could be undertaken by the Committee as time allows. As a part of that review the CAO will invite a representative from the provincial government to discuss the provincial legislation.

7. **REPORTS:** (No reports were received before the meeting)

- a. T3 Transit:
- b. North River Fire Department:
- c. RCMP:
- d. Bylaw Enforcement:
- e. Animal Control:

8. **ITEMS FOR DISCUSSION**

- a. FCM Local Leadership for Climate Adaptation – Chair Frizzell had requested a briefing note (BN) on this potential program. Capital Projects Manager Geoff Baker had developed the BN for this item which was included in the package. The Chair handed this item over to Geoff to lead the discussion.

Manager Baker informed the Committee that the Town has completed a climate infrastructure risk assessment through the AIM Climate Cohort program and has taken part in the PEI Climate Change Risk Assessment and Coastal Hazard Assessment mapping tool. These tools however have primarily been related to climate risk to infrastructure. They identify climate risks, but the Town does not currently have a municipal climate adaptation plan to provide direction in mitigating those risks.

This funding stream represents the planning and analysis stage within FCM's "Local Leadership in Climate Adaptation" program and may position the Town for future funding opportunities for mitigation project work. It was noted that this was not a budgeted project in the recently passed Town budget, and that the administrative burden may also be too high for this fiscal year. There are a large

number of projects currently underway and planned for this year, in addition to regular demands upon staff.

Chair Frizzell and Manager Baker will explore the program deeper with a representative for the program from FCM to explore what options are available under the program.

b. CAO Coady updated the Committee on ongoing discussions regarding a renewed contract between the Capital Area Transit Coordinating Committee (CATCC) and the transit system operator Trius Transit. Potential funding models were discussed. It is hoped that a renewed draft contract will be available for review by the Committee within the next two months.

c. Next Meeting – Wednesday May 6, 2026 at 5:30. The NRFD Chief will be invited for a general discussion regarding fire and emergency services.

9. IN CAMERA MGA

NIL

10. OTHER BUSINESS

NIL

11. ADJOURNMENT:

The meeting was adjourned at 6:49pm.

COREY FRIZZELL, Chair
Councillor

KEVIN COADY
Chief Administrative Officer

Kevin Coady

From: Matthew Cassidy <mcassidy@coachatlantic.ca>
Sent: April 7, 2026 8:18 AM
To: Keenan, Anna; Kevin Coady; Jeremy Pierce; Corkum-Gorrill, Jessika; Jeremy Crosby
Cc: nsmallman@townofstratford.ca; Moghimi, Elmira
Subject: March Ridership
Attachments: Charlottetown March Ridership.pdf; Cornwall March Ridership.pdf; Cornwall Mid Run.pdf; March Accidents.pdf; March Breakdowns.pdf; March Complaints.pdf; March Marketing.pdf; Stratford March Ridership.pdf; Stratford Mid Run.pdf

Hello All,

Attached you will find our ridership report for all three Municipalities for the month of March.

Here is a summary of the ridership from the expanded routes:

- East Royalty - 911
- Stratford Mid-day runs - 1,366
- Cornwall mid-day runs - 1,530

	March 2026	March 2025	% change	YTD 2026	YTD 2025	% Change
Charlottetown	119,637	130,304	-8.2%	324,326	364,400	-11.0%
Cornwall	3,748	2,979	25.8%	9,923	8,092	22.6%
Stratford	5,800	6,000	-3.3%	15,705	16,925	-7.2%

It is positive to see the continued growth the routes that were a part of the September expansion. Please note that this month there was an extra Monday - Friday this year versus last year.

Please check out our website as we have posted newly designed maps: <https://www.t3transit.ca/t3-transit-schedules>

In the coming days, the front landing page will have the new maps on it as well. We are proud of how these turned out.

Please let me know if you have any questions or concerns.

MMC

Matthew Cassidy, CPA, CA | President
Coach Atlantic Transportation Group
m.902.393.5039 | o.902.566.5664 Ext101
a.7 Mount Edward Rd, Charlottetown, PE, C1A 5R7
coachatlantic.ca | maritimebus.com



CORNWALL RIDERSHIP - MARCH 2018

Date	Day	Sum of Cornwall U	Sum of Cornwall U18 Ups	Sum of Cornwall Offs	Sum of Cornwall U18 Offs	Sum of Cornwall Ridership
		Values				
03/01/2026	Sun	51	14	56	9	0
03/02/2026	Mon	68	18	62	8	130
03/03/2026	Tue	66	11	60	4	156
03/04/2026	Wed	73	20	50	8	141
03/05/2026	Thu	67	29	59	18	151
03/06/2026	Fri	21	9	19	1	173
03/07/2026	Sat	69	19	70	11	50
03/08/2026	Sun	71	21	54	3	0
03/09/2026	Mon	56	12	51	11	169
03/10/2026	Tue	67	14	46	5	149
03/11/2026	Wed	59	12	51	5	130
03/12/2026	Thu	28	10	25	3	132
03/13/2026	Fri	68	24	57	9	127
03/14/2026	Sat	76	26	63	13	66
03/15/2026	Sun	73	25	46	18	0
03/16/2026	Mon	72	69	50	12	158
03/17/2026	Tue	65	14	52	10	178
03/18/2026	Wed	29	7	26	8	162
03/19/2026	Thu	62	19	53	11	203
03/20/2026	Fri	69	20	73	11	141
03/21/2026	Sat	70	13	63	10	70
03/22/2026	Sun	69	20	59	9	0
03/23/2026	Mon	73	19	74	22	145
03/24/2026	Tue	38	23	38	19	173
03/25/2026	Wed	60	23	62	10	156
03/26/2026	Thu	71	20	70	9	157
03/27/2026	Fri	1,591	511	1,389	257	188
03/28/2026	Sat					118
03/29/2026	Sun					0
03/30/2026	Mon					155
03/31/2026	Tue					170
Grand Total						3748

Route # (All)

CORNWALL RIDERSHIP - MARCH 2018

Values

Day	Non Paying	Sum of Cornwall Ridership
Sun	0	
Mon	757	
Tue	826	
Wed	589	
Thu	643	
Fri	629	
Sat	304	
Grand Total	3748	

	2026	2025	2024
Total Ridership	3,748	2,979	2,652
Monday - Friday	3,444	2,720	2,410
	-	-	-
Paying	22	21	21
Non - Paying	157	130	115
Working Days	304	259	242
Average	-	0	-
Saturday	4	5	5
Paying	76	51.8	48
Non - Paying			
Working Days			
Average			

Date	Day	9:15		10:15		11:15		12:15		13:15		14:15		15:15		16:15		17:15		18:15		19:15		20:15		21:15		22:15		23:15		24:15			
		Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up	Drop Off	Pick Up		
03/01/2026	Sun	2	5	4	1	1	0	1	1	1	4	6	3	6	7	11	0																0		
03/02/2026	Mon	2	8	1	3	0	8	3	3	2	2	1	10	4	7	16																52			
03/03/2026	Tues	2	11	2	4	1	3	2	3	2	3	6	8	5	6	68																68			
03/04/2026	Wed	1	9	2	3	0	4	3	3	2	1	1	3	6	6	19																58			
03/05/2026	Thurs	3	4	2	5	0	2	2	16	2	2	8	11	5	7	69																	62		
03/06/2026	Fri																															69			
03/07/2026	Sat																															0			
03/08/2026	Sun																															0			
03/09/2026	Mon	4	5	3	6	2	3	1	10	5	3	2	5	6	17	72																	72		
03/10/2026	Tues	1	8	1	4	0	3	2	4	2	2	3	7	5	5	17																	62		
03/11/2026	Wed	4	3	0	3	0	4	1	3	2	1	4	7	9	7	48																		7	
03/12/2026	Thurs	3	10	1	4	2	2	3	1	1	1	4	4	4	3	34																		56	
03/13/2026	Fri	4	5	1	4	2	5	4	5	5	4	1	8	5	6	59																		5	
03/14/2026	Sat																																0		
03/15/2026	Sun																																0		
03/16/2026	Mon	2	6	1	6	1	2	3	19	3	3	6	7	5	6	4																		71	
03/17/2026	Tues	5	9	3	7	4	10	3	9	7	3	7	10	6	6	6																		89	
03/18/2026	Wed	5	11	2	4	3	4	0	11	2	2	6	5	15	7	3																		78	
03/19/2026	Thurs	1	7	3	5	3	33	1	42	1	2	2	6	6	6	118																			
03/20/2026	Fri	2	4	0	3	2	10	7	6	5	5	6	2	11	5	8																		71	
03/21/2026	Sat																																0		
03/22/2026	Sun																																0		
03/23/2026	Mon	1	8	0	4	2	1	2	5	3	3	4	9	4	4	15																		62	
03/24/2026	Tues	2	5	2	0	1	6	5	4	7	5	3	7	8	11	73																		73	
03/25/2026	Wed	4	9	1	4	2	7	7	2	4	3	5	8	5	12	73																			
03/26/2026	Thurs	4	10	1	3	3	1	2	4	1	4	4	5	6	8	65																			
03/27/2026	Fri	4	8	1	7	4	7	4	4	2	2	6	7	8	28	3																		91	
03/28/2026	Sat																																0		
03/29/2026	Sun	1	6	1	4	4	1	1	1	5	4	2	10	4	4	13																		57	
03/30/2026	Mon	2	9	2	5	6	1	3	3	5	4	4	7	8	17	76																			
03/31/2026	Tues	59	160	34	89	43	117	60	159	72	81	101	162	154	239	1330																			

NORTH RIVER FIRE DEPARTMENT

Town of Cornwall Statistics

March 2026



Call Type	Number
Fire Alarms	5
Outdoor Investigation – Smoke/Fire	2
Controlled Burn - Brush	1
Medical First Responder	1

Fire Calls

	2021	2022	2023	2024	2025	2026
December	6 (6)	7 (7)	4 (4)	9 (9)	9 (9)	12 (12)
January	7 (13)	7 (14)	7 (11)	2 (11)	5 (14)	5 (17)
February	7 (20)	4 (18)	6 (17)	5 (16)	9 (23)	5 (22)
March	3 (23)	9 (27)	3 (20)	5 (21)	3 (26)	9 (31)
April	3 (26)	3 (30)	5 (25)	6 (27)	17 (43)	
May	3 (29)	3 (33)	11 (36)	2 (29)	4 (47)	
June	11 (40)	4 (37)	13 (49)	9 (38)	6 (53)	
July	4 (44)	7 (44)	18 (67)	10 (48)	12 (65)	
August	8 (52)	8 (52)	7 (74)	12 (60)	9 (74)	
September	7 (59)	12 (64)	12 (86)	9 (69)	8 (82)	
October	6 (65)	14 (78)	7 (93)	4 (73)	9 (91)	
November	4 (69)	13 (91)	7 (100)	2 (75)	9 (100)	
Cornwall Totals	69	91	100	75	100	
NRFD Overall Totals	186	241	291	222	269	

Call Types

	2021	2022	2023	2024	2025	2026
Motor Vehicle Collisions	12	16	14	14	21	7
Misc. Fire type calls	17	28	16	11	20	10
Fire Alarms	22	19	31	23	32	7
Medical First Responder	10	19	29	22	16	3
Carbon Monoxide Alarms	1	3	2	1	2	2
Structure Fires	1	1	2	0	0	1
Vehicle Fires	2	1	1	2	3	
Water Rescue	3	0	0	0	1	
Off-Road Rescue	0	1	0	0	0	
Ice Rescue	0	0	0	1	0	



L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)

UNCLASSIFIED

Current as of: 2026-04-02

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Mar 2026	Mar 2025	Mar 2024	2026	2025	2024
Crimes Against Persons						
Offences Related to Death	0	0	0	0	0	0
Sexual Offences	2	1	0	2	15	12
Assault	3	4	5	12	31	32
Kidnapping/Hostage/Abduction	0	0	0	0	0	1
Robbery	0	0	0	0	0	0
Extortion / Intimidation	0	0	0	0	1	1
Criminal Harassment	0	1	1	0	4	6
Indecent Harassing Comm.	1	2	2	3	26	32
Uttering Threats	1	2	0	1	15	17
Property Crime						
Arson	0	0	0	0	0	1
Break and Enter	0	0	0	1	6	7
Unlawfully in a Dwelling House	1	0	0	1	2	1
Theft Over	0	0	0	0	2	2
Theft of Motor Vehicle	0	0	0	0	4	4
Theft of Other MV / Motorcycle	0	0	0	0	3	4
Take MV w/o Consent	0	0	0	0	1	0
Theft Under	2	3	2	7	27	31
Shoplifting	3	0	1	4	1	5
Theft (mail, bicycle, et al)	0	0	0	2	2	2
Theft from Motor Vehicle	0	3	0	0	9	7
Possession of Stolen Goods	0	0	0	0	2	1
Fraud	4	3	1	12	51	32
Identity Theft	0	0	0	0	1	0
Mischief	5	6	10	11	84	98
Drug Enforcement						
Possession	0	0	0	0	2	4
Trafficking	1	0	0	3	1	2
Import/Export	0	0	0	0	0	0
Production	0	0	0	0	0	1
Other	0	0	2	2	8	11
Traffic						
Dangerous Op of MV	1	0	0	1	3	1
Impaired by Alcohol	1	1	2	4	18	19
Impaired by Alcohol & Drug	0	0	0	0	1	3
Impaired by Drug	1	2	0	2	8	10
Failure/Refusal	0	0	0	0	2	3
Driving while Disqualified	2	0	1	5	11	11
Fail to Stop or Remain	1	0	1	2	7	6
Seatbelt Violation	3	1	2	4	8	6

Statistics represent 1st line of UCR Scoring.

Does not include Unfounded/Unsubstantiated Occs unless otherwise stated.

Prepared by L-DCAS





L Division - Queens District (Cornwall)
Detailed Occurrence Count
(Three Year Target Month / Year to Month)
 Current as of: 2026-04-02

UNCLASSIFIED

Occurrence Type and Sub-Type	Target Month			Year to Month		
	Mar 2026	Mar 2025	Mar 2024	2026	2025	2024
Intersection Violation	3	1	1	7	16	6
Speeding Violation	49	45	22	170	305	345
Insurance Violation	0	0	0	0	0	0
Road Side Suspension (Alcohol)	0	1	0	1	3	4
Road Side Suspension (Drug)	0	0	0	0	0	0
Collision - Fatal	0	0	0	0	0	0
Collision - Non - Fatal Injury	0	1	1	1	10	7
Collision - Reportable	1	2	1	8	43	29
Collision - Non Reportable	4	4	0	10	48	37
Off-Road Vehicle Collision	0	0	0	0	1	0
Municipal By-laws	0	0	0	0	0	0
Other Traffic Offence/Violation	47	43	32	182	482	409
Other Traffic Related Duties	15	16	8	66	107	137
Checkstop	0	6	0	6	29	26
Other						
911 Call	2	3	1	4	29	26
Breach of Court Order	0	0	0	0	9	23
Liquor Act	0	1	0	0	5	3
Mental Health Act	7	12	7	19	78	80
Missing Person	2	0	0	3	15	10
Municipal Bylaw - Other	0	0	0	1	1	2
Other	58	37	24	141	485	396
Suspicious P V P	1	0	0	6	2	1
Trespass At Night	2	1	0	4	10	7
Total Founded & SUI Occurrences	223	202	127	708	2,036	1,921
Total Occurrences*	236	212	137	739	2,140	2,057

Includes Assistance to General Public, Dog Act, False Alarms, and any occurrence type with "other activities" in the caption.

Includes Unfounded and Unsubstantiated



Monthly Report

March 2026

Town of Cornwall

Prepared by:
L Division Criminal Analysis Section
2026-04-01



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Police Activity

Occurrence Summary

At seven, persons crimes remained consistent with last month and last year (7 and 10). Four of these involved assaults, with two of these having insufficient evidence to proceed and the other two being cleared without charges.

At fifteen, property crime matched levels for both last month and last year (both also 15). Mischief was the most frequent occurrence type with five, followed by fraud (4). The fraud incidents included bank, cyber and gift card schemes, as well as a forgery. No charges were laid/recommended in any of the fraud occurrences.

There was one drug enforcement occurrence in March. This was related to trafficking and is still under investigation. This level of activity is consistent with both last month and last year (2 and 0 respectively).

Traffic enforcement accounted for most of the activity in March with 128 occurrences. This level consistent with last March (123), but lower than last month (176). The month-over decrease was largely due to a reduction in speeding (-19), "Other" traffic violations (-17) and "Other traffic related duties" (-13). There was one dangerous driving incidents reported, as well as two impaired operation incidents, both impaired operations being cleared by charge. There were five reported collisions, none of which involved fatalities.

Overall, March 2026 recorded 236 occurrences with 223 founded or still under investigation. This level is consistent with last month (258/249) and last year (212/202). It is higher than the 12-month average for the Town (195/185).



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Canada

Community Policing

Policing Initiatives

- No events this month

Selective Traffic Enforcement Program

- Members conducted 15 STEP files
 - 9 on Main Street
 - 3 on Ferry Road
 - 3 on Route 1



Royal Canadian Gendarmerie royale
Mounted Police du Canada

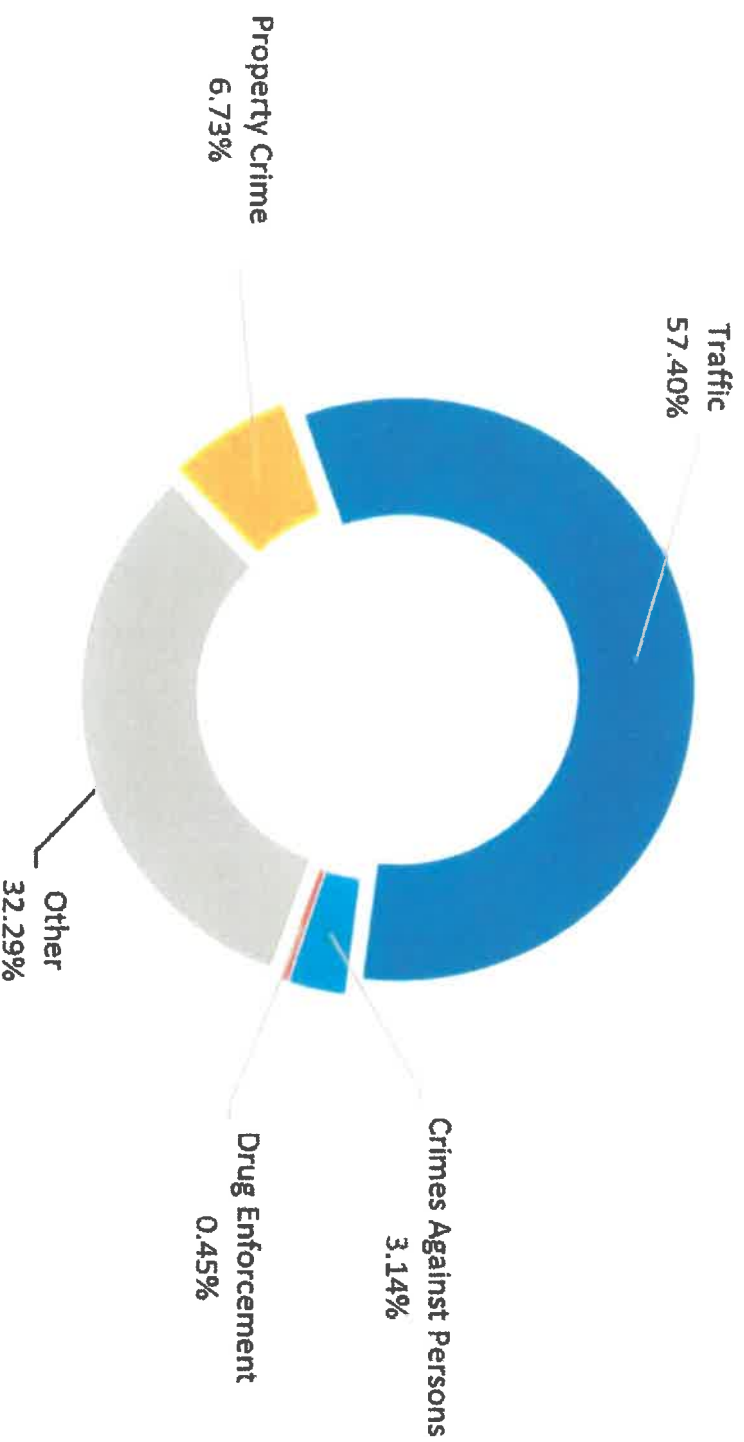


All Occurrences

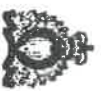
Occurrences by Category - All Occurrence Types

Queens District RCMP (Cornwall)

March 2026



223 Founded/SUI of 236 Total Occurrences

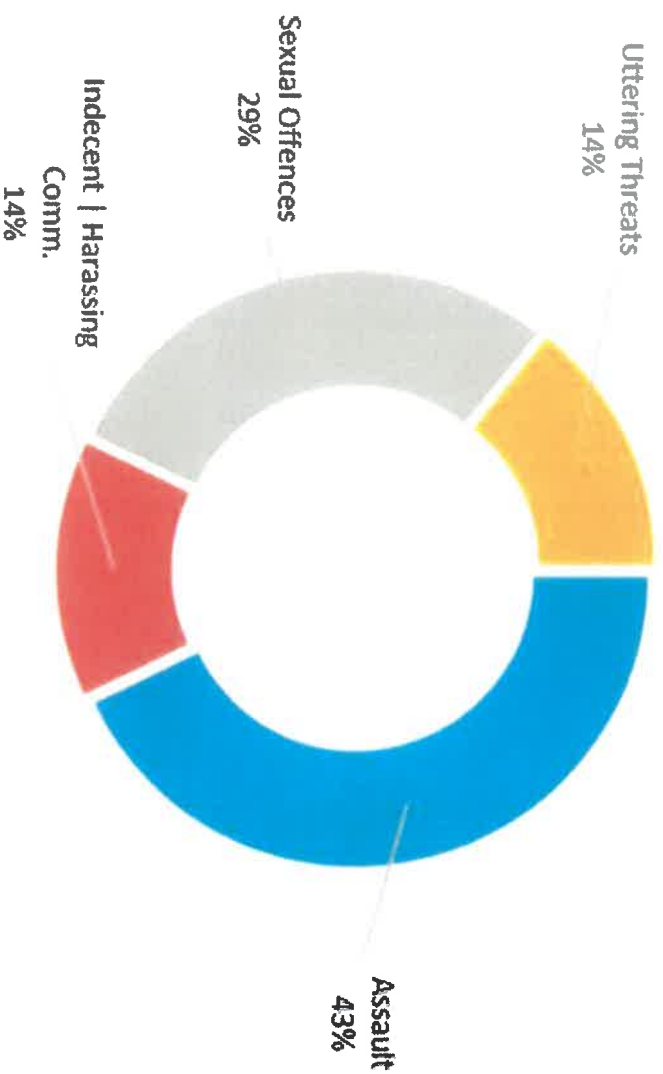


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Gendarmerie royale du Canada



Occurrences - Person Crimes

Occurrences by Category - Crimes against Persons
Queens District RCMP (Cornwall)
March 2026



7 Founded/SUI of 236 Total Occurrences



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du Canada

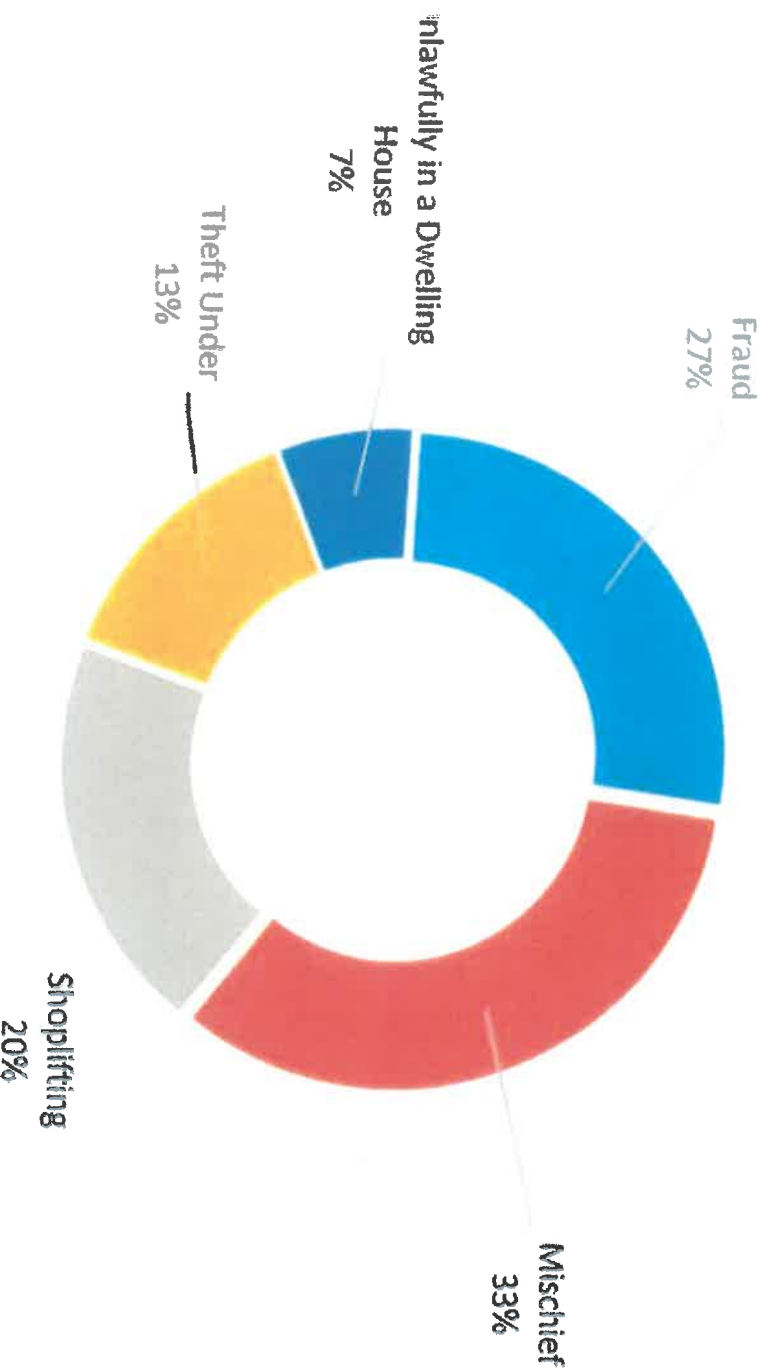


Occurrences - Property Crime

Occurrences by Category - Property Crime

Queens District RCMP (Cornwall)

March 2026



15 Founded/SUI of 236 Total Occurrences

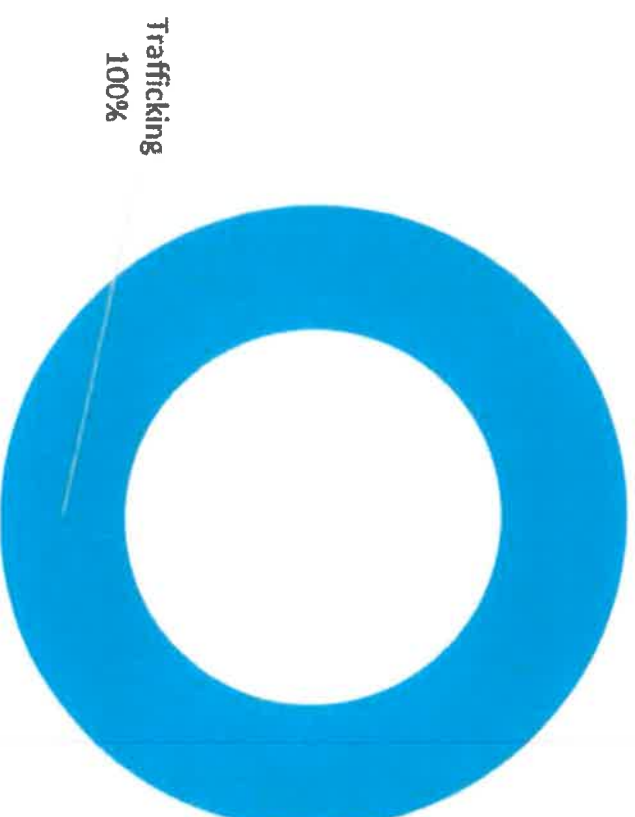


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Gendarmerie royale du Canada

Occurrences - Drug Enforcement

Occurrences by Category - Drug Enforcement
Queens District RCMP (Cornwall)

March 2026



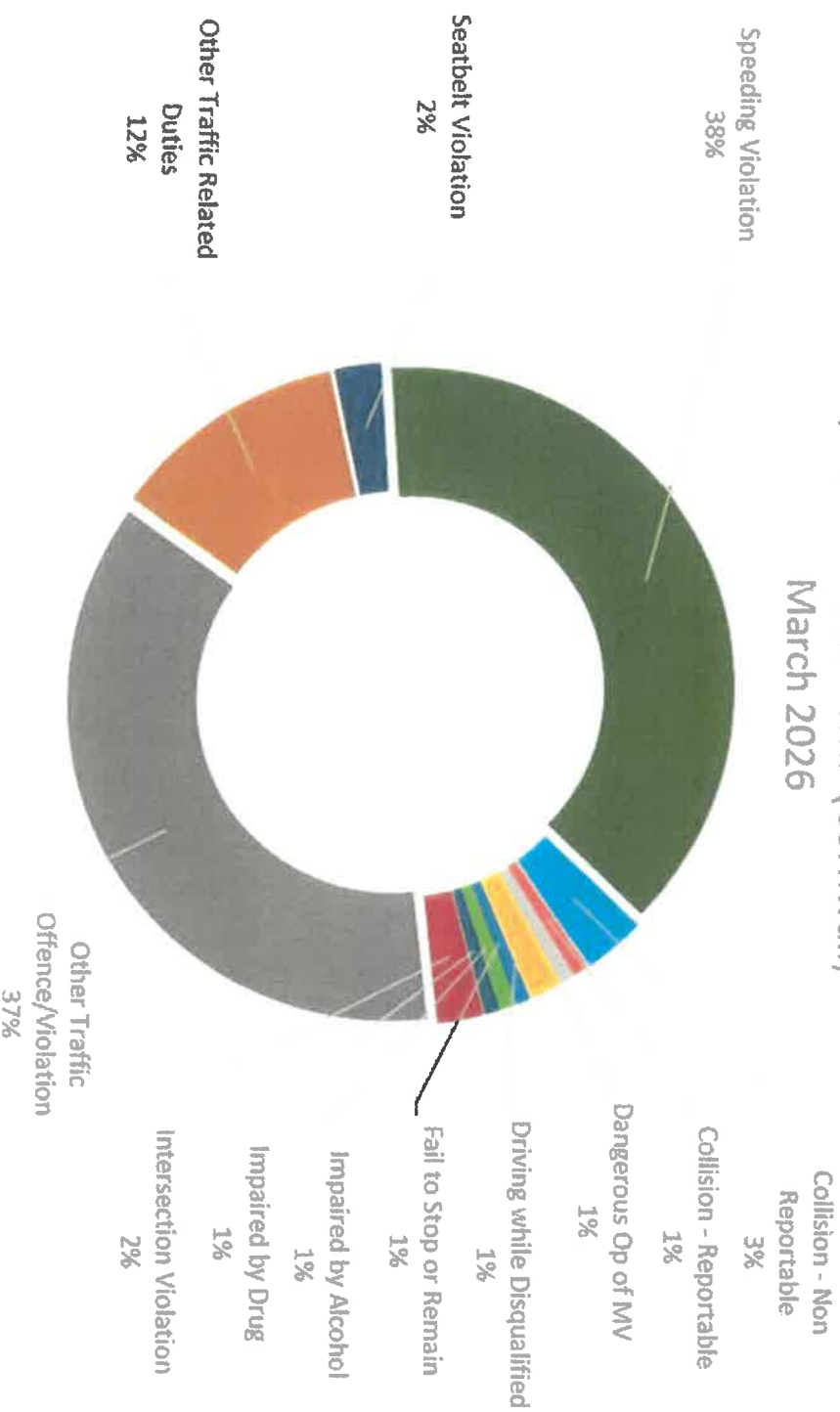
1 Founded/SUI of 236 Total Occurrences



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du Canada

Occurrences - Traffic Occurrences

Occurrences by Category - Traffic Enforcement
Queens District RCMP (Cornwall)
March 2026



128 Founded/SUI of 236 Total Occurrences



Royal Canadian Mounted Police
Gendarmerie royale du Canada

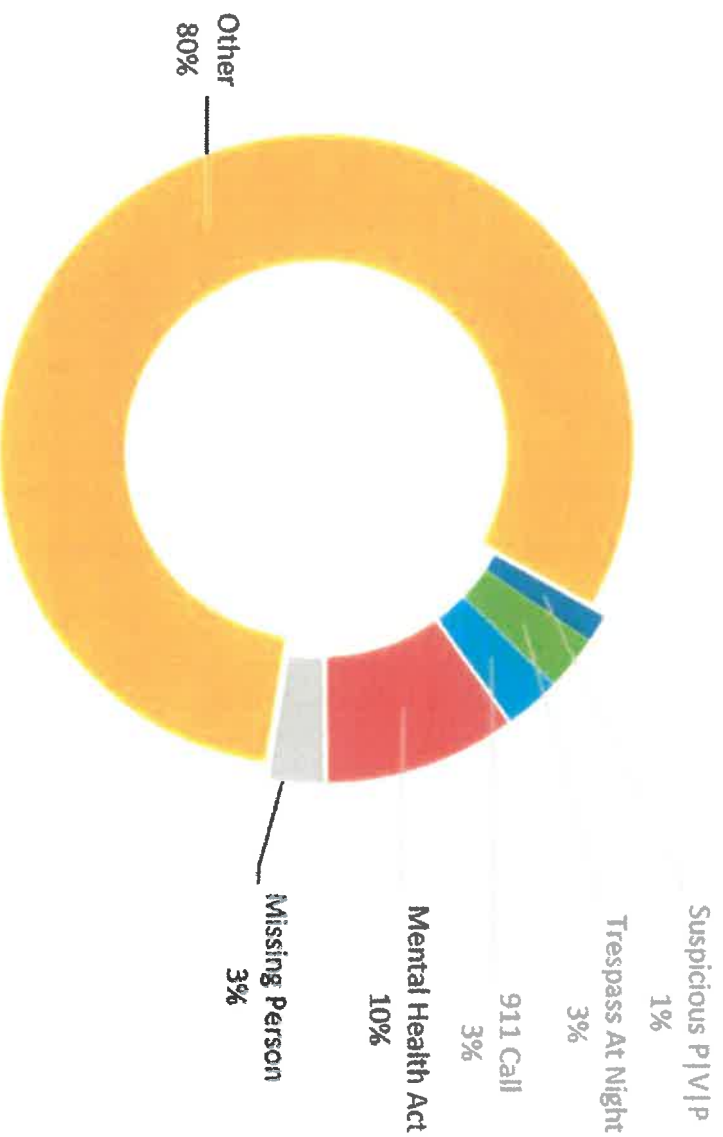


Occurrences - Other Occurrences

Occurrences by Category - Other Occurrence Types

Queens District RCMP (Cornwall)

March 2026



72 Founded/SUI of 236 Total Occurrences



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Summary Offence Tickets / Warnings / Defect Notices

Type Ticket	Count	Fine Amount
HTA 11(1)(b) - Driving passenger vehicle while registration expired	48	\$10,432
HTA 32(4) - Failing to carry and produce valid insurance card to peace officer when requested	6	\$1,500
HTA 253(3) - Failing to produce driver's license and registration permit on request by peace officer	1	\$650
HTA 138(6) - Operating motor vehicle with improper glazing (tinting)	1	\$250
MVR 19(1)(a) - Operating vehicle with invalid inspection sticker	2	\$500
HTA 176(3)(b)(ii) - Speeding from 30-49 km/hr over limit	13	\$1,950
HTA 176(3)(b)(i) - Speeding: 29 km /hr or less over limit	1	\$190
HTA 11(1)(a) - Driving passenger vehicle not registered	13	\$1,552
HTA 290 - General offence provision to do anything contrary to the Act and regulations or failing to perform any act required by the Act or regulations	1	\$250
CCA 15(1) - Cannabis in possession of person with care and control of vehicle or boat	1	\$150
HTA 214(c) - Driving motor vehicle with windshield and other windows covered by snow, mist, ice, dirt, etc., as to obscure or obstruct vision	1	\$250
HTA 176(3)(b)(iv) - Speeding from 60-79km/hr over limit	1	\$150
HTA 291.1(1) - Driver driving while holding or using hand-held communication device capable of receiving or transmitting phone calls, electronic data, email or text message	2	\$1,590
HTA 92(2) - Driver failing to wear seatbelt, as required by subsection 92(4.1)	1	\$550
HTA 128 - Operating a motor vehicle without a muffler in good working condition and constant operation to prevent excessive and unusual noise OR use of non- standard muffler system including a muffler cut-off, straight exhaust, gutted or Hollywood muffler, a bypass or similar device	2	\$500
GDLR 5 - Stage 1 driver or newly licensed driver failing to display decal on or in any motor vehicle being operated by the Stage 1 driver or newly licensed driver	1	\$250
	1	\$150



Royal Canadian Gendarmerie royale
Mounted Police du Canada

Canada

Summary Offence Tickets / Warnings / Defect Notices

Type	Count
Warning	41
HTA 11(1)(b) - Driving passenger vehicle while registration expired	2
HTA 32(4) - Failing to carry and produce valid insurance card to peace officer when requested	3
HTA 167(5)(a) - Failing to stop on red light or "stop" signal at intersection	1
HTA 76(2) - Licensee failing to produce license upon request	2
HTA 20(5)(a) - Operating vehicle on a highway which does not display a valid number plate	1
HTA 21(3.1) - Operating vehicle with all or part of number plate concealed or rendered illegible by a covering, device, sticker, inscription, sign or other thing	1
MVIR 19(1)(a) - Operating vehicle with invalid inspection sticker	3
HTA 176(3)(b)(i) - Speeding: 29 km /hr or less over limit	22
HTA 214(c) - Driving motor vehicle with windshield and other windows covered by snow, mist, ice, dirt, etc., as to obscure or obstruct vision	2
HTA 166 - Failing to obey traffic control signal or device	2
HTA 60(b) - Operating vehicle not displaying current registration sticker	1
HTA 92(2) - Driver failing to wear seatbelt, as required by subsection 92(4.1)	1



Royal Canadian
Mounted Police Gendarmerie royale
du Canada



PEI BYLAW ENFORCEMENT

TOWN OF CORNWALL BYLAW REPORT March, 2026.

- Patrolling and monitoring open files.
- Mar 06 – No new files.
- Mar 13 – No new files.
- Mar 20 – No new files.
- Mar 27 – No new files

Officer - DONNA J JOHNSON - B.Mus.

PEI Bylaw Enforcement

peibylawenforcement@gmail.com

902-218-7045

**Town of Cornwall - Summary of Month & Year to Date
(April 2025 - March 2026)**

Category	Last Month		YTD
	YTD	March	
By-Law Cases - New	15	1	16
By-Law Cases - Closed	12	1	13
Humane - New	17	2	19
Humane - Closed	13	1	14
Dog Act - New	9	1	10
Dog Act Closed	7	1	8
Stray Dogs to Shelter	1	0	1
Stray Dogs Returned to Owner	1	0	1
Stray Cats to Shelter	20	0	20
Stray Cats Returned to Owner	2	0	2
Community Patrols	147	14	161
Licenses Issued	8	0	8
For The Record - New	4	0	4
For The Record - Closed	4	0	4
Health & Wellness - New	0	2	2
Health & Wellness - Closed (bites that break skin)	0	0	0
Total	260	23	283

Charges for Boarding of Unclaimed Stray Dogs

Board (5 days, \$26 per day)	0 dogs @ \$130	\$0.00
Euthanasia (\$75 per animal)	0 dogs @ \$75	\$0.00
	Total	\$0.00

**TOWN OF CORNWALL
PARKS & RECREATION DEPARTMENT
-APRIL REPORT-**

EVENTS

Easter Event Recap

- The event was held on Monday April 6, 2026, at the Terry Fox Sports Complex.
- This year's event included bouncy castles, arts & crafts, face painting, balloon twisting and our annual easter egg hunt.

Staff Suggestions

- Move date out to first week of February, moved to accommodate the Sweetheart Tournament.

Upcoming Schedule of Events

- May 9th-Mothers Day Tea
- May 23rd- Spring Market and Community Yard Sale/Dandelion Festival
- May 30th- Ball Hockey Tournament
- June 5th& 6th- Golf Tournament

CAMPS

Afterschool Camp (Civic Centre)

- 65 Children registered (Full Capacity)
- 5 Camp Leaders and 2 Support Staff (7 total)
- The month was spent enjoying the winter weather and playing in the snow.
- We had one PD Day this month (34 registered). One school closure on March 13th.
- Also had March Break Camp March 16th-20th.

Sport and Adventure Camp (Terry Fox)

- 22 children registered.
- 2 Program Leaders
- Children arrive at the Turf Field from both schools where they have snack (same as the Civic Centre)
- They participate in various sport activities which has them alternating between the sports fields every day and getting some free play at the Dream Park.
- The winter weather started to clear, and the children are excited to get back on the turf field to play sports.

March Break Camp

- March Break Camp was a successful and engaging week, with strong participation throughout. The theme, "Travel Back in Time," featured a different focus each day (e.g.,

Dinosaur Era, Pirate Theme), providing a variety of creative and interactive experiences for participants.

- Children participated in two field trips to the APM Centre. On Tuesday, they attended a public skate, and on Wednesday, the ice surface was rented exclusively for the program. The rink was divided in half, allowing for both recreational skating and a hockey game. This experience was very well received, with many children expressing interest in participating again.
- Additional off-site activities included a swimming trip to the Cari Pool on Thursday, and outdoor recreation at the Terry Fox Sports Complex on Friday morning, where participants enjoyed turf games and time at Dream Park.
- Transportation for the week was provided using the Town van while repairs were being completed on the bus.
- Participants had the option to register for the Lunch Program. Meals offered throughout the week included grilled cheese with carrots, pizza, spaghetti and meatballs, chicken tenders with wedges, and hot dogs with chips.
- Registration and Lunch Program Numbers:
 - Monday: 50 registered / 29 lunch
 - Tuesday: 57 registered / 31 lunch
 - Wednesday: 61 registered / 35 lunch
 - Thursday: 56 registered / 36 lunch
 - Friday: 49 registered / 31 lunch

Overall, the program was well attended and positively received, offering a balance of structured activities, field trips, and recreational opportunities.

SPRING PROGRAM UPDATES

Youth Programs

○ Spring Into Sport

This multi-sport program is designed to build fundamental movement, coordination, and social skills through activities such as basketball, soccer, T-ball, and ball hockey. This program is offered to children aged 4 – 6 years and we currently have 13 registered in the program.

○ Nerf Wars (Youth & Teens) (NEW)

This is a high-energy program where participants will team up, strategize, and battle it out in a series of safe and friendly Nerf challenges. From capture-the-flag to target missions, every session is designed to keep participants active, engaged, and working together. The program runs from April 15 to May 15 and has an enrollment of 15 participants.

- **Spring Training**
The Spring Training program has 20 participants registered and runs from April 22 – May 13, 2026. This program focuses on skill development, physical activity, and building confidence while helping participants prepare for the upcoming summer season.
- **Youth Ball Hockey (Youth & Teens)**
Our annual Spring Ball Hockey program runs from April 11 to May 23, 2026. We currently have 65 participants registered, with additional registrations expected prior to the start of the program. Participants are organized into teams, with each team scheduled to play three games per week, providing a fun, active, and engaging experience for all involved. Last year, this program had 91 registered.
- **Youth Dodgeball (8–12 yrs)**
The Youth Dodgeball program provides participants with an opportunity to stay active, burn off energy, and learn a variety of dodgeball games and formats. The program runs at Westwood School from May 14 to June 18. Currently, 11 participants are registered, with numbers expected to increase prior to the program start.
- **Youth Soccer Programs (Various Ages)**
This recreational soccer program is designed for participants looking to develop their skills in a fun and supportive environment. Players will focus on fundamentals such as dribbling, passing, and shooting through a combination of drills, small-sided games, and scrimmages. There are currently 12 registered participants.
- **Hip Hop Dance**
This program introduces participants to the fundamentals of hip hop dance through upbeat music and creative movement. Participants learn simple routines, build coordination, and gain confidence while expressing themselves in a positive and supportive environment. No experience is required—just come ready to move and have fun. Currently, there are 5 participants registered.
- **Junior Scientist Program (NEW)**
The Junior Scientist program engaged 13 curious kids in an exciting hands-on STEM experience! Participants explored various activities, such as erupting volcanoes, making elephant toothpaste, and observing what happens with coke and mentos in bottles of different sizes. This program encouraged young scientists to ask questions and discover how things work, all within a safe and supervised environment.
- **Home Alone Program**
The Town will be offering a Home Alone Course in April and May. This course helps children build the skills and confidence needed to stay home alone safely. Participants will learn important topics such as basic first aid, fire safety, answering the door and phone, internet safety, and how to handle unexpected situations. We currently have 13 registered in the course that is being offered on April 10, 2026.

Teen Programs

- **Intro to Guitar (NEW)**

This program will provide teens with an introduction to guitar while learning basic chords, strumming patterns, and simple songs while building confidence and musical skills. This will be a great opportunity for beginners to explore their interest in music. There are currently 7 registered and the programs runs from Apr 9 – May 28.

- **Babysitting Course**

The Town partners with Life start to implement a fully certified babysitting course. This course prepares young people with the skills and confidence needed to be responsible babysitters. The course is scheduled for April 10 at the Town hall.

Adult Programs

- **Adult Bootcamp**

Adult Bootcamp has 9 participants registered and offers a structured full-body workout designed to improve overall fitness and cardiovascular health. Classes include a variety of strength and cardio exercises and continue to be well attended by participants seeking a higher-energy fitness option.

- **Line Dancing**

This program provides a fun and social opportunity for participants to stay active while learning a variety of dance styles and routines. The program supports coordination, rhythm, and confidence in a welcoming environment and is suitable for all skill levels. The program is currently at full capacity and starts April 15.

- **Adult Indoor Pickleball (6:00–7:30 PM)**

The Adult Indoor Pickleball program continues to be a popular offering, with sessions filling quickly. The first session is currently full, while the second session has 14 participants registered, with additional registrations expected prior to the start of the program.

- **Adult Let's Try Handball**

The Department is exploring the introduction of a new Adult “Let’s Try Handball” sponsored by Go PEI. This initiative would provide participants with an opportunity to learn the basics of handball, while providing another opportunity for adults to get out and be active.

Senior Programs

- **Ball Fitness**

Ball Fitness continues to be very popular, with 38 participants registered and an average weekly attendance of approximately 32 participants. This program is unique, as it is one of the few offerings of its kind available on PEI.

- **Chair Yoga**
Chair Yoga remains one of the Town's most popular senior programs, with 46 participants registered and an average weekly attendance of approximately 40 participants.
- **Let's Walk**
Let's Walk is a free, twice-weekly walking program held Mondays and Fridays, averaging 15 participants per session with 30 registered. Each session includes a light stretch, warm-up, and social walk with music. This free program supported by Go PEI, promotes physical activity and social connection, with several participants going on to join other Town programs. Due to strong interest, it will continue this spring, with consideration to move outdoors as weather improves.
- **Tea and Talk**
Tea and Talk sessions provide residents with tea, coffee, and light refreshments while enjoying informative presentations. Attendance averages 15–20 participants per session.
March Schedule:
 - March 4 – Cancelled (presenter unavailable)
 - March 11 – Emergency Measures presentation
 - March 25 - Seniors Navigator presentation
- **Dessert Bingo**
Dessert Bingo continues to attract consistent participation, with approximately 25–30 residents attending each Friday. Desserts are purchased at Mary's Bakery as prizes for the program.
- **Let's Play Cornhole**
The program was extended for an additional four weeks due to the interest. The continued poor weather conditions have kept the interest strong for indoor activities. Participation has remained steady, with approximately 8–10 participants attending each week.
- **Happy Dance**
Happy Dance has 16 participants registered, the highest registration to date for this program. Participation continues to grow as the program gains popularity within the community.
- **Seniors' Lunch Program**
The Seniors' Lunch Program continued to see strong participation throughout March, providing residents with a nutritious meal and an opportunity for social connection. Attendance for the month ranged between 75 – 85. This month's menu included March 4th – Breakfast Casseroles and kiss cookies, March 18th – Beef and broccoli with shortbread cookies and March 25th – Chicken balls and Rice with Butter Tarts
- **50+ Fitness**
The 50+ Fitness program has 11 participants registered and focuses on low- to medium-intensity exercise suitable for all ability levels. Each class begins with a light walk,

followed by cardio and strength-training circuits with modifications or low-impact options available.

Facilities

Terry Fox Sports Complex

The Terry Fox Sports Complex was scheduled to open for the season on April 1; however, due to weather conditions, the opening was delayed until April 7, 2026.

The facility is expected to experience high usage throughout April and May, with strong demand anticipated for field time.

Following the recent decision by RC United to relocate their summer programming to Central Queens, staff will be working to fill the available time slots by attracting new tenants and exploring opportunities to expand community-based programming at the Complex.

Outdoor Rinks

The Town operated three outdoor rinks this season, officially closing on March 2 after providing a total of 39 operational days. Overall usage was strong, with residents taking full advantage of the facilities throughout the winter. Notably, the new rink at Primrose Point was a great success, with the community taking an active role in maintaining the ice for the duration of the season.

APM Subsidy Update

Other Business

Staff from the Parks and Recreation Department attended the Volunteer and Internship Expo at Holland College in Charlottetown on March 11. Staff had a booth highlighting Town programs, events, trails, parks, and community offerings, generating strong engagement from both students and faculty.

There was significant interest in summer employment and volunteer opportunities, making this a valuable opportunity to promote the Town of Cornwall and connect with potential future staff.

Respectfully Submitted
Kim Meunier



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2022

DEPARTMENT: Parks and Recreation

MOTION NUMBER: PR-02-2026 “Just Live” Fun Run Support

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Corey Stevenson**

Seconded by Councillor _____ **Steven Campbell**

Whereas: The Just Live Run committee submitted a letter requesting Town support during their event on Sunday August 23, 2026;

And Whereas: The Town of Cornwall has provided support in the past to the event and desires to continue to do so;

Therefore, be it Resolved: That the Town of Cornwall support the “Just Live” Fun Run with the following in kind services, as can be accommodated by town staff, to include:

- Moving the cement blocks at Cornwall Auto & Tire from Main St.
- Municipal staff assistance with fencing set-up on the Saturday
- Support with drop-off and pick-up for Vesey’s golf cart
- Access to tables, electrical outlets and generators (3) on event day
- Complimentary outdoor pool admission for participants on event day
- Civic Centre room rental for the event weekend, and a few evenings in the months prior to help with the packing of virtual kits



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

COMMITTEE: Public Works (PW)

MOTION NUMBER: PW-01-2026 – 2026 Grass Cutting Contract

MOTION CARRIED _____

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Steven Campbell**

Seconded by Councillor _____ **Corey Frizzell**

RESOLVED:

Whereas: The Town issued a Request for Quotations for the provision of 2026 grass cutting services for Town Hall and various municipal park properties;

And Whereas: submissions were received and reviewed by staff in accordance with the requirements of the Request for Quotations;

And Whereas: B&L Landscaping submitted the lowest compliant bid;

Therefore, be it Resolved: That Town Council award the 2026 Grass Cutting Contract to B&L Landscaping as per their quote dated March 26, 2026.



TOWN OF CORNWALL

RESOLUTION

DATE: April 22, 2026

COMMITTEE: Utility (U)

MOTION NUMBER: U – 05 - 2026 – Residential Water Efficiency Rebate and Exchange Program

MOTION CARRIED

MOTION LOST

MOTION WITHDRAWN

Moved by Councillor _____ **Judy Herlihy**

Seconded by Councillor _____ **Cory Stevenson**

RESOLVED:

Whereas: The Town of Cornwall currently offers a Free Residential Water Audit Program to assist residents in identifying opportunities to reduce household water consumption and improve water efficiency;

And Whereas: Town staff, in conjunction with the Environment and Sustainability Committee, have developed a Residential Water Efficiency Rebate and Exchange Program to support the replacement of inefficient plumbing fixtures and minor water saving repairs identified through the residential water audit process;

And Whereas: The proposed program supports the Town's objectives of promoting water conservation, reducing demand on municipal water and wastewater infrastructure, and extending the long-term capacity of the utility system as the community continues to grow;

And Whereas: Funding in the amount of \$3,000 is available within the approved Utility Committee operating budget for the implementation of this program;

Therefore, be it Resolved: That the Town of Cornwall establish the Residential Water Efficiency Rebate and Exchange Program, as considered at the Committee of Council meeting of April 15, 2026, to be administered in conjunction with the Town's existing Residential Water Audit Program and funded through the approved Utility operating budget allocation.